

MINUTES
PARKS COMMITTEE MEETING
CITY OF STAFFORD, TEXAS
MONDAY, OCTOBER 17, 2022

On the 17th day of October, 2022, at 7:00 p.m., the Parks Committee of Stafford, Texas met in the Large Conference Room of City Hall. The following Committee Members were present: Chairman Cecil Willis Jr., and Committee Members Monica Barnett, Linda Burks, Don Jones (arrived at 7:08 p.m.), and Harvey Koudelka. Absent: Vice-Chair John Rose and Committee Members Joji George, Trina Reed, and Mary Ann Smith. The following City staff were present: Public Works Superintendent Otis Brown and City Secretary Roxanne Benitez.

1. Call Meeting to Order.

Chairman Willis called the meeting to order at 7:03 p.m.

2. Roll Call and Welcome Members.

Chairman Willis conducted a roll call and welcomed the members in attendance. Each Committee Member introduced themselves. Chairman Willis explained the makeup of the committee and added that the committee was comprised of two members from each of the four quadrants of the City.

4. Discussion of action items for Vaccaro Manor Park.

Committee Member Koudelka, Committee Member Barnett, and Superintendent Otis Brown discussed the following:

- Installation of kiddie cushion, LED lighting, and outlets
- Dead plants and shrubs in the park
- Need for additional kiddie cushion
- Tree trimming
- Damaged / rusted park equipment
- Water fountains

5. Discussion of action items for Gordon Fountain Lake Park.

Committee Member Burks, Superintendent Otis Brown, and Gordon Fountain Lakes resident Janeth Espinal discussed the following:

- Power washing of pavilion
- Scheduled installation of kiddie cushion and LED lighting
- Request for a rock wall in the park
- Tree trimming
- Light poles and lighting

6. Discussion of action items for Fifth Street Park.

Committee Member Koudelka and Superintendent Otis Brown discussed the following:

- Tree trimming
- Parking lot striping
- People living in the park
- Cricket games in the park

The following public comments were made:

- Virginia Rosas, who lives at 619 Elm View Court, advised that it was not safe for people to be living in the park. She asked if the City would be liable if something were to happen to those living in the park.

7. Discussion of action items for First Street and Ruben Parks.

Superintendent Otis Brown advised of the following for Ruben Park:

- Tree stump removal
- Repainting of tables due to graffiti
- Visitors barbecuing on picnic tables
- LED lighting installed

Superintendent Otis Brown also advised of the following for First Street Park:

- LED lighting installed
- ppp
- Tree trimming done
- Continuous removal of graffiti

8. Other Discussion Items, including Stafford Centre, Veterans Monument, Promenade Trail Projects, Citywide Activity Program, and Possible Additional Park Locations.

The Committee Members discussed the following:

- New SMSD Activity Center
- Plants that attract butterflies
- Hike Trail behind the Fountains

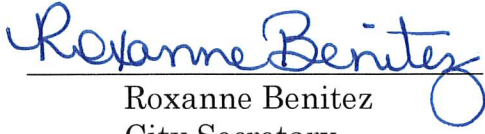
3. Consideration of the minutes from the July 18, 2022 Parks Committee Meeting.

Committee Member Koudelka made a motion to approve the minutes from the July 18, 2022 Parks Committee meeting, and Committee Member Jones seconded the motion. Chairman Willis and Committee Members Barnett, Burks, Jones, and Koudelka voted “Aye”. “Nay” – none. Motion carried 5-0.

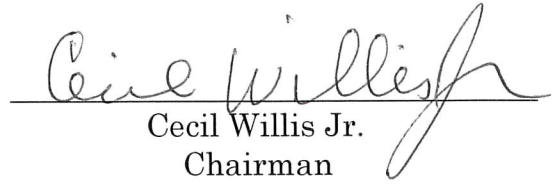
9. Adjournment.

Committee Member Koudelka made a motion to adjourn the meeting at 7:44 p.m., and Committee Member Burks seconded the motion. Chairman Willis and Committee Members Barnett, Burks, Jones, and Koudelka voted “Aye”. “Nay” – none. Motion carried 5-0.

ATTEST:



Roxanne Benitez
City Secretary



Cecil Willis Jr.
Chairman