

MINUTES
SPECIAL CALLED CITY COUNCIL
BUDGET WORKSHOP
CITY OF STAFFORD, TEXAS
MONDAY, SEPTEMBER 06, 2023

On the 6th day of September, 2023, at 2:00 p.m., the City Council of Stafford, Texas met in the Council Chambers. The following members of City Council were present: Mayor Ken Mathew, Mayor Pro Tem Xavier Herrera (arrived at 2:16 p.m.), and Council Members Alice Chen, William K. Bostic Jr. (arrived at 2:30 p.m.), Virginia Rosas, Tim Wood, and Christopher Caldwell. Absent: None. The following City Staff were present: City Secretary Roxanne Benitez, Chief Financial Officer Alka Shah, Chief of Police Richard Ramirez, Fire Chief Larry Di Camillo, Director of Human Resources Shanell Garcia, Director of Information Technology Ryan Young, Director of Public Works/Development Services Jose Pastrana, Senior Development Services Specialist Laura Morales, Director of Recreation Susan Ricks, Assistant Fire Chief Jose Magana, Fire Marshal Inspector Jon Lopez, Director of Multimedia Robert Frith, and Stafford Centre Assistant General Manager Rebecca Hathorn.

1. CALL TO ORDER

Mayor Mathew called the meeting to order at 2:00 p.m.

2. Pledges of Allegiance.

Council Member Chen led the pledge to the United States flag. Council Member Wood led the pledge to the Texas flag.

3. Budget Workshop on proposed FY 2023-2024 Budget of the City of Stafford, with a suspension of the rules, including the following:

(a) Layout of Budget by Mayor Ken Mathew.

Mayor Mathew advised that he provided the budget layout at the previous budget workshop held on August 22, 2023.

(b) Presentation by Finance Department.

(c) Other items related to the FY 2023-2024 Budget.

Council Members Caldwell, Chen, and Rosas each spoke on the proposed budget and commended the department heads. Mayor Mathew advised that, by law, he was required to present a balanced budget.

Chief Financial Officer Alka Shah presented the line items for the departments listed below, which were discussed in detail by City Council and City Staff:

- Mayor and Council
- Finance
- Administration

- Multimedia Communications
- Information Technology (IT)

Council Member Caldwell exited the meeting at 3:36 p.m.

Council Member Caldwell entered the meeting at 3:44 p.m.

Council Member Caldwell exited the meeting at 3:46 p.m.

Mayor Pro Tem Herrera exited the meeting at 3:48 p.m.

- Development Services

Council Member Caldwell entered the meeting at 4:05 p.m.

Mayor Pro Tem Herrera entered the meeting at 4:07 p.m.

Council Member Rosas exited the meeting at 4:09 p.m.

- Parks

Council Member Rosas entered the meeting at 4:10 p.m.

- Streets
- Fleet
- Public Works

(d) Public comments on items (a-c).

- Cliff Cowperthwait, who lives at 111 Squires Bend, asked to receive a copy of the proposed budget for fiscal year 2023-2024. He suggested that there be contingency funds as it was hurricane season.


(e) Consideration of appropriate action on items (a-c).

After a brief discussion, the consensus from the City Council was to hold a budget workshop on Monday, September 18, 2023 at 5:00 p.m. and hold the special called meeting to adopt the budget on Wednesday, September 27, 2023 at 5:00 p.m.


4. Adjournment.

Without objection, the meeting was adjourned at 5:09 p.m.

ATTEST:



Roxanne Benitez
City Secretary



Ken Mathew
Mayor