



# CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477  
(281) 261-3900 • FAX: (281) 261-3994  
WWW.STAFFORDTX.GOV

## REGULAR CITY COUNCIL MEETING AGENDA Wednesday, September 7, 2022, at 6:30 p.m. City Hall, Council Chambers 2610 South Main St, Stafford, TX 77477

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas. Professional Conduct of the State Bar of Texas, Section 551.074 (1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

### REGULAR SESSION BEGINS AT 7:00 P.M.

3. Pledges of Allegiance.
4. Consideration of appropriate action on items discussed in Executive Session.
5. Public Comments on items on the agenda.
6. (a) Discussion of Garbage Collection Services.  
(b) Consideration of appropriate action on item (a).
7. (a) Discussion of appointment of Municipal Court Clerk and Deputy Court Clerks.  
(b) Consideration of appropriate action on item (a).
8. (a) Discussion of Resolution Authorizing an Agreement with Citi Bank for a Commercial Charge Card Program.  
(b) Consideration of appropriate action on item (a).

COUNCILMEMBERS  
WEN GUERRA  
KEN MATHEW  
XAVIER HERRERA

CECIL WILLIS JR.  
MAYOR

COUNCILMEMBERS  
WILLIAM K. BOSTIC JR.  
DON JONES  
ALICE CHEN

9. (a) Discussion of an Ordinance amending the Code of Ordinances, by adding a new Section 50-151 "Temporary Parking Zones"; authorizing the placement of signs, barricades, or officers in the area; providing a penalty of an amount of not less than \$1.00 and no more than \$200.00 for a violation hereof; repealing all ordinances inconsistent or in conflict herewith; and providing a severability clause.  
(b) Consideration of appropriate action on item (a).
10. (a) Discussion of an Ordinance amending the Code of Ordinances, by amending Section 62-30 "Composition; Appointment"; providing a penalty of an amount of not more than \$2,000.00 for a violation hereof; repealing all ordinances inconsistent or in conflict herewith; and providing a severability clause.  
(b) Consideration of appropriate action on item (a).
11. (a) Discussion of Proposal for City Staff to create a monthly electronic newsletter that will be delivered to subscribers and promoted on social media.  
(b) Consideration of appropriate action on item (a).
12. (a) Discussion of Create an Interlocal Agreement between the City and SMSD where Police / Fire Department / First Responders mentor and offer training to SMSD students.  
(b) Consideration of appropriate action on item (a).
13. (a) Discussion of Explore forming a Chamber of Commerce within the City of Stafford that will be able to generate revenue while also offering a platform for collaboration between the city and businesses.  
(b) Consideration of appropriate action on item (a).
14. (a) Discussion of Plan for the 2023 Juneteenth Celebration.  
(b) Consideration of appropriate action on item (a).
15. Council Reports: The Mayor and Council may make announcements of community interest on the following items:
  - (1) expressions of thanks, congratulations, or condolence.
  - (2) information regarding holiday schedules.

(3) an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision.

(4) a reminder about an upcoming event organized or sponsored by the governing body.

(5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and

(6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

16. (a) Consent Agenda (Items i.-xi.). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.

(i.) Approval of Investment Report for period ending July 31, 2022.

(ii.) Approval of training request by Fire Chief Larry DiCamillo for J. Lopez, J. Helton, and J. Villarreal to attend the 2022 Texas Fire Marshal's Conference in the amount of \$3092.50.

(iii.) Approval of training request by City Secretary Roxanne Benitez for R. Worthington to attend the Texas Municipal Clerks Association (TMCA) Records Management On-Demand Webinar in the amount of \$85.00.

(iv.) Approval of training requests by Chief of Police Richard Ramirez for the following:

- Ratification of Dignitary Protection Course / SWAT Training for M. Dostal, in the amount of \$00.00.
- Intermediate Crime Scene Search Training for E. Garza, in the amount of \$199.00.
- 2022 IACP Conference for G. Horn, in the amount of \$1,611.44.
- 2022 IACP Conference for R. Ramirez, in the amount of \$1,611.44.
- Pre-Employment Background Investigations Training for H. Shanklin-McCartney, in the amount of \$275.00.

(v.) Approval of training request by Fire Chief Larry DiCamillo for M. Cigala to attend a Public Information Act Seminar in the amount of \$75.00.

(vi.) Approval of training request by Battalion Chief Jose Magana for D. Merchant and D. Dixon to attend Heavy Rescue Conference in the amount of \$3,800.00.

(vii.) Approval of training request by Council Member Alice Chen to attend Texas Municipal League (TML) Conference in San Antonio on October 5-7, 2022 in the amount of \$435.00.

(viii.) Approval of training request by Code Administrator Scott McElrath for E. Abraham to attend TEHA Conference in the amount of \$1,300.00.

(ix.) Approval of training request by Senior Development Services Specialist Laura Morales for T. Cruz to attend a ICC Permit Technician Seminar in the amount of \$2,184.00.

(x.) Approval of training request by Code Administrator Scott McElrath for M. Vasquez to attend Property Maintenance & Housing Inspector Seminar in the amount of \$1,557.00.

(xi.) Approval of training request by Code Administrator Scott McElrath for M. Fouts to attend TEHA Conference in the amount of \$2,355.25.

(b) Consideration of appropriate action on items (i.-xi.).

17. (a) Approval of Minutes from the July 20, 2022 Regular City Council Meeting.

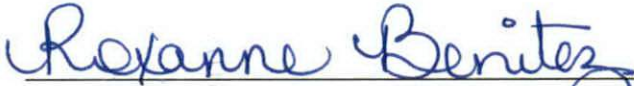
(b) Consideration of appropriate action on item (a).

18. (a) Discussion of requests by Council Members for future agenda items.

(b) Consideration of appropriate action on item (a).

19. Adjournment.

**I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED ON THE BULLETIN BOARD OF THE STAFFORD CITY HALL ON SEPTEMBER 1, 2022.**

  
Roxanne Benitez, TRMC, CPM, CMCC  
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (281) 261-3900 for further information.