



CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477
(281) 261-3900 • WWW.STAFFORDTX.GOV

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, March 19, 2025, at 6:30 p.m.

City Hall, Council Chambers

2610 South Main St, Stafford, TX 77477

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

REGULAR SESSION BEGINS AT 7:00 P.M.

3. Pledges of Allegiance.
4. Consideration of appropriate action on items discussed in Executive Session.
5. Public Comments.
6. Fifteen (15) minutes of History – City Historian Sadie Williams.
7. (a) Discussion regarding a Resolution approving an agreement with Houston Humane Society for animal shelter and services.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
8. (a) Discussion regarding a Resolution terminating the interlocal cooperation agreement with the City of Missouri City for joint use of animal shelter.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
9. (a) Update and Discussion regarding outcome of Insurance Services Office (ISO) evaluation.

COUNCILMEMBERS
ALICE CHEN
WILLIAM BOSTIC JR.
TIM WOOD

MAYOR
KEN MATHEW

COUNCILMEMBERS
CHRISTOPHER CALDWELL
VIRGINIA ROSAS
XAVIER HERRERA

- (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
10. (a) Discussion regarding the creation of an additional Deputy Fire Marshal position.
 - (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
 11. (a) Discussion regarding a Resolution amending the City's Personnel Policies and Procedures Manual.
 - (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
 12. (a) Update and Discussion regarding 380 Agreements, executed in 2018, and subsequent amendments.
 - (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
 13. (a) Discussion regarding re-allocating half of the current allocation to the Stafford Economic Development Corporation (SEDC) to a newly created fund or the General Fund.
 - (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
 14. (a) Discussion regarding construction of CenterPoint Energy's new Transmission Towers, including but not limited to approval process, and options City Council or residents have for placement.
 - (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
 15. (a) Discussion regarding employees who have reached or exceeded the pay scale for their position.
 - (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
 16. (a) Discussion regarding discussion of purchasing policy and competitive bid process.
 - (b) Public Comments on item (a).
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- (c) Possible Consideration of appropriate action on item (a).
17. (a) Discussion regarding using hotel occupancy tax (HOT) funds to purchase, build, and place new signage around the City.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
18. (a) Discussion regarding employee efficiency audit and associated cost.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
19. Council Reports: The Mayor and Council may make announcements of community interest on the following items:
(1) expressions of thanks, congratulations, or condolence.
(2) information regarding holiday schedules.
(3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision.
(4) a reminder about an upcoming event organized or sponsored by the governing body.
(5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
(6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.
20. (a) Consent Agenda (Items i.-iv.). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.
(i.) Training requests by Chief of Police Richard Ramirez for the following:
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- Ratification of Search Warrants – Digital Evidence training, for Police Personnel, in the amount of \$00.00.
- Mental Health Officer Certification Course, for J. Butler, in the amount of \$00.00.
- Command Staff Leadership Series training, for N. Cohn, in the amount of \$1,152.15.
- Harris County Sheriff’s Office Academy Mental Health training, for D. Emanuel, in the amount of \$00.00.
- Every Victim Every Time training, for K. Kirkley, in the amount of \$343.34.
- Patrol Rifle Instructor course, for R. Rulong, in the amount of \$647.00.
- Crisis Intervention Training, for C. Sujo, in the amount of \$00.00.
- Patrol Rifle Instructor course, for R. Ward, in the amount of \$1,268.50.

(ii.) Training requests by Fire Chief Larry Di Camillo, J. Lopez and J. Maldonado, to attend the 2025 Texas Environmental Law Enforcement Association Conference, in the amount of \$1,596.40.

(iii.) Training request by City Secretary Roxanne Benitez to attend the 2025 International Institute of Municipal Clerks Conference, in the amount of \$1,916.09.

(iv.) Resolution approving an agreement with TB Concrete Construction, Inc. for the 2025 General Street Repairs Project.

(b) Public Comments on item (a).

(c) Possible Consideration of appropriate action on items (i.-iv.).

21. (a) Approval of Minutes from the March 5, 2025 Regular City Council Meeting.

(b) Public Comments on item (a).

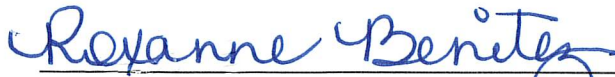
(c) Possible Consideration of appropriate action on item (a).

22. Council Member requests for future agenda items.

23. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND

AGENDA WAS POSTED ON THE BULLETIN BOARD OF THE STAFFORD CITY HALL ON MARCH 14, 2025.



Roxanne Benitez, TRMC, CPM, CMCC
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the City Secretary's Office at (281) 261-3900 for further information.