

MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF STAFFORD, TEXAS HELD
BY TELECONFERENCE, GOTOMEETING AUDIO/VIDEO
IN SAID CITY ON WEDNESDAY, MAY 5, 2021

On the 5th day of May, 2021, at 6:30 p.m., the City Council of Stafford, Texas met in regular session in the City Council Chambers and staff by teleconference, GoToMeeting Audio/Video in said City. Mayor Willis called the meeting to order. The following members of the Council were present: Councilmembers Mayor Cecil Willis; Mayor Pro Tem Alice Chen, Councilmembers Wen Guerra, Ken Mathew, Virginia Rosas, Don Jones and Xavier Herrera. Absent: None. The following City staff were present: Nicola Browe (Acting City Secretary); Shanell Garcia (Human Resources Director); Larry DiCamillo, Fire Chief; Tatyana Luttschlager (City Planner); Richard Ramirez (Police Chief); Ryan Young (IT Director); and Art Pertile (Olson & Olson, LLP).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER
2. REGULAR SESSION BEGAN AT 7:00 P.M.
3. PLEDGE OF ALLEGIANCE
4. Consideration of appropriate action on items discussed in Executive Session.

(b) No action taken on this item.

5. Council Reports:

Mayor Willis stated that next Wednesday, May 12, 2021 City Council will be canvassing the results of the General Election. He wanted to congratulate Councilmembers Chen and Guerra for their campaigns.

Mayor Willis requested a moment of silence for the family of City Engineer Bob Jones whose mother just passed away.

Mayor Pro Tem Chen thanked everyone for voting and their encouragement and support. She went on to announce that the Indian Cultural Center has 1000 Covid-19 shots and will be hosting a vaccination event May 8th from 11Am to 1PM, located at 9550 W. Belfort and all Stafford residents are welcome.

Councilmember Herrera announced that the event for Tina Munoz was a good success and thanked his fellow Councilmembers for their donations.

Councilmember Mathew offered the successful candidates from the General Election is congratulations.

Councilmember Rosas stated that she was happy to see so much community engagement with the recent election, offered her congratulations to all successful candidates, for the City, the water district and the SMSD. She reminded citizens that Marcos Pizza is supporting the SMSD Spirit Night.

Ms. Rosas then provided information on a lady who is setting out from San Diego in California to walk the Old Spanish Trail to St. Augustine Florida. She will be coming through Stafford and Ms. Sadie Williams will be coordinating a meeting with her at Dulles Avenue and Present Street.

Councilmember Guerra stated that there will be a fund raiser for a City Police Officer's family member who is seriously ill. The event will be on May 15, 2021 from 12 noon until 5PM at the Elks Lodge.

6. Public comments on items on the agenda.

Mary Ann Smith, Stafford Run – congratulated all candidates and stated that she would of like to see more voters turn out as out of 9500 voters only 936 voted.

7. (a) Discussion of a Resolution directing publication of notice of intention to issue combination tax and revenue certificates of obligation.

Mayor Willis stated that Sam Gill, Bond Counsel along with individuals from RBC have been doing a tremendous job and then provided an overview of the process and the initial steps taken by City Council and the required notices for publication in the papers, the City website and bulletin boards. This is because the City intends to issue Certificates of Obligation in an amount of \$7.5 million for various projects.

Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

(b) Councilmember Herrera made a motion to approve the Resolution as presented. Councilmember Rosas duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew, Rosas, Jones and Herrera voted "yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

8. (a) Discussion of Certificate of Substantial Completion – Police Department Addition and Renovations.

Mr. Richard Jones, Jones & Jones Engineering provided City Council with an update on the punch list of items and that the Certificate of Completion was issued and at the next City Council meeting he intends to provide the Certificate of Acceptance for Council to approve.

Mr. Jones responded to the question regarding warranty, stating that the warranty will be back dated and will last until February 26, 2022.

(b) Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

(c) No action was taken on this item.

9 (a) Discussion of Trinity Drive Extension and recommendation of Award.

Mayor Willis provided the City with the facts on this project, that this is an SEDC project in conjunction with the Fort Bend County, under their Mobility bonds. He noted that with the new Costco going up, the extension could not come at a better time.

Ms. Tatyana Luttschlager, City Planner informed City Council that they has received 8 bids and that the lowest bid was Millis Equipment in the amount of \$696,833.91 and that after Bob Jones and Richard Jones completed their due diligence staff is recommending that the award for this project go to Millis Equipment.

Richard Jones confirmed that the references came back good and concurred that Millis would be his recommendation.

Art Pertile, City Attorney reaffirmed that this project is solely in connection with the Fort Bend County Mobility Bonds, it is purely about mobility – moving people through.

Mayor Willis invited members of the public to address City Council on this item. No members of the public addressed City Council.

(b) Councilmember Herrera made a motion to approve the Resolution as presented. Councilmember Rosas duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew, Rosas, Jones and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

10. (a) Consent Agenda (Items i-iv). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.

- i. Approval of Police Chief Richard Ramirez request to approve training and all related expenses for employees in the Police Department in the amount of \$159.00.
- ii. Approval of Fire Chief Larry DiCamillo request to approve training and all related expenses for employees in the Fire Department in the amount of \$500.00
- iii. Approval of refunds or transfer of fees for canceled events at the Stafford Centre as requested by clients or required by the City due to COVID-19, totaling \$300.00
- iv. Resolution of City Council of the City of Stafford Texas authorizing the Mayor to sign an agreement with Ms. Carrie Ditta for Professional Services.

Mayor Willis invited members of the public to address City Council on this item.
No members of the public addressed City Council.

(b) Councilmember Herrera made a motion to approve the Consent Agenda as presented. Mayor Pro Tem Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen, Councilmember Guerra, Mathew, Rosas, Jones and Herrera voted "yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

11. (a) Consideration of Statements.

Mayor Willis invited members of the public to address City Council on this item.
No members of the public addressed City Council.

(b) Councilmember Rosas made a motion to the Statements as presented. Mayor Pro Tem Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen, Councilmember Guerra, Mathew, Rosas, Jones and Herrera voted "yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

12. Approval of the following City Council Meeting minutes.

(a) April 21, 2021 Regular City Council Meeting; and

(b) April 28, 2021 Special, 2021 City Council Meeting.

(c) Councilmember Herrera made a motion to approve the minutes of April 21, 2021 with corrections. Councilmember Rosas duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen, Councilmember Guerra, Mathew, Rosas, Jones and Herrera voted "yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.


Councilmember Rosas made a motion to approve the minutes of April 28, 2021 with corrections. Mayor Pro Tem Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen, Councilmember Guerra,

Mathew, Rosas, Jones and Herrera voted "yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

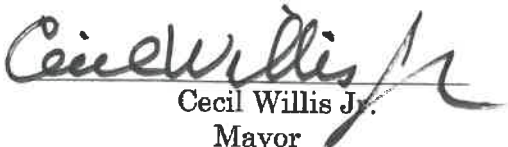
13. (a) Discussion of requests by Councilmembers for future agenda items.
(b) No future agenda items were requested.
14. Councilmember Herera made a motion to adjourn. Mayor Pro Tem Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew, Rosas, Jones and Herrera voted "yes"; None against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

THE MEETING ADJOURNED AT 7:39 PM.

ATTEST:



Nicola Browe
Acting City Secretary



Cecil Willis J.
Mayor