

MINUTES  
REGULAR CITY COUNCIL MEETING  
CITY OF STAFFORD, TEXAS  
WEDNESDAY, NOVEMBER 2, 2022

On the 2<sup>nd</sup> day of November, 2022, at 7:00 p.m., the City Council of Stafford, Texas met in regular session in the Council Chambers. Mayor Willis called the meeting to order. The following members of City Council were present: Mayor Cecil Willis Jr., Mayor Pro Tem Don Jones, and Council Members William Bostic Jr., Alice Chen, Wen Guerra, and Ken Mathew. Absent: Council Member Xavier Herrera. The following City staff were present: City Secretary Roxanne Benitez, Director of Public Works/Development Services Jose Pastrana, City Attorney Art Pertile, and Olson & Olson Attorney Mary Ann Powell.

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

1. CALL TO ORDER.

Mayor Willis called the meeting to order at 6:30 P.M.

2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas. Professional Conduct of the State Bar of Texas, Section 551.074 (1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer employee, to wit: Director of Court.

City Council reconvened at 7:03 p.m.

3. Pledges of Allegiance.

Council Member Mathew led the pledge to the United States flag. Mayor Willis led the pledge to the Texas flag.

4. Consideration of appropriate action on items discussed in Executive Session.

No action was taken.

5. Public Comments on items on the agenda.

None.

6. (a) Discussion of Resolution Authorizing an Agreement between the City of Stafford, Texas and Allegiance Bank for banking services.

Mayor Willis advised that the agreement was previously approved in April, however, at that time the resolution was not a part of the approval process.

(b) Consideration of appropriate action on item (a).

Council Member Guerra made a motion to approve Resolution No. 59-22 authorizing an agreement between the City of Stafford, Texas and Allegiance Bank for banking services, and Council Member Chen seconded the motion. Mayor Willis, Mayor Pro Tem Jones, and Council Members Bostic, Chen, Guerra, and Mathew voted "Aye". "Nay" – none. Motion carried 6-0.

7. (a) Discussion of appointment(s) to the Technology & Multimedia Committee.

Mayor Pro Tem Jones advised that he made the motion to appoint Council Members Bostic and Herrera at the July 6 City Council meeting, but mistakenly excluded himself.

(b) Consideration of appropriate action on item (a).

Council Member Guerra made a motion to appoint Mayor Pro Tem Don Jones to the Technology & Multimedia Committee, and Council Member Chen seconded the motion. Mayor Willis, Mayor Pro Tem Jones and Council Members Bostic, Chen, Guerra, and Mathew voted "Aye". "Nay" – none. Motion carried 6-0.

8. (a) Discussion of Resolution Approving an Interlocal Cooperation Contract between the City of Stafford and the General Land Office for natural gas.

Director of Public Works/Development Services Jose Pastrana advised that this was an agreement renewal for natural gas at the Stafford Swimming Pool and would be for a period of two years.

(b) Consideration of appropriate action on item (a).

Council Member Chen made a motion to approve Resolution No. 60-22 approving an interlocal cooperation contract between the City of Stafford, Texas and the General Land Office for natural gas, and Council Member Mathew seconded the motion. Mayor Willis, Mayor Pro Tem Jones, and Council Members Bostic, Chen, Guerra, and Mathew voted "Aye". "Nay" – none. Motion carried 6-0.

9. (a) Discussion of request from the Stafford Youth Basketball Association (SYBA) to place signs in the City.

The Council discussed sign specifications and where signs could be placed in the City legally.

(b) Consideration of appropriate action on item (a).

Council Member Bostic made a motion to allow signs to be placed in accordance with City ordinances, and Council Member Guerra seconded the motion. Mayor

Willis, Mayor Pro Tem Jones, and Council Members Bostic, Chen, Guerra, and Mathew voted "Aye". "Nay" – none. Motion carried 6-0.

#### 10. Council Reports.

##### Mayor Willis

- Advised that Council Member Herrera's uncle, Jay Ponce, passed away and requested a moment of silence.

##### Council Member Guerra

- Encouraged everyone to vote in the mid-term election
- Advised that Don Smith passed away. He also advised that Mr. Smith was a strong political figure that did a lot for the City of Missouri City and the community.
- Requested a moment of silence for Don Smith and Jay Ponce.

##### Council Member Bostic

- Advised that Veterans Day was next week; thanked veterans
- Recommended that residents check on their neighbors and show compassion for everyone.

##### Council Member Chen

- Advised that the Pet Pantry event, in cooperation with the Houston Human Society, had an amazing turnout. She also advised that a lot of pet food was given with people waiting at 8:00 a.m. for the event to begin at 9:00 a.m.
- Advised that Stafford MSD Education Foundation would hold their annual golf tournament on Monday, November 7, at the Quail Valley Golf Course in Missouri City. She encouraged others to support the foundation in raising \$50,000 for scholarships.
- Cheered on the Houston Astros.

##### Mayor Pro Tem Jones

- Recognized Veterans Day and advised that on Friday, November 11, SMSD would hold a retirement ceremony for Colonel Thomas M. Ehlinger.
- Offered condolences to Council Member Herrera on his loss.

At this time, Mayor Willis asked for a moment of silence for Jay Ponce and Don Smith.

11.(a) Consent Agenda (Items i.-viii.). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.

- (i.) Investment Report for period ending September 30, 2022.
- (ii.) Appointment of Janeth Espinal to Parks Committee.

(iii.) Request by Director of Court Nicole Nguyen for Senior Court Clerk Khanh Nguyen to attend the TMCEC Regional Clerks Seminar in Galveston on February 1-3, 2023 in the amount of \$403.25.

(iv.) Request by Director of Court Nicole Nguyen for Judge Michelle Hurtado to attend the TMCEC Regional Judges Seminar in Houston on February 15-17, 2023 in the amount of \$371.25.

(v.) Training request by Chief of Police Richard Ramirez for the following:

- Firearms Instructor Class for E. Alvarado, in the amount of \$200.00.

(vi.) Request by Fire Chief Larry Di Camillo for purchase of Grass/Brush Fire Apparatus, in the amount of \$300,000.00.

(vii.) Request by Director of Public Works / Economic Development Jose Pastrana for ratification of Office of the Attorney General Open Meetings & Public Information Act Training for City Planner Thomas Coon in the amount of \$00.00.

(viii.) Request by Director of Court Nicole Nguyen for Deputy Court Clerks Deja Patterson and Esmeralda Garcia to attend the TMCEC New Clerks Seminar in Austin on December 12-16, 2022 in the amount of \$1206.00.

(ix.) Request by Chief of Police Richard Ramirez to select King Car Wash as an authorized provider for City vehicle maintenance.

(x.) Request by Director of Information Technology Ryan Young for Purchase of Annual Hardware Support and Maintenance for Time Clock Plus in the Amount of \$7,425.72.

(xi.) Request by Director of Information Technology Ryan Young for Purchase of Annual Employee Licenses for Time Clock Plus in the Amount of \$13,266.90.

(xii.) Resolution selecting OnSite Decals, LLC as an authorized provider of vehicle fleet graphics for Fire Department.

Mayor Willis requested to pull item (vi.) and advised that it would be placed on a future agenda.

Council Member Chen commended Chief Ramirez and Lieutenant Williams on obtaining three quotes for item (ix.).

(b) Consideration of appropriate action on items (i.-xii.).

Council Member Chen made a motion to approve all items on the Consent Agenda, excluding item (vi.), and Council Member Bostic seconded the motion. Mayor Willis, Mayor Pro Tem Jones, and Council Members Bostic, Chen, Guerra, and Mathew voted "Aye". "Nay" – none. Motion carried 6-0.

12. (a) Discussion of requests by Council Members for future agenda items.

No requests were made.


(b) Consideration of appropriate action on item (a).

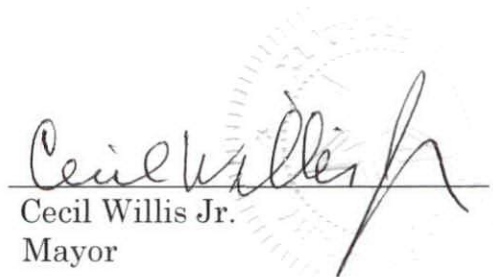
No action was taken.

13. Adjournment.

Council Member Guerra made a motion to adjourn the meeting at 7:27 p.m., and Council Member Chen seconded the motion. Mayor Willis, Mayor Pro Tem Jones, and Council Members Bostic, Chen, and Guerra voted "Aye". "Nay" – Council Member Mathew. Motion carried 5-1.

ATTEST:

  
Roxanne Benitez  
City Secretary

  
Cecil Willis Jr.  
Mayor