

MINUTES OF A SPECIAL CALLED MEETING
OF THE CITY COUNCIL AND
STAFFORD ECONOMIC DEVELOPMENT CORPORATION OF
STAFFORD, TEXAS HELD IN THE COUNCIL CHAMBER IN SAID CITY ON
WEDNESDAY, FEBRUARY 10, 2021

On the 10th day of February, at 7:00 p.m., the City Council and Stafford Economic Development Corporation of Stafford, Texas met in special session in the City Council Chamber in said City. Mayor Pro Tem Wen Guerra called the meeting to order. The following members of the City Council were present: Mayor Pro Tem Wen Guerra; Cecil Willis; Ken Mathew; Virginia Rosas; Don Jones; and Alice Chen. Absent none. The following members of the Stafford Economic Development Corporation (SEDC) were present: President Wen Guerra; Vice President Ken Mathew; Joe Rome; Gwen Goodwin; Randy Krahn; and Lawrence Vaccaro, Jr. Absent: None. The following City staff were present: Nicola Browe (Assistant City Secretary); Patti Worfe (Executive Director of Economic Development Corporation); Dorrance Roderick (Finance Director); Chris Riggs (Public Works Director); and Art Pertile (Olson & Olson Attorney).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. Call to Order and Pledge of Allegiance
2. Roll call of the City Council and Stafford Economic Development Corporation Board of Directors (SEDC).

Mayor Pro Tem and SEDC Board Present Wen Guerra stated all Councilmembers.

3. Mayor Willis invited members of the public to comment on items on the agenda.

No member of the public addressed City Council or the SEDC Board of Directors.

4. Discussion of a resolution of the City Council of the City of Stafford approving as a project of the corporation for the management and maintenance of city of Stafford infrastructure and recreation or community facilities improvements within the City of Stafford.

Art Pertile, City Attorney introduced this item and provided background information as to why this was rescheduled from November 2020. He further added that the problem laid in the way the Administrative Services Agreement was

structured, for compensating the City for staff usage with the SEDC. With the SEDC, funding the Public Works, Streets, Parks, and then having them listed on the Administrative Services Agreement appeared to be a “double dip”.

Dorrance Roderick, Finance Director then explained the breakdown of the reimbursement to the City for Public Works and provided the City and the SEDC with a report showing the entire breakdown.

Chris Riggs, Public Works Director stated that when looking at the funding by SEDC to the City for the “Project” there is one item that needs to be removed. That would be the garbage.

City Council and SEDC Board of Directors addressed their questions to Mr. Roderick in regards to the way the funds would be transferred.

President Guerra made a motion to accept the Project as presented for \$3,214,700. Vice President Mathew duly seconded the motion. President Guerra called the roll for the vote. President Guerra, Vice President Mathew and Directors Rome, Krahn, Vaccaro and Rome voted “yes”; none against. President Guerra announced the result of the vote (6-0) and declared the motion approved.

Councilmember Rosas made a motion to approve the Project of the Corporation for \$3,214,700. Mayor Pro Tem Chen duly seconded the motion. Mayor Willis called the roll for the vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew, Rosas and Jones voted “yes”; none against. Mayor Willis announced the result of the vote (6-0) and declared the motion approved.

(b) Discussion of the Administrative Services Agreement (ASA) between the SEDC and the City.

Mayor Willis noted that the ASA had not been reviewed or adjusted since 2018, therefore with tonight’s discussion and more realistic numbers being placed within the agreement it is now a fair agreement.

Director Goodwin addressed the Finance Director for the service amount previously.

President Guerra made a motion to accept the Administrative Services Agreement as presented. Director Goodwin duly seconded the motion. President Guerra called the roll for the vote. President Guerra, Vice President Mathew and Directors Rome, Krahn, Vaccaro and Rome voted “yes”; none against. President Guerra announced the result of the vote (6-0) and declared the motion approved.

Councilmember Guerra made a motion to approve the Administrative Services Agreement as presented. Councilmember Rosas duly seconded the motion. Mayor

Willis called the roll for the vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew, Rosas and Jones voted "yes"; none against. Mayor Willis announced the result of the vote (6-0) and declared the motion approved.

Mr. Roderick explained that this agreement would be effective from the beginning of the fiscal year however, would be implemented now.

5. Director Goodwin made a motion to adjourn. Director Krahn duly seconded the motion. President Guerra called the roll for a vote. President Guerra, Vice President Mathew and Directors, Krahn, Vaccaro and Goodwin voted "yes"; none against. President Guerra announced the result of the vote (5-0) and declared the motion approved. Director Rome was absent for the vote.

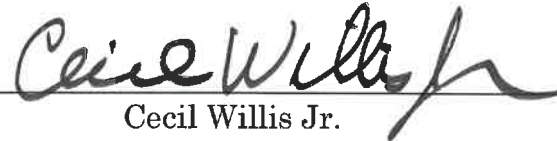
Councilmember Guerra made a motion to adjourn. Mayor Pro Tem Chen duly seconded the motion. Mayor Willis called the roll for the vote. Mayor Willis, Mayor Pro Tem Chen and Councilmembers Guerra, Mathew, Rosas and Jones voted "yes"; none against. Mayor Willis announced the result of the vote (6-0) and declared the motion approved.

THE MEETING ADJOURNED AT 8:20 P.M.

ATTEST:



Nicola Browe
Assistant City Secretary



Cecil Willis Jr.
Mayor