

Minutes
Special Called Meeting
Parks Committee Meeting
City of Stafford, Texas
Monday, April 15, 2024

On the 15th day of April 2024 at 6:00 PM the Parks Committee of Stafford Texas met in the large conference room of City Hall.

The following committee members were present:

Chairman Tim Wood, Monica Barnett, Janeth Espinal, Zachary Lavallies, John Rose, public works superintendent, Otis Brown, and Vice Chairman William Bostick Jr. arrived at 6:19 PM.

1. Meeting called to order.

Chairman Wood call the meeting to order at 6:00 PM

2. Roll call and welcome new members

3. Public comments

There were no public comments

4. Chairman read the minutes from the April 8th meeting.

5. Finalizing the plans for the Earth Day celebration to take place on April 20, 2024 at Rubin Park we discussed.

6. Earth Day celebration to begin promptly at 9:00 AM and conclude at 12 noon.

7. Chairman Wood stated that flyers for the Earth Day celebration were ready to be distributed.

A banner was also donated to the park committee for the Earth Day celebration.

Committee member Linda Burks will provide chips donated by Frito-Lay.

Committee member Zachary Lavallies will donate water and Capri sun for the event.

Committee member John Rose donated \$40 toward the purchase of snacks for the event.

Vice chairman Bostic donated \$20 toward the purchase of snacks for the event.

8. The committee voted to purchase shirts for the Earth Day celebration from DeAndre Figures. Payment methods include cash app, Zelle, and Venmo.

9. Activities for the Earth Day celebration will include kite flying, and a chalk drawing contest. The chalk drawing contest will be judged by vice chairman Bostic.

10. Music will be provided by committee member and Janeth Espinal. She will bring a wireless speaker as well as wireless microphones.

11. Vice chairman Bostic will talk to GFL about donating trash bags for the event. GFL will not be available for document shredding, but they will send representatives to speak and bring swag items.

12. Chairman Wood will contact Stafford communications department about taking videos and photos at the Earth Day event.

13. Otis Brown asked about lane closures for the event, and it was determined that it would not be necessary.

14. Action items for Rubin park: Otis Brown verified that there are no electrical outlets at Rubin Park but will check to see if it's possible to add electrical outlets in the future. A light needs to be replaced.

15. Action items for 5th street park: The fence still needs to be repaired.

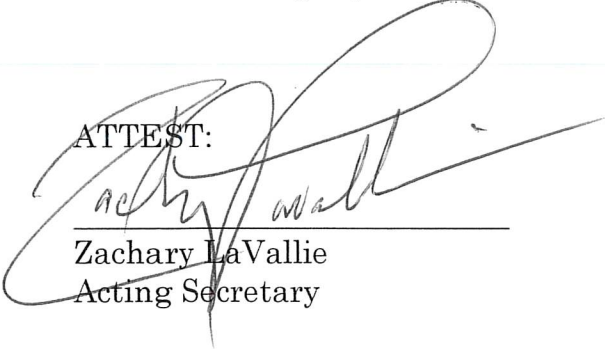
16. Action items for 1st. Street park: Grass needed to be cut as well as Replacing playground equipment.

17. Action items for Gorton fountain Lake Park: The park has a broken light that needs to be repaired.

18. Vice chairman Bostic recommended a parks improvement program.

19. The meeting adjourned at 6:50 PM

ATTEST:



Zachary LaVallie
Acting Secretary



Chair
Tim Wood