



# CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477  
(281) 261-3900 • WWW.STAFFORDTX.GOV

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, November 20, 2024, at 6:30 p.m.

City Hall, Council Chambers

2610 South Main St, Stafford, TX 77477

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

### REGULAR SESSION BEGINS AT 7:00 P.M.

3. Pledges of Allegiance.
4. Consideration of appropriate action on items discussed in Executive Session.
5. Public Comments.
6. Recognition of the Stafford Fire Marshal's Office for receiving the Texas Fire Marshal's Association Achievement of Excellence – Silver Award.
7. (a) Discussion regarding the Compensation Structure for Fiscal Year 2024-2025.  
(b) Public Comments on item (a).  
(c) Possible Consideration of appropriate action on item (a).
8. (a) Discussion regarding a Resolution approving an agreement with Higginbotham for COBRA Services.  
(b) Public Comments on item (a).  
(c) Possible Consideration of appropriate action on item (a).
9. (a) Discussion regarding a request for the Stafford Economic

COUNCILMEMBERS  
ALICE CHEN  
WILLIAM BOSTIC JR.  
TIM WOOD

MAYOR  
KEN MATHEW

COUNCILMEMBERS  
CHRISTOPHER CALDWELL  
VIRGINIA ROSAS  
XAVIER HERRERA

Development Corporation (SEDC) to accept the Stafford monuments as a project.

(b) Public Comments on item (a).

(c) Possible Consideration of appropriate action on item (a).

10. (a) Discussion regarding a Resolution adopting the Drainage Committee bylaws.

(b) Public Comments on item (a).

(c) Possible Consideration of appropriate action on item (a).

11. (a) Discussion regarding scheduling a special joint meeting between the City Council and Stafford Economic Development Corporation (SEDC) to discuss the Stafford Centre expansion.

(b) Public Comments on item (a).

(c) Possible Consideration of appropriate action on item (a).

12. (a) Discussion regarding an amendment to the Sign Ordinance ratifying the amendments made in Resolution No. 05-16, removing the COVID-19 business sign regulations, and adding requirements for political advertising.

(b) Public Comments on item (a).

(c) Possible Consideration of appropriate action on item (a).

13. Council Reports: The Mayor and Council may make announcements of community interest on the following items:

(1) expressions of thanks, congratulations, or condolence.

(2) information regarding holiday schedules.

(3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision.

(4) a reminder about an upcoming event organized or sponsored by the governing body.

(5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political

subdivision; and

(6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

14. (a) Consent Agenda (Items i.-iv.). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.

(i.) Approval of training requests by Chief of Police Richard Ramirez for the following:

- Advanced Roadside-Impaired Driving Enforcement (ARIDE) training, for Police Department personnel, in the amount of \$00.00.
- FEMA G-300 Intermediate Incident Command System for Expanding Incidents training, for R. Rulong, in the amount of \$00.00.
- FEMA G-400 Advanced Incident Command System for Complex Incidents training, for R. Rulong, in the amount of \$00.00.
- Firearms Instructor Tryouts, for R. Ward, in the amount of \$20.00.
- Firearm Instructor training, for R. Ward, in the amount of \$200.00.
- Firearms Instructor Tryouts, for L. Lopez, in the amount of \$20.00.
- Firearm Instructor training, for L. Lopez, in the amount of \$200.00.

(ii.) Request by Chief of Police Richard Ramirez to send two (2) Police Department vehicles to auction.

(iii.) Request by Code Compliance Administrator Scott McElrath to hold a pet food drive on Saturday, December 7, 2024 in partnership with the Houston Humane Society.

(iv.) Resolution approving the agreement with JF Petroleum Group for fuel system and services.

(b) Public Comments on item (a).

(c) Possible Consideration of appropriate action on items (i.-iv.).



15. (a) Approval of Minutes from the October 16, 2024 Regular City Council Meeting.  
(b) Approval of Minutes from the November 6, 2024 Regular City Council Meeting.  
(c) Public Comments on items (a)-(b).  
(d) Possible Consideration of appropriate action on items (a)-(b).
16. Council Member requests for future agenda items.
17. Adjournment.

**I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED ON THE BULLETIN BOARD OF THE STAFFORD CITY HALL ON NOVEMBER 15, 2024.**



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**Roxanne Benitez, TRMC, CPM, CMCC  
City Secretary**

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**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the City Secretary's Office at (281) 261-3900 for further information.**