

MINUTES
PARKS COMMITTEE MEETING
CITY OF STAFFORD, TEXAS
MONDAY, APRIL 17, 2023

On the 17th day of April 2023, at 7:00 p.m., the Parks Committee of Stafford, Texas met in the Large Conference Room of City Hall. The following Committee Members were present: Chairman Cecil Willis Jr., Vice-Chair John Rose, and Committee Members Monica Barnett, Linda Burks, Janeth Espinal, Harvey Koudelka, and Trina Reed. Absent: Committee Members Joji George, Don Jones, and Mary Ann Smith. The following City staff were present: Public Works Superintendent Otis Brown, City Secretary Roxanne Benitez (arrived at 7:05 p.m.), and Administrative Services Coordinator Richelle Worthington.

1. Call Meeting to Order.

Chairman Willis called the meeting to order at 7:00 p.m.

2. Roll Call and Welcome Members.

Chairman Willis conducted a roll call and welcomed the members in attendance.

3. Consideration of the minutes from the January 17, 2023 Parks Committee Meeting.

Committee Member Burks made a motion to approve the minutes from the January 17, 2023 Parks Committee meeting, and Committee Member Koudelka seconded the motion. Chairman Willis, Vice-Chair Rose, and Committee Members Barnett, Burks, Espinal, Koudelka, and Reed voted "Aye". "Nay" – Vice-Chair Rose abstained. Motion carried 6-0-1.

4. Discussion of action items for Vaccaro Manor Park.

Superintendent Otis Brown, Vice-Chair Rose, and Committee Member Barnett, and Committee Member Koudelka discussed the following:

- Tree trimming
- Treatment of ants in the park
- Installation of kiddie cushion
- Graffiti removal
- Repair playground equipment
- Check on quotes for some padding for the children's playground at park

5. Discussion of action items for Gordon Fountain Lake Park.

Superintendent Otis Brown, Committee Member Burks, Espinal discussed the following:

- Installation of granite and limestone for the walkway at park
- Repaired 72-inch collapsed pipe away from the walking trail
- Treating for rats

- Installation of LED lighting
- Treating of ants
- Stick sticking out of the ground near walking trail
- Sinkhole repair

6. Discussion of action items for Fifth Street Park.

Superintendent Otis Brown and Committee Member Burks discussed the following:

- Treatment of ants in the park
- Tree Trimming
- There was no longer anyone living in the park

7. Discussion of action items for First Street Park.

Superintendent Otis Brown advised of the following for First Street Park:

- Treatment of ants in the park
- Tree trimming
- Removal of graffiti

Discussion of action items for Rubin Park.

Superintendent Otis Brown advised of the following for Rubin Park:

- Installation of LED lighting
- Removal of graffiti
- Tree trimming
- Installation of Kiddie cushion
- Replacement of Basketball nets

8. Other Discussion Items, including Stafford Centre, Veterans Monument, Promenade Trail Projects, Citywide Activity Program, and Possible Additional Park Locations.

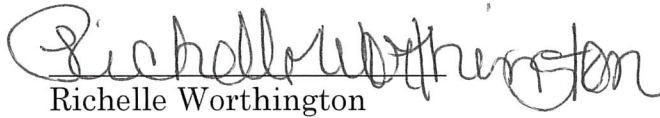
The Committee Members discussed the following:

- Citywide Activity Program – SMSD School building meeting & training rooms
- Spring Clean-Up
- Clean-up of Promenade Trail Park
- Replacement of lighting in City Monuments
- Treatment of ants
- Repair of Generators at Stafford Centre
- Replacement of generators at the Municipal Court and Police Department

9. Adjournment.

The meeting was adjourned at 7:45 p.m.

ATTEST:



Richelle Worthington
Administrative Services Coordinator



Cecil Willis Jr.
Chairman