

MINUTES
PARKS COMMITTEE MEETING
CITY OF STAFFORD, TEXAS
MONDAY JULY 17, 2023

On the 17th day of July 2023, at 7:00 p.m., the Parks Committee of Stafford, Texas met in the Large Conference Room of City Hall. The following Committee Members were present: William Bostic Jr. (arrived at 7:15 p.m. by telephone conference), Janeth Espinal (arrived at 7:03 p.m.), Harvey Koudelka, Trina Reed, John Rose, Mary Ann Smith and Tim Wood. Absent: Committee Members, Monica Barnett, and Linda Burks. The following City Staff were present: Public Works Superintendent Otis Brown and Administrative Services Coordinator Richelle Worthington.

1. Call Meeting to Order.

Chairman Wood called the meeting to order at 7:02 p.m.

2. Roll Call and Welcome Members.

Committee Member Rose conducted a roll call and welcomed the members in attendance.

3. Discussion and consideration regarding the Election of a Chairperson for the Committee.

Committee members Wood and Rose discussed the role of the Chairperson.

After a brief discussion, the consensus from the Committee was to table the item until the next Parks Committee Meeting on October 16, 2023.

4. Discussion and consideration regarding the Election of a Vice-Chairperson for the Committee.

Then consensus from the Committee was to table the item until the next Parks Committee Meeting on October 16, 2023.

5. Consideration of the minutes from the April 17, 2023 Parks Committee Meeting.

Committee member Koudelka made a motion to approve the minutes from the April 17, 2023 Parks Committee Meeting, and Committee Member Smith second the motion. Committee Members Espinal, Koudelka, Reed, Rose, Smith and Wood vote "Aye" "Nay" – none. Motion carried 6-0.

6. Discussion of action items for Vaccaro Manor Park.

Superintendent Otis Brown and Committee Member Koudelka discussed the following:

- Repainting of gazebo
- Look into replacing swings in the park
- Committee Member Koudelka mentioned that the park looks great

7. Discussion of action items for Gordon Fountain Lake Park.
Superintendent Otis Brown and Committee Member Espinal discussed the following:
 - The repair for the collapsed 72-inch drainage pipe was completed
 - (Committee Member Wood exited the room at 7:13 p.m.)
 - (Committee Member Wood entered the room at 7:14 p.m.)
 - Some snakes were killed in the park
 - Committee Member Espinal mentioned that the parks look great
 - Water still off due to COVID

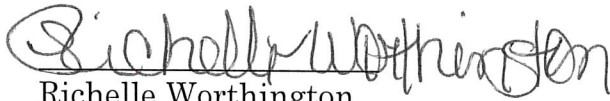
8. Discussion of action items for Fifth Street Park
Superintendent Otis Brown and Committee Members Reed and Smith discussed the following:
 - Discussed replacing the playground play equipment in the parks.
 - Apply Polyurethane Coding to the playground equipment and tables
 - Parking lot striping
 - Tree Trimming
 - Alligator problem in the park

9. Discussion of action items for First Street and Rubin Park.
Superintendent Otis Brown and Committee Member Wood advised of the following for Rubin Park:
 - Tree trimming
 - Replacement of LED lighting
 - Clean weeds from the fence line
 - Clean the turf in the park
 - Removal of graffiti
 - Replaced basketball goals
 - Replacing the swings on the playground

10. Other discussion items, including Stafford Centre, Veterans Monument, Promenade Trail, Citywide Activity Program, and Possible Additional Park locations.
The Committee Members discussed the following.
 - Using the land around the Stafford Centre to develop a park
 - Place Flag Monuments along the island
 - Musical Festivals
 - Art Festival

11. Adjournment.
The meeting was adjourned at 8:05 p.m.

ATTEST:



Richelle Worthington
Administrative Services Coordinator



Chairperson