

MINUTES  
PARKS COMMITTEE MEETING  
CITY OF STAFFORD, TEXAS  
TUESDAY, JANUARY 17, 2023

On the 17<sup>th</sup> day of January, 2023, at 7:00 p.m., the Parks Committee of Stafford, Texas met in the Large Conference Room of City Hall. The following Committee Members were present: Chairman Cecil Willis Jr., and Committee Members Linda Burks (left at 7:17 p.m.), Janeth Espinal, Don Jones, Harvey Koudelka, and Mary Ann Smith. Absent: Vice-Chair John Rose and Committee Members Monica Barnett, Joji George, and Trina Reed. The following City staff were present: Public Works Superintendent Otis Brown, City Secretary Roxanne Benitez, and Administrative Services Coordinator Richelle Worthington.

1. Call Meeting to Order.

Chairman Willis called the meeting to order at 7:00 p.m.

2. Roll Call and Welcome Members.

Chairman Willis conducted a roll call and welcomed the members in attendance.

3. Consideration of the minutes from the October 17, 2022 Parks Committee Meeting.

Committee Member Jones made a motion to approve the minutes from the October 17, 2022 Parks Committee meeting, and Committee Member Burks seconded the motion. Chairman Willis and Committee Members Burks, Espinal, Jones, Koudelka, and Smith voted "Aye". "Nay" – none. Motion carried 6-0.

4. Discussion of action items for Vaccaro Manor Park.

Superintendent Otis Brown and Committee Member Koudelka discussed the following:

- Tree trimming
- Installation of kiddie cushion
- Additional playground equipment needed
- Treatment of ants in the park
- Graffiti removal
- Replacement of some benches

5. Discussion of action items for Gordon Fountain Lake Park.

Committee Member Burks, Superintendent Otis Brown, and Committee Member Espinal discussed the following:

- Cave-in of land; the process and materials needed for repair
- Sinkhole repair
- Sprinkler head replacement
- Installation of LED lighting

- Power washing of statues in park
- Scheduled installation of kiddie cushion

6. Discussion of action items for Fifth Street Park.

Superintendent Otis Brown spoke on the following:

- Parking lot striping
- Installation of new signage
- There was no longer anyone living in the park
- Tree trimming
- Graffiti removal

7. Discussion of action items for First Street and Rubin Parks.

Committee Member Smith and Superintendent Otis Brown advised of the following for Rubin Park:

- Cleaning of Rubin Park needed
- Installation of fencing nearby
- Treatment of ants in park

8. Other Discussion Items, including Stafford Centre, Veterans Monument, Promenade Trail Projects, Citywide Activity Program, and Possible Additional Park Locations.


The Committee Members discussed the following:

- Clean-up of Promenade Trail Park
- Treatment of mosquitos in some areas
- Snakes under trail bridges

9. Adjournment.

The meeting was adjourned at 7:22 p.m.

ATTEST:

  
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Roxanne Benitez  
City Secretary

  
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Cecil Willis Jr.  
Chairman