

MINUTES OF A REGULAR
MEETING
OF THE CITY COUNCIL OF STAFFORD, TEXAS
HELD BY TELECONFERENCE, GOTOMEETING
AUDIO/VIDEO IN SAID CITY ON WEDNESDAY,
AUGUST 18, 2021

On the 18th day of August 2021, at 6:30 p.m., the City Council of Stafford, Texas met in regular session in said City. Mayor Willis called the meeting to order. The following members of the Council were present: Mayor Pro Tem Ken Mathew and Councilmembers Virginia Rosas, Don Jones and Alice Chen and Xavier Herrera. Absent: Councilmember Wen Guerra. The following City staff were present: Nicola L Browe (Acting City Secretary); Alka Shah (Finance Director); Shanell Garcia (HR Director) and Art Pertile (Olson & Olson, LLP).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

REGULAR SESSION RECONVENED AT 7:00 P.M.

3. Pledge of Allegiance.
4. Consideration of appropriate action on items discussed in Executive Session.
5. **Council Reports:**
Mayor and Councilmembers each provided the public with notices of events, items of interest, obituaries, and general information.
6. Public Comments on items on the agenda.
No members of the public addressed City Council.
7. (a) Distribution and presentation by Mayor Willis of the FY 2021-2022 Budget Message.

Mayor Willis read and presented the Budget Message.

(b) Discussion of setting the date, time, location of the public hearing on the proposed budget. (*Proposed date Wednesday, September 22, 2021*).

Mayor Willis and Attorney, Art Pertile reviewed the dates as required by law for the Public Hearing. Mayor stated the date for the hearing is September 22, 2021 and the notice will be in the paper no later than September 15, 2021.

Mayor Willis invited member of the public to address City Council on this item. No members of the public addressed City Council.

(c) Councilmember Herrera made a motion to approve the Public Hearing Date to adopt the budget as September 22, 2021 at 7:00P.M. Mayor Pro Tem Mathew duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers, Rosas, Jones, Chen and Herrera voted "yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion Approved.

8. (a) Presentation by Dr. R. Bostic, Superintendent of the Stafford Municipal School District (SMSD).

Dr. Robert Bostic, Superintendent of the SMSD provided a **presentation on items pertaining to the entire school district.

(**A copy will be attached and available for viewing in the City Secretary Office).

Mayor Willis invited member of the public to address City Council on this item. Mary Ann Smith, Stafford Run stated she is very proud of the work that the entire board of trustees and superintendent has done for the children of the Stafford community.

(b) No motion was made on this item.

9. (a) Discussion of a resolution of the City Council of the City of Stafford, Texas, selecting health insurance providers for the City of Stafford.

Ms. Shanell Garcia presented to Council and overview of the process for seeking proposals for the City's employee health coverage.

Harry Chapman of Higgenbotham provided an overview of the current plan usage, the RFP process, the results of bids received and the negotiations made on the City's behalf and ended up 9.7% increase in health care cost with an increase of deductible from \$750 to \$1000. Higgenbotham recommended staying with Blue Cross Blue Shield and that the contributions for employees would remain the same, however, the City's contribution would increase, in order to not place a heavier burden on the employees. The benefit plan is a favorable

one. In addition if we packaged our dental plan together with the health we would receive a \$28,000 reduction in premium. Obtain Life/AD&D with Blue Cross we would end up with \$80,000 in reduction of healthcare costs.

Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

Councilmember Rosas exited the meeting.
Councilmember Herrera exited the meeting.

Councilmember Guerra unable to join meeting virtually.
Noted at 8:55 PM

(b) Councilmember Jones made a motion to approve recommendations on the City's Healthcare benefit package as presented. Mayor Pro Tem Mathew duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Jones and Chen voted "yes" none against. Mayor Willis announced the result of the vote (4-0) and declared the motion approved. Councilmembers Rosas, Guerra and Herrera were absent.

10. (a) Discussion of a resolution of the City Council of the City of Stafford, Texas, approving as a project of the Stafford Economic Development Corporation the purchase of License Plate Readers.

Chief Ramirez and Captain Herman stated that this is a public hearing for the new contractor on this project of the EDC.

(b) Mayor Willis opened the Public Hearing at 8:59 P.M.

No members of the Public addressed City Council

Mayor Willis closed the Public Hearing at 9:00 P.M.

(c) Councilmember Chen made a motion to approve the project and resolution for the License Plate Reader project of the EDC as presented. Councilmember Jones duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Jones and Chen voted "yes" none against. Mayor Willis announced the result of the vote (4-0) and declared the motion approved. Councilmembers Rosas, Guerra and Herrera were absent

11. (a) Discussion of the rules and procedures for City Council meetings.
(b) This item was not heard due to Councilmember Rosas exit from the meeting.
12. (a) Consent Agenda (Items i-iv). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council

Meeting; any item approved will include payment of expenses.

- i. Approval of Ryan Young, IT Department Director request to approve the renewal of the hardware maintenance contract for Production and DR Unity SANs, in the amount of \$18,608.32.
- ii. Approval of Ryan Young, IT Department Director request to approve the renewal of the hardware maintenance contract for (2) Palo Alto Firewall devices, in the amount of \$11,948.00.
- iii. Approval of Jose Magana, Fire Battalion Chief request to approve training and all related expenses for employees in the Fire Department in the amount of \$1,200.00.
- iv. Approve of refunds or transfer of fees for canceled events at the Stafford Centre as requested by clients or required by the City due to COVID-19, totaling \$2,000.

(b) Councilmember Chen made a motion to approve the consent agenda as presented. Councilmember Jones duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Jones and Chen voted “yes”, none against. Mayor Willis announced the result of the vote (4-0) and declared the motion approved. Councilmembers Rosas, Guerra and Herrera were absent

13. (a) Consideration of Accounts Payable Statement.

(b) Councilmember Chen made a motion to approve the Accounts Payable Statements as presented. Mayor Pro Tem Mathew duly seconded the motion. Mayor Willis called roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Jones and Chen voted “yes”, none against. Mayor Willis announced the result of the vote (4-0) and declared the motion approved. Councilmembers Rosas, Guerra and Herrera were absent

14. (a) Approval of the City Council Regular Meeting minutes of July 14, 2021.
(b) Approval of the City Council Regular Meeting minutes of August 4, 2021.

Mayor Willis invited members of the public to address City Council.
No members of Public addressed City Council.

(c) Councilmember Chen made a motion to approve the minutes of July 14, 2021 with corrections as discussed. Councilmember Jones duly seconded the motion. Mayor Willis called roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Jones and Chen voted “yes”, none against. Mayor Willis announced the result of the vote (4-0) and declared the motion approved. Councilmembers Rosas, Guerra and Herrera were absent

Councilmember Chen made a motion to approve the minutes of August 4, 2021

with corrections as discussed. Councilmember Jones duly seconded the motion. Mayor Willis called roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Jones and Chen voted “yes”, none against. Mayor Willis announced the result of the vote (4-0) and declared the motion approved. Councilmembers Rosas, Guerra and Herrera were absent

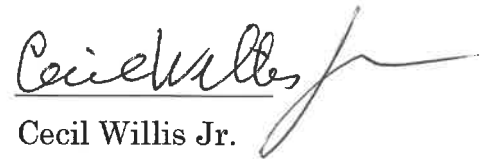
15. (a) Discussion of requests by Councilmembers for future agenda items.
(b) No motion was made on this item.

16. Councilmember Chen made a motion to Adjourn. Councilmember Jones duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmember Jones and Chen voted “yes”, none against. Mayor Willis announced the result of the vote (4-0) and declared the motion approved. Councilmembers Rosas, Guerra and Herrera were absent

THE MEETING ADJOURNED AT 9:27 P.M.

ATTEST:


Nicola Browe
Acting City Secretary


Cecil Willis Jr.
Mayor