



# CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477  
(281) 261-3900 • FAX: (281) 261-3994  
WWW.STAFFORDTX.GOV

## REGULAR CITY COUNCIL MEETING AGENDA Wednesday, September 21, 2022, at 6:30 p.m. City Hall, Council Chambers 2610 South Main St, Stafford, TX 77477

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas. Professional Conduct of the State Bar of Texas, Section 551.074 (1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Director of Court.

### REGULAR SESSION BEGINS AT 7:00 P.M.

3. Pledges of Allegiance.
4. Consideration of appropriate action on items discussed in Executive Session.
5. Public Comments on items on the agenda.
6. (a) Discussion of Final Plat titled, "Park Hill Villas", a subdivision of 10.3137 acres in Commercial Reserve "B", Clark Plaza One, Section Four and Restricted Reserve "C-2", Clark Plaza One, Section Three, Reserve "C" Re-Plat for the Creation of eighty-five (85) lots and eight (8) reserves.  
(b) Consideration of appropriate action on item (a).
7. (a) Discussion of Final Plat titled, "Retreat at Stafford", a subdivision of 5.94 acres of Re-Plat of Lot 55 and the South 70-feet of the South One-Half of Lot 56, Stafford Oaks Subdivision for the Creation of forty (40) lots and three (3) reserves.

COUNCILMEMBERS  
WEN GUERRA  
KEN MATHEW  
XAVIER HERRERA

CECIL WILLIS JR.  
MAYOR

COUNCILMEMBERS  
WILLIAM K. BOSTIC JR.  
DON JONES  
ALICE CHEN

- (b) Consideration of appropriate action on item (a).
8. (a) Discussion of Final Plat titled, “Lovett 90 Logistics Center”, a subdivision of 38.512 acres situated on the South Side of Pike Road for the creation of one (1) reserve.  
(b) Consideration of appropriate action on item (a).
9. (a) Discussion of Final Plat titled, “Dulles – Brand Development”, a subdivision of 15.88 acres out of a portion of Lot 50 and all of Lots 51 and 78 of the Stafford Oaks Subdivision, being all of Lots 1 and 2, Block 1, Momin Subdivision, Section One and Restricted Reserve “A”, Block 1, Stafford Oaks Veterinary Hospital, located in the City’s extra-territorial jurisdiction (ETJ) and not the city limits.  
(b) Consideration of appropriate action on item (a).
10. (a) Discussion of Resolution Authorizing an Agreement between the City of Stafford, Texas and AT&T for cellular phones and services for City Staff.  
(b) Consideration of appropriate action on item (a).
11. (a) Discussion of Resolution Approving an Agreement between the City of Stafford, Texas and Synchronized Swim Team for use of the Stafford Swimming Pool.  
(b) Consideration of appropriate action on item (a).
12. (a) Discussion of Resolution Designating a Representative and Alternate to the Houston Galveston Area Council (H-GAC) General Assembly for 2023.  
(b) Consideration of appropriate action on item (a).
13. (a) Discussion of possible outlets for the public to attend and participate in meetings remotely.  
(b) Consideration of appropriate action on item (a).
14. Council Reports: The Mayor and Council may make announcements of community interest on the following items:  
(1) expressions of thanks, congratulations, or condolence.  
(2) information regarding holiday schedules.  
(3) an honorary or salutary recognition of a public official, public

employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision.

(4) a reminder about an upcoming event organized or sponsored by the governing body.

(5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and

(6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

15. (a) Consent Agenda (Items i.-viii.). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.

(i.) Approval of training request by Municipal Court Director Nicole Nguyen for G. Orea and N. Nguyen to attend Berkana Court Interpreter Program in the amount of \$360.00.

(ii.) Approval of training request by Director of Public Works / Economic Development Services Jose Pastrana for I. Rico to attend Backflow Re-Certification Course in the amount of \$1,080.50.

(iii.) Approval of request by City Secretary Roxanne Benitez to transfer registration fees paid for the Texas Municipal League (TML) Annual Conference on October 5-7, 2022 in San Antonio, Texas to Council Member Alice Chen in the amount of \$405.00.

(iv.) Approval of request by Council Member Alice Chen for hotel accommodations, parking, and mileage fees for the Texas Municipal League (TML) Conference in San Antonio, Texas on October 5-7, 2022 in the amount of \$825.53.

(v.) Approval of training requests by City Secretary Roxanne Benitez for the following:

- S.O.S. Election Law Seminar in Austin, TX, November 30 – December 2, 2022 for R. Benitez in the amount of \$803.63.
- TMCA Board Meeting and Election Law Seminar in Denton, TX on January 10-13, 2023 for R. Benitez in the amount of

\$874.18.

(vi.) Approval of request by the Stafford Centre for transfer of the event date, for IndiaTX.com, from August 26-27, 2022 to June 9-10, 2023.

(vii.) Approval of training requests by Chief of Police Richard Ramirez for the following:

- Heartsaver CPR Course for K. Hernandez, in the amount of \$15.00.
- Heartsaver CPR Course for D. Hayden, in the amount of \$15.00.
- Heartsaver CPR Course for E. Spence, in the amount of \$15.00.
- Texas Police Chief Leadership Series (TPCLS) Course for R. Ramirez, in the amount of \$1,301.00.
- Performance Appraisals and Employee Accountability Training for J. Williams, in the amount of \$295.00.

(viii.) Approval of request by Director of Human Resources Shanell Garcia for ratification of Leadership Workshop Retreat / Training for Department Heads, in the amount of \$6,488.98.

(b) Consideration of appropriate action on items (i.-viii.).

16. (a) Approval of Minutes from the August 3, 2022 Regular City Council Meeting.

(b) Consideration of appropriate action on item (a).

17. (a) Discussion of requests by Councilmembers for future agenda items.

(b) Consideration of appropriate action on item (a).

18. Adjournment.

**I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED ON THE BULLETIN BOARD OF THE STAFFORD CITY HALL ON SEPTEMBER 16, 2022.**



**Roxanne Benitez, TRMC, CPM, CMCC  
City Secretary**

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (281) 261-3900 for further information.**