

MINUTES
REGULAR CITY COUNCIL MEETING
CITY OF STAFFORD, TEXAS
WEDNESDAY, OCTOBER 5, 2022

On the 5th day of October, 2022, at 7:00 p.m., the City Council of Stafford, Texas met in regular session in the Council Chambers. Mayor Willis called the meeting to order. The following members of City Council were present: Mayor Cecil Willis Jr., Mayor Pro Tem Don Jones (arrived at 6:33 p.m.), and Council Members William Bostic Jr., Wen Guerra, Xavier Herrera (arrived at 6:45 p.m.), and Ken Mathew. Absent: Alice Chen. The following City staff were present: City Secretary Roxanne Benitez, Chief of Police Richard Ramirez, Director of Public Works/Development Services Jose Pastrana, Senior Development Services Specialist Laura Morales, and Olson & Olson Attorney Scott Bounds.

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER.

Mayor Willis called the meeting to order at 6:32 P.M.

2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas. Professional Conduct of the State Bar of Texas, Section 551.074 (1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer employee.

City Council reconvened at 7:00 p.m.

3. Pledges of Allegiance.

Council Member Guerra led the pledge to the United States flag. Council Member Bostic led the pledge to the Texas flag.

4. Consideration of appropriate action on items discussed in Executive Session.

No action was taken.

5. Public Comments on items on the agenda.

None.

6. (a) Discussion of Resolution Approving an Agreement Extension with Green for Life (GFL) for Garbage Services for a period of one (1) year and Authorizing the Mayor to Execute.

Mayor Willis advised that the Fort Bend County WC&ID were informed of the rate change as they process the garbage billing for the City. Council Members Guerra and Bostic advised that they were not in favor of the rate increase.

The following public comments were made:

- Cliff Cowperthwait, who lives at 111 Squires Bend, advised that he was glad that the Council chose GFL. He also advised that he was not in favor of automated trash service.
- Virginia Rosas, who lives at 619 Elm View Court, advised that the City received a good rate that was less than other cities.

(b) Consideration of appropriate action on item (a).

Council Member Herrera made a motion to approve Resolution No. 44-22, approving the one-year extension agreement with Green for Life (GFL) for garbage services, and Council Member Mathew seconded the motion. Mayor Willis, Mayor Pro Tem Jones, and Council Members Herrera and Mathew voted "Aye". "Nay" – Council Members Bostic and Guerra. Motion carried 4-2.

7. (a) Discussion of Vaccaro Manor and Cravens Road.

Council Member Guerra advised that street repairs were needed in Vaccaro Manor near Cravens Road and added that the conditions of the street were dangerous. He also advised that many street repairs were completed in Vaccaro Manor. Council Member Guerra requested that the budget be amended to include funding for street repairs on Frances, Linda, and Rose Ann streets.

Mayor Willis advised that Staff was compiling a list of streets that needed repairs as well as an interlocal agreement with Fort Bend County. He also advised that there was \$1 million in the budget for street repairs and would be done based on recommendations from the City Engineer.

(b) Consideration of appropriate action on item (a).

No action was taken.

8. (a) Discussion of Pike Road.

Council Member Guerra advised that Pike Road should be considered a prevalent project track for SEDC. He also advised that heavy trucks use the road. Council Member Guerra suggested a collaboration between the City, Missouri City, and possibly Harris County as well as City of Houston.

Council and Staff discussed the following:

- Commercial businesses as well as new developments on Pike Road
- Ditches on Pike Road belonging to the City of Missouri City

- A possible agreement with Fort Bend County for repairs and/or reimbursement
- Traffic impact studies performed by developers

The following public comments were made:

- Cliff Cowperthwait, who lives at 111 Squires Bend, asked if the plat that was approved earlier in the meeting was a development that would need a traffic impact study. Director of Public Works/Development Services Jose Pastrana confirmed that it would. Mr. Cowperthwait then asked how far along Pike Road would the study need to be done. Mr. Pastrana advised that it would go as far as it needed to go.

(b) Consideration of appropriate action on item (a).

No action was taken.

9. (a) Discussion of ABC13 Share your Holidays Food Drive.

Council Member Herrera advised that ABC13 and the Houston Food Bank collaborate with several non-profit organizations for this event annually. He also advised that he would like the City to participate in this event with donation boxes in the City Hall, Municipal Court building, Fire Department, etc. Council Member Herrera advised that all donations would be sent to the East Fort Bend County Food Bank. He also advised that there should not be a significant financial commitment from the City.

The following public comments were made:

- Virginia Rosas, who lives at 619 Elm View Court, thanked Council Member Herrera for bringing the idea forward and asked how it would be funded. Council Member Herrera advised that there would be minimal overtime costs. Ms. Rosas suggested that Council Member Herrera collaborate with resident Mary Ann Smith.

Chief of Police Richard Ramirez asked for event dates. Council Member Herrera advised that the food would be delivered to the food bank on November 29 at 2:00 p.m. Chief Ramirez advised that the Police Department held a similar event in the past, in which they filled a patrol vehicle with food donations.

(b) Consideration of appropriate action on item (a).

Council Member Herrera made a motion to approve the City of Stafford participating in the ABC13 Share your Holidays Food Drive, and Council Member Mathew seconded the motion. Mayor Willis, Mayor Pro Tem Jones, and Council Members Bostic, Guerra, Herrera, and Mathew voted "Aye". "Nay" – none. Motion carried 6-0.

10. Council Reports.

Mayor Willis

- Thanked everyone who participated in National Night Out.

Council Member Guerra

- Agreed with Mayor regarding National Night Out and added that this worthy event was a way to meet neighbors as there are new neighbors every year.
- Asked for a moment of silence for Loretta Lynn and added that he previously met her and her family.
- Advised that his daughter, who was a SMSD graduate as well as a graduate of University of Houston, won several marketing awards. He also advised that, last year, she was the second in the nation and would be going to Las Vegas for this year's national award ceremony.

Council Member Mathew

- Advised that the National Night Out event was successful with good participation.

Council Member Herrera

- Acknowledged the residents of Woodland West who attended the National Night Out event held at his residence. He thanked Public Works, Police Department, Fire Department, and Code Enforcement staff. He advised that a total of sixty-three residents attend the event and added that it was televised on MTV and ABC13. He thanked those who attended. He recognized Virginia Rosas for attending and speaking to residents at the event.

Mayor Pro Tem Jones

- Thanked HOA President Dwayne Woodford for attending his event. He also thanked Public Works, Police Department, and Fire Department employees for attending and engaging with residents. He thanked Mayor Willis for attending.

Council Member Bostic

- Advised to keep Florida in thoughts and donate to Red Cross as well as give blood. Council Member Mathew advised that his church held a blood drive on the previous Sunday, and it was well attended.
- Advised that it was Breast Cancer Awareness Month and suggested that women and men get checked and wear pink. Council Member Herrera thanked Council Member Bostic for his sentiments as his wife was a two-time breast cancer survivor.

- 11.(a) Consent Agenda (Items i.-xxi.). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.

- (i.) Approval of Investment Report for period ending August 31, 2022.
- (ii.) Approval of Request by Director of Information Technology Ryan Young for Incode Hosting and Support from Tyler Technologies in the Amount of \$10,071.23.
- (iii.) Approval of Request by Director of Information Technology Ryan Young to Purchase Air Conditioning Unit for the Data Center in the Amount of \$74,500.00.
- (iv.) Approval of Request by Director of Information Technology Ryan Young to Purchase Hardware, Software, and Professional Services for City's Backup and Recovery Infrastructure in the Amount of \$200,032.50.
- (v.) Approval of Request by Director of Information Technology Ryan Young to Purchase APC 16kVA Symmetra Uninterruptable Power Supply in the Amount of \$23,863.00.
- (vi.) Approval of Request by Director of Information Technology Ryan Young to Purchase Hardware and Professional Services for New Electrical Service in Data Center in the Amount of \$5,975.00.
- (vii.) Approval of Request by Director of Information Technology Ryan Young to Purchase two (2) Palo Alto PA-3410 security appliances with three (3) years of maintenance and security in the Amount of \$140,752.00.
- (viii.) Approval of request by City Secretary Roxanne Benitez to attend TMCEC Regional Clerks Seminar in Houston on February 15-17, 2023 in the amount of \$150.00.
- (ix.) Approval of training requests by Chief of Police Richard Ramirez for the following:
- Ratification of TCIC-TLETS Full Access Training for P. Toussaint, in the amount of \$00.00.
 - Municipality 9-1-1 Equipment Course for P. Toussaint, in the amount of \$00.00.
 - Heartsaver CPR Course for P. Toussaint, in the amount of \$10.00.
 - Advanced Roadside Impaired Driving Enforcement (ARIDE) Training for J. Garcia, in the amount of \$00.00.
 - Advanced Roadside Impaired Driving Enforcement (ARIDE) Training for J. McDougle, in the amount of \$00.00.
- (x.) Request by Chief of Police Richard Ramirez for approval of take-home vehicles for Police Department Personnel.
- (xi.) Resolution selecting Lexipol PoliceOne Academy as an authorized provider for online training software for Police Department Personnel.
- (xii.) Resolution selecting Lexipol for Manual and Daily Training Bulletins Output System for the Police Department.
- (xiii.) Resolution selecting Motorola Solutions for Command Central Crime Statistics and Analysis Software for the Police Department.
- (xiv.) Resolution selecting LeadsOnline for Investigative Software for Police Department Personnel.

- (xv.) Resolution selecting G.T. Distributors as an authorized vendor for weapons and ammunition for Police Department Personnel.
- (xvi.) Resolution selecting Fleet Safety as an authorized vendor for vehicle outfitters for the Police Department.
- (xvii.) Request by Chief of Police Richard Ramirez for Approval of Classification and Salary Chart for 2022-2023.
- (xviii.) Resolution selecting Silsbee Fleet Group as an authorized vendor for Police Department vehicles.
- (xix.) Resolution selecting Got You Covered as an authorized vendor for Police Department uniforms.
- (xx.) Resolution approving Service Agreement with Motorola Solutions for radio support services.
- (xxi.) Resolution accepting Assistance to Firefighters Grant (AFG) Funding.

(b) Consideration of appropriate action on items (i.-xxi.).

Council Member Guerra made a motion to approve all items on the Consent Agenda as presented, and Council Member Herrera seconded the motion. Mayor Willis, Mayor Pro Tem Jones, and Council Members Bostic, Guerra, Herrera, and Mathew voted "Aye". "Nay" – none. Motion carried 6-0.

12.(a) Approval of Minutes from the August 10, 2022 Joint Workshop with the Planning & Zoning Commission and Stafford Economic Development Corporation (SEDC) Board.

(b) Approval of Minutes from the August 22, 2022 Special Called City Council Meeting.

(c) Approval of Minutes from the August 30, 2022 Special Called City Council Meeting.

(d) Consideration of appropriate action on items (a)-(c).

Council Member Guerra made a motion to approve all meeting minutes as presented, and Council Member Herrera seconded. Mayor Willis, Mayor Pro Tem Jones, and Council Members Bostic, Guerra, Herrera, and Mathew voted "Aye". "Nay" – none. Motion carried 6-0.

13.(a) Discussion of requests by Council Members for future agenda items.

(b) Consideration of appropriate action on item (a).

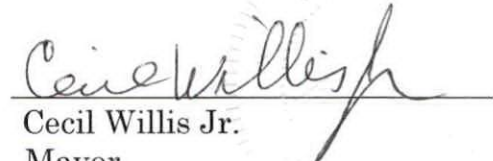
Council Member Guerra made a motion to hold a discussion at the next meeting regarding submitting a request to CenterPoint Energy for installation of lights on Katy Road, and Council Member Bostic seconded the motion. Mayor Pro Tem Jones, and Council Members Bostic, Guerra, Herrera, and Mathew voted "Aye". "Nay" – Mayor Willis. Motion carried 5-1.

14. Adjournment.

Council Member Herrera made a motion to adjourn the meeting at 7:54 p.m., and Council Member Guerra seconded the motion. Mayor Willis, Mayor Pro Tem Jones, and Council Members Bostic, Guerra, Herrera, and Mathew voted “Aye”. “Nay” – none. Motion carried 6-0.

ATTEST:


Roxanne Benitez
City Secretary


Cecil Willis Jr.
Mayor