



CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477
(281) 261-3900 • WWW.STAFFORDTX.GOV

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, November 6, 2024, at 6:30 p.m.

City Hall, Council Chambers

2610 South Main St, Stafford, TX 77477

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

REGULAR SESSION BEGINS AT 7:00 P.M.

3. Pledges of Allegiance.
4. Consideration of appropriate action on items discussed in Executive Session.
5. Public Comments.
6. (a) Discussion regarding classification of two (2) Public Works/Development Services employees.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
7. (a) Discussion regarding a Resolution approving a lease agreement with Stryker Sales, LLC for Emergency Management Services (EMS) equipment.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
8. (a) Discussion regarding the purchase of a fueling system for City and SMSD vehicles.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).

COUNCILMEMBERS
ALICE CHEN
WILLIAM BOSTIC JR.
TIM WOOD

MAYOR
KEN MATHEW

COUNCILMEMBERS
CHRISTOPHER CALDWELL
VIRGINIA ROSAS
XAVIER HERRERA

9. (a) Discussion regarding a STEP Program for the Police Department.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
10. (a) Discussion of an Ordinance amending Article II “Alarm Systems” of Chapter 34 “Emergency Services”.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
11. (a) Discussion regarding the creation of the Operational Task Force.
(b) Discussion regarding the creation of the Budget Task Force.
(c) Public comments on items (a)-(b).
(d) Possible Consideration of appropriate action on items (a)-(b).
12. (a) Discussion regarding imitating a parallel plan to secure required funding /revenues for Fiscal Year 2025-2026 if the Operational Task /Budget Task Forces concludes that there are no budget or operational inefficiencies.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
13. (a) Discussion regarding bandit signage placed on city property that supports or opposes a ballot proposition placed on a ballot without a disclosure statement as required by the Texas Ethics Commission and allowing for removal of signs by code officers and any penalty assessment.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
14. (a) Discussion regarding a request that reports be provided and presented from the Stafford Fire, Police, and Public Works Departments detailing the specific impacts and service reductions resulting from the Fiscal Year Budget 2024-2025.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
15. (a) Discussion regarding the Parks Committee recommendations on

- updated Parks Committee resolution.
- (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
16. (a) Discussion regarding appointing the Chair of the Parks Committee.
- (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
17. (a) Discussion regarding procedure(s) to solicit positions to fill vacancies on the Parks Committee.
- (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
18. (a) Discussion regarding holding a Parks Committee Veterans Day event on Saturday, November 9, 2024 at 1:00 p.m. at Stafford City Hall.
- (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
19. (a) Discussion regarding reimbursing Clint Mendonca for purchase of framed Juneteenth Proclamation, in the amount of \$295.00.
- (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
20. (a) Discussion on creating a tribute/display for “Those Who Served” in partnership with the Stafford Historical Society on recognizing those in Stafford who served in the military.
- (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
21. (a) Discussion on establishing Veterans’ Day as an official City Holiday for City employees who served in the military.
- (b) Public Comments on item (a).
 - (c) Possible Consideration of appropriate action on item (a).
22. Council Reports: The Mayor and Council may make announcements of community interest on the following items:
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- (1) expressions of thanks, congratulations, or condolence.
- (2) information regarding holiday schedules.
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision.
- (4) a reminder about an upcoming event organized or sponsored by the governing body.
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

23. (a) Consent Agenda (Items i.-iii.). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.

(i.) Investment Report for period ending September 30, 2024.

(ii.) Approval of training requests by Chief of Police Richard Ramirez for the following:

- Ratification of That is Not in my Town – Debunking Myths of Child Sex Trafficking training, for Police Department personnel, in the amount of \$00.00.
- FBI LEEDA – Supervisor Leadership Institute training, for K. Melendez, in the amount of \$795.00.
- Glock Armorer’s Course, for R. Rulong, in the amount of \$250.00.
- Taser Instructor Course, for R. Rulong, in the amount of \$00.00.
- Comprehensive AR 15/16 Armorer Course, for R. Rulong, in the amount of \$520.00.
- Glock Armorer’s Course, for R. Wardy, in the amount of \$250.00.

(iii.) Request by Director of Human Resources Shanell Garcia for approval of Compensation Structure for Fiscal Year 2024-2025.

(b) Public Comments on item (a).

(c) Possible Consideration of appropriate action on items (i.-iii.).

24. (a) Approval of Minutes from the August 21, 2024 Regular City Council Meeting.

(b) Approval of Minutes from the August 26, 2024 Special Called City Council Meeting.

(c) Approval of Minutes from the August 26, 2024 Joint Meeting with the Stafford Municipal School District Board Trustees.

(d) Approval of Minutes from the September 11, 2024 Special Called City Council Meeting.

(e) Approval of Minutes from the September 18, 2024 Regular City Council Meeting.

(f) Approval of Minutes from the September 25, 2024 Special Called City Council Meeting.

(g) Approval of Minutes from the September 30, 2024 Special Called City Council Meeting.

(h) Approval of Minutes from the October 2, 2024 Regular City Council Meeting.

(i) Public Comments on items (a)-(h).

(j) Possible Consideration of appropriate action on items (a)-(h).

25. Council Member requests for future agenda items.

26. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED ON THE BULLETIN BOARD OF THE STAFFORD CITY HALL ON OCTOBER 30, 2024.



Roxanne Benitez, TRMC, CPM, CMCC
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the City Secretary's Office at (281) 261-3900 for further information.