

MINUTES  
SPECIAL JOINT WORKSHOP – STAFFORD CITY COUNCIL AND  
STAFFORD MUNICIPAL SCHOOL DISTRICT BOARD OF TRUSTEES  
TUESDAY, DECEMBER 10, 2024

On the 10<sup>th</sup> day of December, 2024, at 7:00 p.m., the City Council of Stafford, Texas and Board of Trustees of the Stafford Municipal School District (SMSD) met in the Board Room of the Scarcella Administration Building in said City. The following members of the City Council were present: Mayor Ken Mathew, Mayor Pro Tem Alice Chen, and Council Members William K. Bostic Jr., Tim Wood (arrived at 7:03 p.m.), Virginia Rosas, and Xavier Herrera (arrived at 7:03 p.m.; left at 7:59 p.m.). Absent: Council Member Christopher Caldwell. The following members of the SMSD Board of Trustees were present: President Manuel Hinojosa (arrived at 7:50 p.m.), Vice-President Ash Hamirani, Secretary Jacqueline Jean-Baptiste (arrived at 7:06 p.m.), Trustee Joyce Wilkins, Trustee Suzette Thompson, and Trustee Adam Sanchez. Absent: Trustee Patricia Soza-Montelongo. The following City and SMSD Staff were present: City Secretary Roxanne Benitez and SMSD Executive Assistant/Board Coordinator Sonya M. Austin.

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. Call to Order.

Vice-President Hamirani called the meeting to order for the SMSD Board at 7:02 p.m.

Mayor Mathew called the meeting to order for the City Council at 7:03 p.m.

2. Public Comments on Agenda Items.

Public Comments were received from the following:

- Joe Longoria, who lives at 12811 Linda Street, spoke on the needs of SMSD.

3. Discussion regarding Stafford Municipal School District's Facility Needs Assessment. SMSD Superintendent Dr. Robert Bostic provided virtual surveys to all attending the meeting in person and virtually.

SMSD Chief of Schools Dr. Dawn Dubose introduced Stafford Police Captain Nathan Cohn. Captain Cohn spoke about security needs as well as the safety of students and staff. He introduced ASAP Security CEO Michael Monsive and Vice-President Ben Swank. Mr. Monsive spoke on the security assessment of SMSD campuses. He, as well as Mr. Swank, answered questions from the Council Members.

*Secretary Jean-Baptiste exited the meeting at 7:49 p.m.*

*Secretary Jean-Baptiste entered the meeting at 7:50 p.m.*

*Mayor Pro Tem Chen exited the meeting at 7:50 p.m.*

Clarence Grier, with RBC Capital Markets provided a PowerPoint presentation regarding current market updates and bond election scenarios.

*Mayor Pro Tem Chen entered the meeting at 7:52 p.m.*

Mr. Grier and Dr. Bostic answered questions from the Board Trustees and Council Members.

*Vice-President Hamirani exited the meeting at 8:20 p.m.*

*Vice-President Hamirani entered the meeting at 8:22 p.m.*

President Hinojosa, Vice-President Hamirani, and Secretary Jean-Baptiste answered questions from the Council Members.

*Council Member Bostic exited the meeting at 8:51 p.m.*

*Council Member Bostic entered the meeting at 8:54 p.m.*


Chief Financial Officer Dovran Ovezov provided a PowerPoint presentation regarding the SMSD debt service fund and proposed bond election. He answered questions from the Council Members.


#### 4. Adjournment.

Secretary Jean-Baptiste motioned to adjourn the meeting at 9:04 p.m., and Trustee Thompson seconded the motion. President Hinojosa, Vice-President Hamirani, Secretary Jean-Baptiste, and Trustees Wilkins, Thompson, and Sanchez voted “Aye”. “Nay” – none. Motion carried 6-0.

Mayor Pro Tem Chen motioned to adjourn the meeting at 9:05 p.m., and Council Member Bostic seconded the motion. Mayor Mathew, Mayor Pro Tem Chen and Council Members Bostic, Wood, and Rosas voted “Aye”. “Nay” – none. Motion carried 5-0.

ATTEST:

  
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Roxanne Benitez  
City Secretary

  
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Ken Mathew  
Mayor