

MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF STAFFORD, TEXAS HELD
BY TELECONFERENCE, GOTOMEETING AUDIO/VIDEO
IN SAID CITY ON WEDNESDAY, MAY 19, 2021

On the 19th day of May, 2021, at 6:30 p.m., the City Council of Stafford, Texas met in regular session in the City Council Chambers and staff by teleconference, GoToMeeting Audio/Video in said City. Mayor Willis called the meeting to order. The following members of the Council were present: Councilmembers Mayor Cecil Willis; Mayor Pro Tem Alice Chen, Councilmembers Wen Guerra, Ken Mathew, Virginia Rosas, Don Jones and Xavier Herrera. Absent: None. The following City staff were present: Nicola Browe (Acting City Secretary); Shanell Garcia (Human Resources Director); Larry DiCamillo, Fire Chief; Tatyana Luttenschlager (City Planner); Richard Ramirez (Police Chief); Scott McElrath (Code Compliance Administrator); and Art Pertile (Olson & Olson, LLP).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER
2. REGULAR SESSION BEGAN AT 7:00 P.M.
3. PLEDGE OF ALLEGIANCE
4. Consideration of appropriate action on items discussed in Executive Session.

(b) No action taken on this item.

5. Council Reports:

Mayor Willis stated that Stafford MSD Sophomore “Amomy” this weekend at the Houston Live Stock Show sold his grand champion for \$120,000.00. Mayor offered his congratulations.

Mayor Willis stated that Governor Abbott issued an executive order, which will be May 21, 2021 at 12:01am regarding masks. Government bodies cannot mandate the wearing of masks in governmental buildings.

Mayor Willis then stated that one of their own is hurting, as Councilmember Virginia Rosas lost her mother this past week. He offered his sincere condolences.

Councilmember Jones stated that there was another big loss for Stafford, a long

term resident, and greatly involved member of the community, especially for the youths – John Collins. He went on to request prayers for the Collins family.

Councilmember Guerra offered his condolences to both families.

Mayor Pro Tem Chen stated that it is her mission to insure Stafford residents are vaccinated against COVID-19 and that the CDC has now approved vaccines for children 12 years and up. She is working with local government officials and worked with Mark Monklola who has donated 4000 shots. She went on to say she is working on the logistics and is seeking volunteers, especially RN's and LVNs.

Councilmember Herrera announced that the event for Ramirez benefit was a good success and thanked his fellow Councilmembers for their participation, he offered his condolences to Councilmember Rosas and the Collins family.

Councilmember Mathew offered his heartfelt condolences to both families.

Councilmember Rosas thanked everyone for their love, support and prayers and she along with the family are attempting to hold it all together at this stage. She offered her prayers for the Collins family.

Mayor Willis asked for a moment of silence for both the Rosas and Collins family.

Mayor Willis then introduced a proclamation recognizing that May is considered and celebrated by the International Code Council (ICC) as Building Safety Month. He read the proclamation and asked City Building Official Irby Rico to accept the proclamation, along with Laura Morales who is the Chief Building Permits Manager and he and Council thanked him for all of his efforts in keeping the structures and facilities within the City of Stafford compliant with all building Codes.

Councilmember Chen provided a brief bio and duty description and went on to explain that the drone footage Irby provides is invaluable as a birds eye view often assists the board, commissions and council in their decision making process.

Irby Rico, thanked Mayor and Council for the recognition.

6. Mayor Willis invited members of the Public to address City Council on any item in the agenda.
No members of the public addressed City Council.
7. (a) Discussion of the selection of Mayor Pro Tem.
Council held a brief discussion regarding the process, and previous selections for Mayor Pro Tem.

Lana Hoelsing, Promenade Subdivision, Stafford stated that she felt Alice has done a great job as Mayor Pro Tem.

Mary Ann Smith, Stafford Run, Stafford stated that she felt Ken Mathew will do a good job,

Councilmember Rosas made a motion to nominate Councilmember Ken Mathew as Mayor Pro Tem. Councilmember Jones seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew, Rosas, Jones and Herrera voted "Yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

(b) Designation of the order of succession in which other Councilmembers shall have the power to perform the duties of the Mayor and the Mayor Pro Tem in the event the Mayor and the Mayor Pro Tem are unable to act.

(c) Councilmember Rosas made a motion to make the line of succession as follows:

- Mayor Pro Tem Mathew
- Councilmember Guerra
- Councilmember Rosas
- Councilmember Jones
- Councilmember Chen
- Councilmember Herrera

Councilmember Jones duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew, Rosas, Jones and Herrera voted "Yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

8. (a) Discussion of a Resolution of City of Stafford authorizing the Mayor to sign an engagement letter agreement with Whitley Penn for auditing services for the City of Stafford.

Lupe Garcia and Patrick Simmons of Whitley Penn provided City Council with a presentation of the duties, scope and proposal for auditing services to the City and to the SEDC.

City Council applauded the use of new sets of eyes for the audit and commended Whitley Penn for their diligence throughout the years.

Councilmember Herrera exited the meeting at 8:09 p.m.

Councilmember Herrera entered the meeting at 8:13 p.m.

(b) Councilmember Guerra made a motion to accept the resolution to authorize Mayor Willis to sign an engagement letter with Whitley Penn for auditing services. Councilmember Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew,

Rosas, Jones and Herrera voted "Yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

- 9 (a) Discussion of a Resolution of the City of Stafford approving as a project of the Stafford Economic Development Corporation a project for the demolition of existing structures within the City of Stafford.

Scott McElrath, Code Compliance Officer presented this item and explained that the City has for several years been seeking to have the sign removed, and he has approached the owner and the owner is agreed, he is waiting on the church to finalize a document then the owner will sign the City agreement. The cost of removal and haul away is being funded by the SEDC.

(b) Mayor Willis opened the public hearing at 8:22 p.m.

Lana Hoesing, Promenade Subdivision, Stafford stated that this has long been past due and she is appreciative of staff's efforts.

Mary Ann Smith, Stafford Run stated this is going to such a good thing for that location.

(c) Councilmember Herrera made a motion to approve the resolution as presented. Councilmember Chen duly seconded the meeting. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew, Rosas, Jones and Herrera voted "Yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

10. Discussion on Fire/Emergency Services Dispatching Services.

Larry DiCamillo, Fire Chief provided City Council with a slide show and thorough explanation of the current situation with Fire/Emergency Services Dispatch services. (a copy of the presentation is attached to these formal minutes hereto)

Mayor Willis invited members of the public to address City Council on this item.
No members of the public addressed City Council

(b) City Council discussed at length the options available and provided Chief DiCamillo with authorization to pursue options that will benefit the City.
No motion was made on this item.

11. (a) Discussion of a Certificate of Acceptance for the Police Department Addition and Renovations and Pay Application 18.

Richard Jones of Jones and Jones Engineering presented this item, as well as Tatyana Luttschlager and explained the Police Department building is fully complete and a certificate of acceptance is signed.

Mayor Willis invited members of the public to address City Council on this item.

No members of the public addressed City Council.

(b) Councilmember Herrera made a motion to accept the Certificate of Acceptance for the Police Department Addition and Renovations and Pay Application 18. Councilmember Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew, Rosas, Jones and Herrera voted "Yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

12. (a) Discussion of an Ordinance of the City of Stafford, Texas, amending Chapter 102 of the Code of Ordinances of the City, the same being the Comprehensive Zoning Ordinance for a modification of a previously approved Specific Use Permit for the construction and operation of a hotel, Ordinance 1055, to add for the construction and operation of a grocery store with fuel sales at 12507 S. Kirkwood (b) Consideration of appropriate action on item (a).

Tatyana Luttschlager introduced the item explaining that this was a continuation of the Public Hearing from the previous occasion.

Art Pertile provided guidance to members of the public that wished to address City Council.

Mayor Willis reopened the Public Hearing at 8:58 p.m.

Due to poor audio during meeting, each speaker is recognized however, names not listed in some cases.

Resident 12525 S. Kirkwood Rd – Oppose

Resident 12525 S. Kirkwood Rd – Oppose citing dangerous for children at bus pick up

Tony – oppose

Resident 12312 Brook Drive – Oppose

Mr. Lewis – Oppose

Sabrina Morris – Oppose

Alex, 6930 Colony Lakes – Oppose

Resident Lor S. Kirkwood Rd – Oppose

Resident Zin 12710 S. Kirkwood Rd – Oppose

Nick , 4930 Sugar Grove Blvd – Oppose

J Wally – Oppose

Resident 12525 S. Kirkwood Rd – Oppose

Dan 4932 Sugar Grove Blvd – Oppose

Paul – Oppose

Mr. Momin 12730 Sugar Grove Blvd – Oppose

AJ Momin 12406 Kirkwood – Oppose

John Hoising – Opposed

Stephanie – Vaccaro Manor – Opposed

Michael owner of US Oil – Oppose
Momim - Oppose
Katherine 12525 S. Kirkwood Rd – Oppose
Ashley 630 Colony Lakes Blvd – Oppose
Tim White 12412 S Kirkwood Rd – Oppose
McDaniel 122520 S. Kirkwood Rd – Oppose
Shirman Olal 12402 S Kirkwood Rd – Oppose

Mayor Willis closed the Public Hearing at: 9:24 p.m.

(b) Councilmember Guerra made a motion to **deny the request** to the amendment the previously submitted SUP and subsequent Ordinance. Councilmember Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew, Rosas, Jones and Herrera voted "Yes"; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved. (**request denied**)

13. (a) Discussion and Presentation on Domestic Terrorism and the impact on the City of Stafford.

Councilmember Jones discussed this item and stated that he has met with many local officials in the effort to see how this can garner traction. He went on to say that Ron Reynolds and Sheriff Fagan have begun a movement to have a round table meeting, and the logistics of that meeting are being worked out at this time. It is his intention to insure Mayor Willis is involved in these meetings.

(a) No motion was made on this item.

14. Discussion of employees ability to request a memorial stone in the Margaret Havens Memorial Rose Garden.

Councilmember Guerra introduced this item and stated that he wished to bring back the ability for employees, Councilmembers and alike to purchase the bricks to place within the memorial garden.

Mayor Willis stated that at one time there were various size of bricks available but there was a limit to how many letters could be placed on them. He went on to say that the Finance Department used to have a form for the application and payment of such pavers. He requested the City Secretary's Office to search for the appropriate forms and documentation so this can be utilized again.

(b) No action was taken on this item.

15. (a) Consent Agenda (Items i-v). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.

Mayor Willis invited members of the public to address this item. No members of the public addressed City Council

- i. Approval of Police Chief, Richard Ramirez request to remove certification pay for employees in the Police Department in the amount of \$25.00 per month.
- ii. Approval of Police Chief, Richard Ramirez request to approve training and all related expenses for employees in the Police Department in the amount of \$4240.00
- iii. Approval of Police Chief, Richard Ramirez request to approve training and all related expenses for employees in the Police Department in the amount of \$1746.56
- iv. Approval of refunds or transfer of fees for canceled events at the Stafford Centre as requested by clients or required by the City due to COVID-19, totaling 3500.00
- v. Approval of Recreation Director, Susan Ricks request to approve Manager, Lifeguards and Gatekeeper for the Stafford Swimming Pool.

(b) Councilmember Herrera made a motion to approve the consent agenda as presented. Councilmember Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

16. (a) Consideration of Statements.

Mayor Willis invited members of the public to address this item.
No members of the public addressed City Council.

(b) Councilmember Herrera made a motion to approve the statements as presented, but hold off on the payment of the Fire Department invoice.. Councilmember Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

17. Approval of the following City Council Meeting minutes.

- (a) Regular City Council Meeting May 5, 2021
- (b) Special City Council Meeting May 6, 2021
- (c) Special City Council Meeting May 12, 2021

(d) Councilmember Chen made a motion to approve the minutes for the Regular City Council Meeting May 5, 2021. Councilmember Jones duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”;

none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

Councilmember Chen made a motion to approve the minutes for the Special City Council Meeting May 6, 2021. Councilmember Jones duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

Councilmember Chen made a motion to approve the minutes for the Special City Council Meeting May 12, 2021. Councilmember Rosas duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

- (a) Discussion of requests by Councilmembers for future agenda items.
- (b) There were no motions for future agenda items.

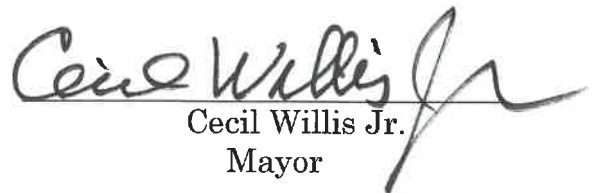
Councilmember Herrera made a motion to Adjourn. Councilmember Chen duly seconded the motion. Mayor Willis called the roll for a vote. Mayor Willis, Mayor Pro Tem Mathew and Councilmembers Guerra, Rosas, Jones, Chen and Herrera voted “yes”; none against. Mayor Willis announced the result of the vote (7-0) and declared the motion approved.

THE MEETING ADJOURNED AT 10:00 PM.

ATTEST:



Nicola Browe
Acting City Secretary



Cecil Willis Jr.
Mayor