

MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF STAFFORD, TEXAS HELD
BY TELECONFERENCE, GOTOMEETING AUDIO/VIDEO
IN SAID CITY ON WEDNESDAY, APRIL 7, 2021

On the 7th day of April 2021, at 6:30 p.m., the City Council of Stafford, Texas met in regular session by teleconference, GoToMeeting Audio/Video in said City. Mayor Willis called the meeting to order. The following members of the Council were present: Councilmembers Mayor Cecil Willis; Pro Tem Alice Chen, Councilmembers Ken Mathew, Virginia Rosas, Don Jones and Xavier Herrera. Absent: None. The following City staff were present: Nicola Browe (Assistant City Secretary); Shanell Garcia (Human Resources Director); Larry DiCamillo, Fire Chief; Chris Riggs (Public Works Director); Richard Ramirez (Police Chief); Ryan Young (IT Director); and Art Pertile (Olson & Olson, LLP).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER
2. REGULAR SESSION BEGAN AT 7:00 P.M.
3. PLEDGE OF ALLEGIANCE
4. Consideration of appropriate action on items discussed in Executive Session.

(b) No action taken on this item.

5. Council Reports: Mayor Willis stated that the City Secretary is not available to attend the meeting this evening, however the meeting is recorded and a transcript will be created. He went on to inform Council and the public that Development Services and Public Works Director Chris Riggs has relocated to another part of Texas, therefore he left the City employee. Commended his tremendous efforts and accomplishments during his tenure. Finally, Mayor Willis announced that at this meeting there is a hybrid attempt at technology by conducting an in person and virtual streaming in readiness for a return to a new normal for Council meetings.

Councilmember Guerra stated that he had attended the funeral of Mr. Paul Dedear a former Police Dispatcher and wanted to extend his gratitude to his service and prayers to his family and to hold a minute of silence.

Councilmember Rosas thanked Mr. Riggs who was an outstanding employee, and

he was instrumental in developing the rental registration program and first responders program and he will be sorely missed. She went on to announce that she had been contacted by a student Joanne Robertson and is seeking a masters degree and would like to shadow City Council and that she may be on the meeting this evening. She concluded by announcing Marco's Pizza is hosting a spirit night this evening with proceeds benefiting the school.

Councilmember Jones stated that Mr. Chris Riggs met expectations and went above at all times and will be missed.

Councilmember Mathew also offered his appreciation to Mr. Riggs for his cost saving efforts during his tenure with the City.

Mayor Pro Tem Chen stated that she and the Mayor have been working with State Representative Ron Reynolds and the Fort Bend County district workers to offer another food drive: Saturday April 17, 2021 9am to 11 am at the Stafford Center Parking Lot.

6. Public comments on items on the agenda.
No members of the public addressed City Council.

7. An Ordinance of the City of Stafford, Texas, amending and Chapter 102 of the Code of Ordinances of the City, the same being the comprehensive zoning ordinance, by granting a Specific Use Permit to 7-eleven, Inc. to allow the construction and operation of a convenience store with fuel sales on a tract of land in the U.S. 90-A Island (IS) zoning district, and further identified as a 1.4445 acre tract of land, being all of restricted reserve "a", block one (1), of Stafford dance studio and business center replat no 1 amending plat no 1, a subdivision according to the map or plat thereof recorded in/under plat no. 20170021 of the plat records of Fort Bend County, Texas, at 2919 N. Main St. Stafford, Texas; providing requirements and conditions for this specific use permit; providing for severability; and providing a penalty in an amount not to exceed two thousand dollars for violation of any provision hereof.

(b) Mayor Willis invited members of the Public to address City Council on this item. Mayor Willis opened the Public Hearing at 8:02 PM.

Mary Ann Smith, Stafford Run – Ms. Smith provided her thoughts on the restaurant concept and stated that she had been to others and the ones in Missouri City and they were empty very often. She would like to see the land used for a better use.

Mayor Willis closed the Public Hearing at 8:05 PM.

(c) Councilmember Guerra made a motion to approve the Specific Use Permit as presented. Councilmember Jones duly seconded the motion. Mayor Willis called

the roll for a vote. Mayor Willis, and Councilmember Guerra, Mathew, Rosas, Jones and Herrera voted "yes"; Mayor Pro Tem Chen voted Against. Mayor Willis announced the result of the vote (6-1) and declared the motion approved.

8. (a) Discussion of a Resolution of the City of Stafford, Texas authorizing the Mayor to execute an amendment to the Cares Act Funding Allocation Distribution Agreement. Chief Larry DiCamillo mentioned he thought it was important to know that after talking to Ashley Merchant out of the \$99,500.00, there was a slight overage that the City was paid, approximately of \$7000.00 , so actually the number \$99,500.00 will be in the \$92,000.00 range in round 2.

Mayor Willis invited members of the Public to address City Council on this item. No members of the public addressed City Council on this item.

(b) Councilmember Rosas made a motion to approve the Resolution as presented. Councilmember Herrera duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmember Guerra, Mathew, Rosas, Jones and Herrera voted "yes"; None Against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

9. (a) Discussion of City of Stafford's 4th July Celebration event and fees. Sky Wonder Pyrotech Fireworks not to exceed \$25,000 and Fort Bend Symphony not to exceed \$25,000

(b) Mayor Pro Tem Chen made a motion to approve the 4th July event with Sky Wonder Pyrotechnic.

Councilmember Rosas requested that the motion be changed to include a meeting of the 4th July Committee.

Mayor Pro Tem Chen withdrew her motion.

Councilmember Rosas made a motion to approve Sky Wonder Pyrotechnics in the amount of \$25,000 and that the 4th July Committee meet and bring their recommendations for the 4th July event back to City Council for the consent agenda. Mayor Pro Tem Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmember Guerra, Mathew, Rosas, Jones and Herrera voted "yes"; None Against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

10. (a) Discussion of a Resolution of the City of Stafford, Texas authorizing the Mayor to execute an Interlocal Agreement with the City of Meadows Place for Code Enforcement Supervision and Training in City of Meadows Place.

City Attorney, Art Pertile provided a brief overview behind the Interlocal Agreement with City of Meadows Place.

Mayor Willis invited members of the public to address City Council on this item. No members of the Public addressed City Council.

(b) Councilmember Guerra made a motion to approve the Interlocal Agreement with City of Meadows Place as presented. Mayor Pro Tem Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmember Guerra, Mathew, Rosas, Jones and Herrera voted "yes"; None Against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

11. (a) Discussion of a Resolution of the City of Stafford, Texas authorizing the Mayor to execute a contract with Tanches Global Management Inc. for Professional Services. The proposal amount for Tanches professional services contract Microsoft Office & Exchange is \$150,000 and 14,792.00 for the SHI and DIR Office Tech licenses.

IT Director, Ryan Young provided a detailed explanation to the current situation with the City's current email exchange and that it is at its end of life.

Mayor Willis invited members of the public to address City Council on this item. No members of the Public addressed City Council.

(b) Mayor Pro Tem Chen made a motion to approve the Resolution as presented. Councilmember duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmember Guerra, Mathew, Rosas, Jones and Herrera voted "yes"; None Against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

12. (a) City Covid-19 Committee update on returning to in person City Council, Planning and Zoning and SEDC meetings.

Councilmember Jones provided City Council with a presentation and report from his conversations with the City's Dr, Dr. Joe Anzaldua and Fire Chief, Larry Di Camillo as well as information from the CDC. He informed City Council that it is the Committee's recommendation to return to inperson meetings beginning with the City Council only at this time.

Mayor Willis invited members of the public to address City Council on this item. Planning and Zoning and SEDC, along with other Committees can resume as the need arises at the end of April.

Mary Ann Smith, Stafford Run – provided her thoughts on returning to in person and supported the return to in person meetings as long as all protocols and social distancing are followed.

(b) No motion was made on this item.

13. (a) Discussion and update on the Budget Process.

Mayor Willis informed Council that he had met with all staff and that budget preparations are under way and about two months ahead of historical time frames for the City. He advised Council that all staff are fully engaged and that April 23rd is the day for department budgets to be turned in to Finance, who will compile all information and provide a first draft of the budget.

(b) No action was made on this item.

14. (a) Discussion on the City's Comprehensive Plan

Mayor Willis provided an introduction to this item by explaining that the Comprehensive Plan and the Zoning are how the City is where it is, and that since its creation there are many members of Planning and Zoning and City Council who will need some training on this. Staff are developing a plan to review and update the plan as necessary.

Tatyana Luttenchlager informed the Council of the way in which she uses the zoning and comprehensive plan and that it is in essence a vision for the City.

(b) Consideration of appropriate action on item (a).

15. (a) Consent Agenda (Items "i through vi) any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting: any item approved will include payment of expenses.

i. Approval of refunds or transfer of fees for canceled events at the Stafford Civic Center as requested by clients or required by the City due to COVID-19, totaling \$3,075.00.

ii. Approval of refunds or transfer of fees for canceled events at the Stafford Centre as requested by clients or required by the City due to COVID-19, totaling \$8,300.

iii. Approval of Municipal Court Director, Nicole Nguyen request to approve and ratify training and all related expenses for Judges in the Municipal Court Department in the amount of \$200.00.

iv. Approval of Assistant City Secretary, Nicola Browe request to approve training and all related expenses for an employee in the City Secretary Office in the amount of \$280.00.

v. Approval of Public Works/Municipal Services Director, Chris Riggs request to approve bi-lingual compensation for an employee in the Code Enforcement Division at \$30.00 per month.

vi. Approval of Chief of Police, Richard Ramirez request to approve training and all related expenses for employees in the Police Department in the amount of \$695.00.

(b) Councilmember Herrera made a motion to approve the consent agenda as presented. Councilmember Mathew duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmember Guerra, Mathew, Rosas, Jones and Herrera voted “yes”; None Against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

16. (a) Consideration of Statements.

(b) Councilmember Guerra made a motion to approve the statements as presented. Mayor Pro Tem Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmember Guerra, Mathew, Rosas, Jones and Herrera voted “yes”; None Against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

17. Approval of the following City Council Meeting minutes.

(a) Regular City Council Meeting March 17, 2021

(b) Councilmember Rosas made a motion to approve the minutes with corrections as noted. Mayor Pro Tem Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmember Guerra, Mathew, Rosas, Jones and Herrera voted “yes”; None Against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

18. (a) Discussion of requests by Councilmembers for future agenda items.

Councilmember Guerra made a motion to place an item on the agenda for Tree of Honor for the City’s First Responders. Councilmember Rosas duly seconded the motion. Mayor Willis called the roll for a vote. Councilmember Guerra, Rosas and Jones voted “yes”; Mayor Willis, Mayor Pro Tem Chen, Councilmember Mathew and Herrera voted against. Mayor Willis announced the result of the vote (3-4) and declared the motion failed.

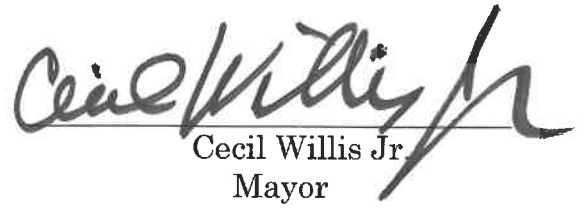
19. Mayor Pro Tem Chen made a motion to adjourn. Councilmember Guerra duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew, Rosas, Jones and Herrera voted “yes”; None against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

THE MEETING ADJOURNED AT 9:50 P.M.

ATTEST:



Nicola Browe
Assistant City Secretary



Cecil Willis Jr
Mayor