



CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477
(281) 261-3900 • WWW.STAFFORDTX.GOV

PARKS COMMITTEE MEETING AGENDA

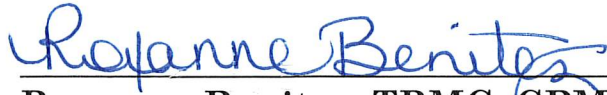
Monday, May 20, 2024 at 7:00 p.m.

City Hall Large Conference Room

(Enter the meeting at the South Main side of the building)

1. Call meeting to order.
2. Roll call and welcome members.
3. Public Comments.
4. Approval of the summary from the April 8, 2024 Special Called Parks Committee Meeting.
5. Discussion of outcome of 2024 Earth Day event and possible future events.
6. Discussion and Possible Action on preparation for future events.
7. Discussion of action items for Vaccaro Manor Park.
8. Discussion of action items for Gordon Fountain Lake Park.
9. Discussion of action items for Fifth Street Park.
10. Discussion of action items for First Street and Rubin Parks.
11. Other Discussion Items, including Stafford Centre, Veterans Monument, Promenade Trail Projects, Citywide Activity Program, and Possible Additional Park Locations.
12. Adjournment.

I CERTIFY THAT THE AGENDA FOR THE ABOVE REFERENCED MEETING WAS POSTED ON THE BULLETIN BOARD OF STAFFORD CITY HALL ON MAY 16, 2024.



Roxanne Benitez, TRMC, CPM, CMCC
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (281) 261-3900 for further information.

SUMMARY
SPECIAL PARKS COMMITTEE MEETING
CITY OF STAFFORD, TEXAS
MONDAY, APRIL 8, 2024

Meeting began at 7:23pm by Tim Wood under the presumption that five committee members present constituted a quorum.

Chairman Wood, Secretary Mendonca, Committee members Janeth Espinal, Zachary LaVailles, and Linda Burks were in attendance.

Chairman Tim Wood requested public comment but there wasn't any. Only one guest in attendance from the public (Clint Mendonca).

Committee discussed minutes of previous meeting. No additions or amendments needed.

Committee discussed proposed Earth Day event.

- Event will happen at Rubin Park on Saturday, April 20 from 9:00am-12:00pm
 - Secretary Mendonca noted that the flyer was sent to City of Stafford for distribution.
 - Chairman Wood asked if members had received the flyer and if there will be advertisement via Parent Square for SMSD.
 - Committee Member Burks will get chips donated by Frito Lay.
 - Committee Member LaVailles will donate bottled water.
 - Committee reviewed rainout plan – reschedule the event to April 27.
 - Chairman Wood informed committee that the City of Stafford donated a banner to parks committee for Earth Day.
 - Chairman Wood asked about what other items should be purchased. Suggestions included chalk, cookies, and Kool Aid.
 - Committee Member Espinal has a speaker she can bring for the event.
 - Committee Member LaVailles noted that there are no electrical outlets at Rubin Park gazebo.
- Committee discussed possible shirts for the committee members to wear at events.
 - Committee Member LaVailles presented three proposals from Deandre Figures, Bayou City Shirts, and New City Screen printing.
 - Committee members reviewed pricing, embroidery/screening options, and turnaround times for the options.
 - Committee members generally agreed that Deandre Figures provided the best price and most realistic option for turning around shirts in advance of the Earth Day event.
 - Payment for shirts can be made via Zelle to Deandre Figures, \$28/ea.

Committee discussed updates at Vaccaro Manor Park.

- Committee member LaVailles noted that grass was recently cut at the park.

Committee discussed updates at Gordon Fountain Lake Park

- Committee member Burks noted that grass was recently cut at the park, a piece of plastic on the bridge was broken, and a light cover at the gazebo needed replacement.

Committee discussed updates at Fifth Street Park

- Committee Member LaVailles noted that there was graffiti that needed cleaning up, and repainting was needed at some of the pieces of playground equipment.

- Chairman Wood informed committee members that some of the people who go there to play cricket found a homeless man sleeping on the property overnight.

Committee discussed updates for First Street and Rubin Parks

- Committee member LaVailles noted that grass was recently cut at First Street Park, but grass still needs trimming in the area near the flagpoles.
- Committee member LaVailles noted that a swing might need to be replaced and that a backboard on the basketball court needs painting at Rubin Park.

Chairman Wood asked for any updates on Stafford Centre, Veterans Monument, Promenade Trail Projects, Citywide Activity Program, and Possible Additional Park Locations but no discussion occurred.

The meeting ended at 8:33pm.







