

MINUTES
STAFFORD CENTRE COMMITTEE MEETING
MONDAY, FEBRUARY 10, 2025

On the 10th day of February 2025 at 12:00 p.m., the Stafford Centre Committee of Stafford, Texas met in regular session at the Stafford Centre in said City. The following members of the Committee were present: Chairperson Xavier Herrera, Vice-Chair Chen, and Committee Member Virginia Rosas. Absent: None. The following City Staff were present: FMSquared President Bryan Blaum, Assistant General Manager Rebecca Hathorn, Director of Recreation Susan Ricks, Administrative Assistant of Recreation Stefanie Plata, and Administrative Services Coordinator Richelle Worthington.

1. Call meeting to order.

Chairperson Herrera called the meeting to order at 12:02 p.m.

2. Approval of minutes for the Stafford Centre Committee Meeting held on December 9, 2024.

Vice-Chair Chen made a motion to approve the minutes for the Stafford Centre Committee meeting held on December 9, 2024, and Committee Member Rosas seconded the motion. Chairperson Herrera, Vice-Chair Chen, and Committee Member Rosas voted "Aye"; "Nay" – none. Motion carried 3-0.

3. Discussion and Consideration regarding a request by SMSD to host their SkillsUSA competition at the Civic Center on February 22, 2025.

After a brief discussion, Committee Member Rosas made a motion to approve the request by SMSD to host their SkillsUSA competition at the Civic Center on February 22, 2025, and Vice-Chair Chen seconded the motion. Vice-Chair Chen, and Committee Member Rosas voted "Aye"; "Nay" – Chairperson Herrera. Motion carried 2-1.

4. Discussion and Consideration regarding a request by the Society of Indo-American Arts to waive their deposit at the Stafford Centre from their cancelled event on March 30, 2025.

After a brief discussion, Vice-Chair Chen made a motion to approve the request by the Society of Indo-American Arts to waive their deposit at the Stafford Centre from their cancelled event on March 30, 2025, and Committee Member Rosas seconded the motion. Chairperson Herrera, Vice-Chair Chen, and Committee Member Rosas voted "Aye"; "Nay" – none. Motion carried 3-0.

5. Discussion and Consideration regarding a request by the Fort Bend Chamber of Commerce for the City to co-sponsor their State of the County event in May 2025 at the Stafford Centre.

After a brief discussion, Committee Member Rosas made a motion to approve the request by the Fort Bend Chamber for the City to co-sponsor their State of the County event in May 2025 at the Stafford Centre, with marketing and brochures. Vice-Chair Chen seconded the motion. Chairperson Herrera, Vice-Chair Chen, and Committee Member Rosas voted "Aye"; "Nay" – none. Motion carried 3-0.

6. Discussion and Consideration regarding a request by the Fort Bend Junior Service League for the City to co-sponsor their 2025 and 2026 Sugar Plum Market at the Stafford Centre.

After a brief discussion, Vice-Chair Chen made a motion to approve the request by the Fort Bend Junior Service League for the City to co-sponsor their 2025 and 2026 Sugar Plum Market at the Stafford Centre, with an increase in the amount of \$1,000.00 for the upcoming years, and Committee Member Rosas seconded the motion. Chairperson Herrera, Vice-Chair Chen, and Committee Member Rosas voted “Aye”; “Nay” – none. Motion carried 3-0.

7. Discussion and Consideration regarding the City's Independence Day Celebration.

After a brief discussion, the consensus from the committee was to have a one-day event on Friday, July 04, 2025 with a mobile food truck and fireworks.

8. Discussion and Consideration regarding the Request for Proposal (RFP) for the Stafford Centre Management Company.

Director of Recreation Susan Ricks provided an update regarding the proposed contract.

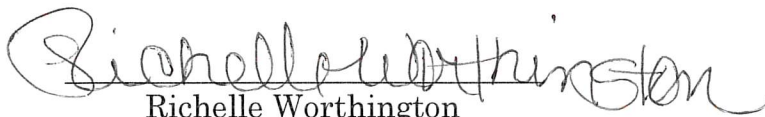
The Committee Members and Ms. Ricks discussed the proposed contract and funding for the Request for Proposal (RFP).

No action was taken.

9. Adjournment.

Without objection, the meeting was adjourned at 12:42 p.m.

ATTEST:



Richelle Worthington
Administrative Services Coordinator



Xavier Herrera
Committee Chairperson