

**MINUTES**  
**STAFFORD ECONOMIC DEVELOPMENT CORPORATION**  
**BOARD OF DIRECTORS REGULAR CALLED MEETING**  
**TUESDAY, JANUARY 28, 2025**

On the 28<sup>th</sup> day of January, 2025, at 6:30 p.m., the Board of Directors of the Stafford Economic Development Corporation, Texas met in regular session in the Council Chambers at Stafford City Hall.

1. Call to Order and Roll Call of Board of Directors

President Krahn called the meeting to order at 6:31 p.m. The following Board of Directors were present: President Randy Krahn, Vice-President Damon Leonetti, and Directors Ken Mathew, Gwen Goodwin, William K. Bostic Jr., and Robert Sorbet. Absent: Arthur J. Honore. The following City staff were present: Assistant City Secretary Shandra Phillips, Chief Financial Officer Alka Shah, Director of Public Works/Development Services Kyle Jung, Public Works Superintendent Otis Brown, Human Resources Director Shanell Garcia, and City Attorney Bridgette Begle.

2. Pledge of Allegiance.

Director Sorbet led the pledge to the United States flag.

3. Discussion of Financial Matters of the Corporation, Including:

(a) Presentation of Finance Statements, investments, and other financial reports. Chief Financial Officer Alka Shah presented the financial statements, investments, and reports.

(b) Staff salary reimbursement

Ms. Shah provided an update regarding the Economic Development Administrator salary.

(c) Public comments on items (a-b).

No public comments were made.

(d) Consideration of appropriate action on items (a-b).

No action was taken.

4. (a) Update regarding the Economic Development Administrator position.

Director of Human Resources Shanell Garcia provided a brief history and update regarding the position.

The Board of Directors and Ms. Gracia discussed the reclassification of the position.

(b) Public comments on item (a).

No public comments were made.

(c) Consideration of appropriate action on item (a).

Director Goodwin motioned to move forward with asking Mayor Mathew and City Council to consider a reclassification of the position from an Economic Development Administrator to Director of Economic Development as an employee of the City answering to the Mayor, City Council, and working with the Board, and Vice-President Leonetti seconded the motion. President Krahn, Vice-President Leonetti, and Directors Mathew, Goodwin, and Bostic voted "Aye". "Nay" – Director Sorbet. Motion carried 5-1.

5. Discussion of matters relating to The Stafford Centre including:
- (a) Report by Bryan Blaum, President of FMSquared, on event schedules, marketing plans, operations, statements, and productions.  
FMSquared President Bryan Blaum provided his report.

Mr. Blaum advised the board of the following events:

- February 13 – Ducks Unlimited
- February 14-16 – Master Spa Blowout Sale
- February 21-23 – Great American Franchise Expo
- February 26 – Stars of the Sixties
- March 28 – A Taste of Ireland
- April 17 – The Grand Kyiv Ballet

(b) Public comments on items (a).

No public comments were made.

(c) Consideration of appropriate action on items (a).

No action was taken.

6. Presentation by Texas Workforce Solutions.  
James Cardenas, Business Consultant and Employee Services with the Texas Workforce Commission, provided a PowerPoint presentation on collaborating with businesses in the City.

7. Presentation by Bob Jones, City Engineer on the following:

(a) Drainage Facilities 2023 Project.

Mr. Jones provided an update on the project.

The Board of Directors, Mr. Jones, and Director of Public Works/Development Services Kyle Jung discussed the drainage report, designated areas, and phases of the project.

(b) 2025 Street Repairs Project.

The Board of Directors and Mr. Jones discussed the City's Street Repair Program, proposed street repairs, cost estimates, funding, and creating a project.

(c) Public comments on items (a-b).

No public comments were made.

(d) Consideration of appropriate action on items (a-b).

No action was taken.

8. Updates by Director of Public Works/Development Services Kyle Jung including:
- (a) Update on the City of Stafford Parks Water Fountain Replacement Project.  
The Board of Directors, Mr. Jung, and Public Works Superintendent Otis Brown discussed the funding, expectations of the project, and diagram of water fountains.
- (b) Update on the City of Stafford Sign Replacement and Improvement Project.  
The Board of Directors, Mr. Jung, and Mr. Brown discussed the street signs in the City and increasing Public Works budget for replacing and maintenance instead of creating a project.

(c) Public comments on items (a-b).

No public comments were made.

(d) Consideration of appropriate action on items (a-b).

No action was taken.

9. (a) Discussion of creating a project for the City of Stafford Monuments.

The Board of Directors and Mr. Brown discussed prior maintenance and options for updating the monuments.

(b) Public comments on item (a).

No public comments were made.

(c) Consideration of appropriate action on item (a).

No action was taken.

10. (a) Approval of October 22, 2024 Regular Meeting Minutes.

No discussion.

(b) Public comments on item (a).

No public comments were made.

(c) Consideration of appropriate action on item (a).

Vice-President Leonetti motioned to approve the October 22, 2024 Regular Meeting Minutes, as presented, and Director Sorbet seconded the motion. President Krahn, Vice-President Leonetti, and Directors Mathew, Goodwin, Bostic, and Sorbet voted "Aye". "Nay" – none. Motion carried 6-0.

11. Request for future agenda items from the Board of Directors.

Director Sorbet requested to add a discussion regarding a resolution on supporting local businesses.

Vice-President Leonetti requested to add a discussion regarding an update from the GRID developers and the 380 agreements.

12. The Stafford Economic Development Corporation Board of Directors Reports:

President Krahn

- Advised that Texas Department of Transportation (TX Dot) had started the landscape on the 90 Corridor. He also advised that Chic-Fil-A would be closed for 5-7 weeks for construction.

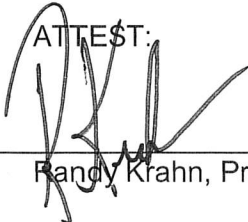
Director Bostic

- Advised that the Annual Town Hall Meeting will be held at 7:00 p.m. on Wednesday, January 29th at the Scarcella Administration Building.

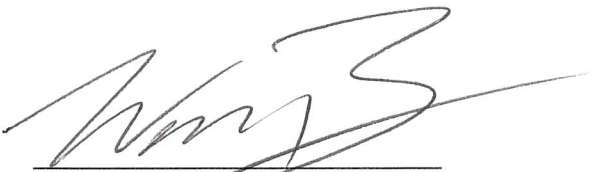
13. Adjournment.

Without objection, the meeting was adjourned at 9:48 p.m.

ATTEST:



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Randy Krahn, President



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William K. Bostic, Jr., Secretary