

MINUTES
SPECIAL PARKS COMMITTEE MEETING
CITY OF STAFFORD, TEXAS
MONDAY, MARCH 18, 2024

On the 18th day of March, 2024, at 7:00 p.m., the Parks Committee of Stafford, Texas, met in the Large Conference Room of City Hall.

The following Committee Members were present: Chairman Tim Wood, Secretary Liza Knight Mendonca, Monica Barnett, Trina Reed, John Rose, Zachary LaVallies, and Linda Burks.

The following Committee Members were absent: Vice President William Bostic, Committee Members Harvey Koudelka, and Janeth Espinal.

The following City Staff were present: Public Works Superintendent Otis Brown.

1. Call Meeting to Order.

Chairman Wood called the meeting to order at 7:05 p.m.

2. Roll Call and Welcome Members.

Chairman Wood conducted a roll call and welcomed the members in attendance.

3. Public Comments.

There were no public comments.

5. Discussion and Possible Action regarding a proposed Earth Day event, including:

- Event Planning
- Collaboration with Green for Life (GFL) for education and shredding.
- Event expenses.

Secretary Knight Mendonca discussed and shared flyer updates.

Committee member Barnett discussed an update on the shoe donation fundraiser.

Chairman Wood discussed the information the lawyer provided regarding monetary donations. He discussed individual donations, what happens if a donation goes over a certain threshold, and property donations according to the state of Texas.

Committee member LaVallies discussed the promotion of the event.

Committee member Burks discussed the potential of the city providing a donation letter.

Superintendent Brown donated \$100 to Parks Committee.

Committee member Reed discussed swag acquired for event.

All committee members discussed potential gifts to use to donate and local businesses to ask for donations.

Discussion of advertisement of event to SMSD was discussed by all committee members.

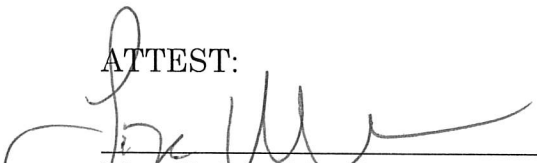
Chairman Wood discussed alternative dates if event gets rained out.

Chairman Wood discussed follow up date on April 8th.

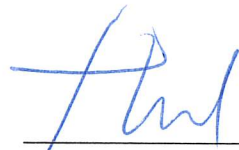
6. Adjournment.

Chairman Wood made a motion to adjourn. Secretary Knight Mendonca seconded the motion. Committee members voted Aye, and none voted Nay. The motion carried 6-0. The meeting ended at 8:09 p.m.

ATTEST:



Liza Knight Mendonca
Secretary



Tim Wood
Chairman