

MINUTES OF A REGULAR
MEETING

OF THE CITY COUNCIL OF STAFFORD, TEXAS
HELD BY TELECONFERENCE, GOTOMEETING
AUDIO/VIDEO IN SAID CITY ON WEDNESDAY,
SEPTEMBER 1, 2021

On the 1th day of August 2021, at 6:30 p.m., the City Council of Stafford, Texas met in regular session in said City. Mayor Willis called the meeting to order. The following members of the Council were present: Mayor Pro Tem Ken Mathew and Councilmembers Virginia Rosas, Don Jones and Alice Chen and Xavier Herrera. Absent: None. Participated by GoToMeeting: Councilmember Wen Guerra. The following City staff were present: Nicola L Browe (Acting City Secretary); Alka Shah (Finance Director); Tatyana Luttsenschlager (City Planner) and Art Pertile (Olson & Olson, LLP).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

REGULAR SESSION RECONVENED AT 7:00 P.M.

3. Pledge of Allegiance.
4. Consideration of appropriate action on items discussed in Executive Session.
5. **Council Reports:**
Mayor and Councilmembers each provided the public with notices of events, items of interest, obituaries, and general information.

Mayor Willis began the meeting by speaking of the heartache that America is suffering with the events that have occurred in Kabul, Afghanistan. He made an impassioned speech to the public, to keep our troops, first responders and each other in our prayers and thought.

Each Councilmember agreed with Mayor Willis and stated he said it so eloquently and with heartfelt emotion and genuineness.

6. Public Comments on items on the agenda.
No members of the public addressed City Council.
7. (a) Discussion of a resolution of the City Council of the City of Stafford, Texas, approving as a project of the Stafford Economic Development Corporation the purchase of License Plate Readers.

Attorney Art Pertile stated that this is the third and final public hearing on the License Plate Reader project of the SEDC.

(b) Mayor Willis opened the Public Hearing at 7:44 P.M.

No member of the public addressed City Council.

Mayor Willis closed the Public Hearing at 7:45 P.M.

(c) Councilmember Rosas made a motion to approve the Resolutions for the License Plate Readers as presented. Councilmember Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Rosas, Jones, Chen and Herrera voted "yes", none against. Mayor Willis announced the result of the vote (6-0) and declared the motion approved. Councilmembers Guerra was unable to vote.

8. (a) Quarterly Presentation by City Planner, Tatyana Luttenschlager on the Development Services and Public Works projects including the following: Mobility and Roadway Maintenance, Drainage, City Buildings, Private Development, and Planned Development Districts.

Ms. Tatyana Luttenschlager, City Planner provided a detailed presentation on the above projects and utilized drone footage as well as still photos of the projects at their current stage of construction and or completion.

(b) No motion was made on this item.

9. (a) Discussion of a Resolution of the City Council of the City of Stafford, Texas approving the Administrative Services Agreement (ASA) between the SEDC Corporation and the City FY2021-2022.

Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

(b) Councilmember Rosas made a motion to approve the Administrative Services Agreement (ASA) as presented. Mayor Pro Tem Mathew duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Rosas, Jones, Chen and Herrera voted "yes", none against. Mayor Willis announced the result of the vote (6-0) and declared the

motion approved. Councilmembers Guerra was unable to vote.

10. (a) Consent Agenda (Items i-vi). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.
 - i. Approval of Larry DiCamillo, Fire Chief request to approve training and all related expenses for employees in the Fire Marshal Office in the amount of \$1365.84.
 - ii. Approval of Larry DiCamillo, Fire Chief request to approve take home vehicle exception for employees in the Fire Department.
 - iii. Approval of Larry DiCamillo, Fire Chief request to approve a resolution for surplus vehicle disposal for the Fire Department.
 - iv. Approval of Richard Ramirez, Police Chief request to approve training and all related expenses for employees in the Police Department in the amount of \$945.00.
 - v. Approval of Richard Ramirez, Police Chief request to approve surplus vehicle to the Stafford Municipal School District – Athletic Department.
 - vi. Approve of refunds or transfer of fees for canceled events at the Stafford Centre as requested by clients or required by the city due to COVID-19, totaling \$11,500.

Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

(b) Councilmember Chen made a motion to approve the Consent Agenda as presented. Councilmember Rosas duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Rosas, Jones, Chen and Herrera voted “yes”, none against. Mayor Willis announced the result of the vote (6-0) and declared the motion approved. Councilmembers Guerra was unable to vote

11. (a) Consideration of Accounts Payable Statement.

Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

(b) Councilmember Rosas made a motion to approve the Accounts Payable statements as presented. Councilmember Herrera duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Rosas, Jones, Chen and Herrera voted “yes”, none against. Mayor Willis announced the result of the vote (6-0) and declared the motion approved. Councilmembers Guerra was unable to vote.

12. (a) Approval of the City Council Regular Meeting minutes of August 18, 2021

Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

Councilmember Chen made a motion to approve the minutes of August 18, 2021 as presented. Councilmember Rosas duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Rosas, Jones, Chen and Herrera voted "yes", none against. Mayor Willis announced the result of the vote (6-0) and declared the motion approved. Councilmembers Guerra was unable to vote

13. (a) Discussion of requests by Councilmembers for future agenda items.

(b) Councilmember Rosas requested that she receive an update on WCA Garbage contract.

14. Councilmember Herrera made a motion to Adjourn. Councilmember Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Rosas, Jones, Chen and Herrera voted "yes", none against. Mayor Willis announced the result of the vote (6-0) and declared the motion approved. Councilmembers Guerra was unable to vote.

THE MEETING ADJOURNED AT 8:35 P.M.

ATTEST:



Nicola Browe
Acting City Secretary



Cecil Willis Jr.
Mayor