

MINUTES  
PARKS COMMITTEE MEETING  
CITY OF STAFFORD, TEXAS  
MONDAY, February 17, 2025

On the 17th day of February, 2025, at 7:03 p.m., the Parks Committee of Stafford, Texas, met in the City Hall, Large Conference Room.

The following Committee Members were present: Chairman William Bostic, Vice Chair Tim Wood, Secretary Liza Mendonca, Linda Burks, Trina Reed, John Rose and Horace Ray Thomas.

The following Committee Members were absent: Linda Allen, Monica Barnett, Janet Espinal, Harvey Koudelka, and Zacharcy Lavallies.

The following City Staff were present: Public Works Superintendent Otis Brown

1. Call Meeting to Order.

Chairman Bostic called the meeting to order at 7:03 p.m.

2. Roll Call and Welcome Members.

Chairman Wood welcomed members and guests.

3. Public Comments.

There were no public comments.

4. Discussion and Presentation by Steve Janish on possible improvements to the City of Stafford Parks.

Chairman Bostic asked to move agenda item 8 up to number 4 so Steve Janish can present earlier. Motion to move agenda item 8 to number 4. Chairman Bostic made the motion, Secretary Mendonca seconded. All in favor. Agenda item moved up.

John Rose arrives at 7:10 p.m.

Steven Janish discusses option 1 and 2 and how the designs can be the same if requested. The park designs have a five year warranty. City must contact company immediately if the park equipment has an issue during that time frame. The price difference between option 1 and 2 is about 60 thousand dollars.

Company located in Burney, TX with two in the Houston area.

Chairman Bostic provided an update from SEDC regarding parks and funding, including legal update.

Park upgrades would be about 1.2 million dollars with each park being renovated costing about 400,000 thousand dollars.

Committee member Thomas asks about look at other companies to compare pricing. Discussion of 30 day and 45 day bid or buy board was discussed. Ended with Chairman Bostic agreeing to ask SEDC what their preference is as they are in talks to pay for the parks.

5. Consideration of the minutes from September 9, 2024 and October 21, 2024 Parks Committee Meetings.

Chairman Bostic makes a motion to approve, Vice Chair Wood seconds. All in favor, motion passed.

6. Discussion and Consideration regarding the Election of a Vice-Chairperson for the Committee.

Chairman Bostic nominated Vice Chair Wood. Secretary Mendonca seconded. Members voting yay were: Chairman William Bostic, Vice Chair Tim Wood, Secretary Liza Mendonca, Trina Reed, John Rose and Horace Ray Thomas.

Members voting nay were Linda Burks.

Motion passed 6 to 1.

7. Wrap-Up and review of the 2024 Veterans Day Ceremony date and time.

The 2025 even will take place November 9.

8. Discussion and update on the City of Stafford's Water Fountain Replacement Project and T-Mobile Hometown Grant Application.

Chairman Bostic discussed templates and having members sign from the Parks Committee a letter needed to be submitted.

9. Discussion of action items for Vaccaro Manor Park.

Public Works Superintendent Otis Brown discussed ant piles, limbs, and a broken wood sign.

10. Discussion of action items for Gordon Fountain Lake Park.

Secretary Mendonca mentioned how ants piles were all around the neighborhood and should be checked at Fountain Lake Park.

11. Discussion of action items for Fifth Street Park.

No concerns at present moment.

12. Discussion of action items for First Street and Rubin Parks.

Superintendent Brown mentioned a swing was chipped and a bench had tendency to flood.

13. Other Discussion Items, including Stafford Centre, Veterans Monument, Promenade Trail Projects, Citywide Activity Program, and Possible Additional Park Locations.

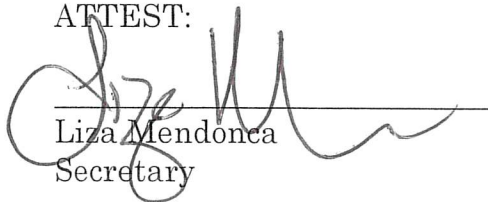
Chairman Bostic mentioned Wreaths for American took care of two veterans at the Stafford cemetery. Secretary Mendonca mentioned that Clint Mendonca donated to Wreaths for America to help with any Stafford Events.

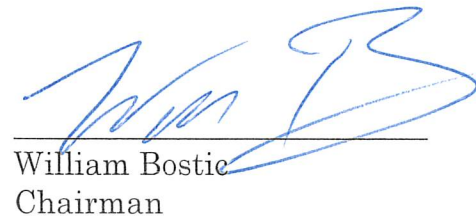
Earth Day was discussed with possibility of having GFL present again.

14. Adjournment.

Chairman Bostic made a motion to adjourn. Secretary Mendonca seconded the motion. Committee members voted Aye, and none voted Nay. The motion carried 7-0. The meeting ended at 9:13 p.m.

ATTEST:

  
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Liza Mendonca  
Secretary

  
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William Bostic  
Chairman