



# CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477  
(281) 261-3900 • FAX: (281) 261-3994  
WWW.STAFFORDTX.GOV

## CITY COUNCIL MEETING AGENDA Wednesday, June 2, 2021 at 6:30 p.m.

City Hall, Council Chambers  
2610 South Main St, Stafford, TX 77477

***\*\*Council will meet in person, however citizens may participate via GotoMeeting\*\****

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas

### REGULAR SESSION BEGINS AT 7:00 P.M.

3. Pledge of Allegiance.
4. Consideration of appropriate action on items discussed in Executive Session.
5. Council Reports: The Mayor and Council may make announcements of community interest on the following items:
  - (1) expressions of thanks, congratulations, or condolence;
  - (2) information regarding holiday schedules;
  - (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
  - (4) a reminder about an upcoming event organized or sponsored by the governing body;
  - (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political

COUNCILMEMBERS  
WEN GUERRA  
KEN MATHEW  
XAVIER HERRERA

CECIL WILLIS JR.  
MAYOR


COUNCILMEMBERS  
VIRGINIA ROSAS  
DON JONES  
ALICE CHEN

- subdivision; and  
(6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.
6. Public Comments on items on the agenda.
  7. Presentation of 15 minutes of Stafford History.
  8. Appointment of the following committees:
    - (a) Appointments to the Planning & Zoning Commission.
    - (b) Appointments to the Parks Committee.
    - (c) Appointments to the Stafford Economic Development Corporation (SEDC).
    - (d) Appointments to the City Council & Advisory Committees not outlined in items a-c. [Humane; Technology & Multimedia; Fourth of July; Finance; Compensation, Personnel Policy & Benefits; Legislative; Stafford Centre]
    - (e) Consideration of appropriate action on item (a-d).
  9.
    - (a) Discussion of a Resolution of the City of Stafford approving as a project of the Stafford Economic Development Corporation for the demolition of existing structures within the City of Stafford.
    - (b) Public Hearing
    - (c) Consideration of appropriate action on item (a).
  10.
    - (a) Discussion of a Tax Abatement Agreement with Stafford Park Property LLC and Glove Ventures, LLC – USA Gloves in Reinvestment Zone No. 26 located at 11325 Cash Road in the City of Stafford, Fort Bend County, Texas
    - (b) Consideration of appropriate action on item (a).
  11.
    - (a) Discussion of an ordinance of the City of Stafford, Texas adopting amendment No. 5 to the original budget of the City of Stafford for the 2020-2021 fiscal year; allocating unappropriated funds; providing for detailed line item increases or decreases; providing for severability; and containing other provisions relating to the subject.
    - (b) Consideration of appropriate action on item (a).

12. (a) Consent Agenda (Items i-v). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.
    - i. Approval of Municipal Court Director, Nicole Nguyen request to approve training and all related expenses for employees in Municipal Court Department in the amount of \$100.00.
    - ii. Approval of Fire Chief, Larry DiCamillo request to approve training and all related expenses for employees in the Fire Department in the amount of \$1850.00.
    - iii. Approval of Police Chief, Richard Ramirez request to approve training and all related expenses for employees in the Police Department in the amount of \$1641.40.
    - iv. Approval of an Ordinance amending the records and information management ordinance for the City of Stafford, Texas; providing for a records and information management policy for the City of Stafford, Texas; Designating the City Secretary as records management officer; establishing a records retention schedule and providing for destruction of municipal records; providing for the repeal of all ordinances in conflict herewith; and providing severability.
    - v. Approval of refunds or transfer of fees for canceled events at the Stafford Centre as requested by clients or required by the City due to COVID-19, totaling \$600.00
  - (b) Consideration of appropriate action on items (i-v).
13. (a) Consideration of Financial Statements.
    - (b) Consideration of appropriate action on item (a).
14. Approval of the following City Council Meeting minutes.
    - (a) Regular City Council Meeting May 19, 2021
    - (b) Special City Council Meeting May 24, 2021
    - (c) Consideration of appropriate action on items (a-b).
15. (a) Discussion of requests by Councilmembers for future agenda items.
    - (b) Consideration of appropriate action on item (a).

16. Adjournment.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (281) 261-3900 or FAX (281) 261-3994 for further information.

  
Nicola Browe,  
Acting City Secretary

**SUPPLEMENTAL NOTICE OF MEETING BY  
TELEPHONE CONFERENCE:**

In accordance with order of the Office of the Governor issued March 16, 2020, the City of Stafford, Texas will conduct the meeting scheduled at **6:30 p.m. on Wednesday, June 2, 2021** by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). There will be no public access to the location described above.

This supplemental written notice, the meeting agenda, and the agenda packet, are posted online at <http://staffordtx.suiteonemedia.com/web/site.aspx>.

<https://global.gotomeeting.com/join/110979397> The public toll-free dial-in number to participate in the telephonic meeting is **1 (877) 309 - 2073; Access Code: 110-979-397**

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting.

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.