

MINUTES OF A REGULAR MEETING  
OF THE CITY COUNCIL OF STAFFORD, TEXAS HELD BY  
TELECONFERENCE, GOTOMEETING AUDIO/VIDEO IN  
SAID CITY ON WEDNESDAY, JULY 7, 2021

On the 7th day of July, 2021, at 6:30 p.m., the City Council of Stafford, Texas met in regular session in the City Council Chambers and staff met in said City. Mayor Willis called the meeting to order. The following members of the Council were present: Councilmembers Mayor Cecil Willis; Mayor Pro Tem Ken Mathew, Councilmembers Wen Guerra, Virginia Rosas, Don Jones, Alice Chen and Xavier Herrera. Absent: The following City staff were present: Nicola Browe (Acting City Secretary); Tatyana Luttenschlager (City Planner); Scott McElrath (Code Compliance Administrator); and David Olson Attorney (Olson & Olson, LLP).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER.

2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
3. Pledge of Allegiance.
4. Consideration of appropriate action on items discussed in Executive Session.  
No action necessary from Executive Session.
5. Council Reports:
6. Public comments on items on the agenda.  
No members of the public addressed City Council.
7. (a) Consider and approve a Resolution approving the Resolution by the Stafford Economic Development Corporation authorizing sales tax revenue refunding bonds, ratifying and continuing the sales tax remittance agreement and other matters related thereto.

Ms. Leslie Cook from RBC provided a detailed explanation on the refinancing of the SEDC Sales Tax revenue refunding bonds. She went on to answer specific questions from Councilmembers on the overall costs, savings and current expected rates.

Sam Gill, Counsel from McCall, Parkhurst and Horton explained the legal requirements and implications for the refinancing of the bonds, and what the next steps would be in the process.

Mayor Willis invited members of the public to address City Council on this item.  
No members of the public addressed City Council.

- (b) Councilmember Rosas made a motion to approve the resolution as presented. Councilmember Herrera duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted "yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.
8. (a) Discussion of the Stockpiling License renewal applications:  
CEMEX Construction Materials Houston, LLC located at 11311 Cash Rd, Stafford, TX 77477; American Materials Inc, located at 2122 Highway 90A, Stafford, TX 77477; and Vulcan Construction Materials, LLC located at 13930 Pike Rd, Missouri City, TX 77489.

Scott McElrath, Code Compliance Administrator introduced the item and the representatives from each company stepped to the podium to make a comment.

Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

(b) Motions:

Councilmember Guerra made a motion to approve the Stockpiling Permit for **CEMEX** as presented. Councilmember Chen duly seconded the motion. Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

Councilmember Chen made a motion to approve the Stockpiling Permit for **AMERICAN MATERIALS** as presented. Councilmember Guerra duly seconded the motion. Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

Councilmember Guerra made a motion to approve the Stockpiling Permit for **VULCAN CONSTRUCTION MATERIALS** as presented. Councilmember Chen duly seconded the motion. Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

9. (a) Resolution of the City Council of the City of Stafford approving as a project of the Stafford Economic Development Corporation a project of the Corporation for recreation or community facilities improvements within the City of Stafford.

Ms. Tatyana Luttenchlager presented this item and stated that this is the last in the three required public hearings for the project between both the City Council and SEDC.

Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

(b) Councilmember Guerra made a motion to approve the Resolution for the trails as presented. Councilmember Rosas duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

10. (a) Resolution of the City Council of the City of Stafford approving an Interlocal Agreement with Fort Bend County for Animal Services.

Scott McElrath, Code Compliance Administrator introduced this item to City Council and provided some background to the item and that through several meetings with

Missouri City and then Fort Bend County Animal Services, he was able to secure and agreement with the County for Stafford Animals, and the TNR program for Feral Cats would be administered through that facility.

Members of Council applauded Mr. McElrath for his excellent diligence and perseverance and insured the public knew that he was instrumental in getting the issue with the animal of Stafford resolved.

Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

(b) Councilmember Herrera made a motion to approve the Resolution for the Interlocal Agreement with Fort Bend County Animal Services as presented. Councilmember Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

*Councilmember Jones exited the meeting at 7:49 P.M.*

11.

- (a) Consent Agenda (Items i-vi). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.
- i. Approval of IT Director, Ryan Young request to purchase additional Data Domain Shelf to provide more storage space for back-ups and is budgeted for this FY, in the amount of \$76,500.00.
  - ii. Approval of IT Director, Ryan Young to remove from inventory two (2) decommissioned Nortel NTAK11BD phone shelves and provide to auction.
  - iii. Approval of Stafford Police Officers Associations request to approve Membership Dues Payroll Withdrawal.
  - iv. Approval of Richard Ramirez, Police Chief request to approve training and all related expenses for employees in the Police Department in the amount of \$40.00.
  - v. Approval of the Stafford Centre Committee’s recommendation for the City to co sponsor the SMSD Band Boosters concerts on December 7, 2021 and May 17, 2022 at the Stafford Centre in the amount of \$4,031.78 (\$2,015.89 per event).
  - vi. Approval of the request by SMSD for the City to co sponsor Convocation at the Stafford Centre on August 2, 2021 in the amount of \$5,150.00

Councilmember Rosas tagged item iii. and requested clarification regarding the mission statement for the Stafford Police Officers Association.

Councilmember Rosas, David Olson, Attorney and representatives of the Association discussed the mission statement.

*Councilmember Jones entered the meeting at 7:52 P.M.*

(b) Councilmember Rosas made a motion to approve the Consent Agenda items I – iv with the exception of item iii.as presented. Councilmember Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

Councilmember Rosas made a motion to approve the Consent Agenda item iii with the understanding that they will come back with a Mission Statement at the next City Council meeting. Councilmember Guerra duly seconded the motion.

Mr. Olson offered some advise with regards to the motion.

Councilmember Rosas withdrew her second motion.

Councilmember Rosas made a motion to approve consent agenda item iii with the understanding when the legal date to make amendment to the union mission statement is allowed they will do so. Councilmember Guerra seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

12.

(a) Consideration of Accounts payable Statement.

Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

(b) Councilmember Guerra made a motion to approve the Accounts Payable Statement as presented.. Councilmember Rosas seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

13.

(a) Approval of minutes of Regular City Council Meeting June 2, 2021.

(b) Approval of minutes of Regular City Council Meeting June 16, 2021.

Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

(c) Councilmember Rosas made a motion to approve the minutes of June 2, 2021 with corrections. Councilmember Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra,

Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

Councilmember Rosas made a motion to approve the minutes of June 16, 2021 with corrections. Councilmember Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced

14. the result of the vote (7-0) and declared the motion approved.

15. (a) Discussion of requests by Councilmembers for future agenda items.

There were no future agenda items requested.

Councilmember Herrera made a motion to Adjourn. Councilmember Rosas duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

THE MEETING ADJOURNED AT 8:09 PM.

ATTEST:



Nicola Browe  
Acting City Secretary



Cecil Willis Jr.  
Mayor