



# CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477

(281) 261-3900 • FAX: (281) 261-3994

WWW.STAFFORDTX.GOV

## REGULAR CITY COUNCIL MEETING AGENDA

Wednesday, March 16, 2022, at 6:30 p.m.

City Hall, Council Chambers

2610 South Main St., Stafford, TX 77477

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas. Professional Conduct of the State Bar of Texas, Section 551.074 (1), to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

### REGULAR SESSION BEGINS AT 7:00 P.M

3. Pledge of Allegiances.
4. Consideration of appropriate action on items discussed in Executive Session.
5. Council Reports: The Mayor and Council may make announcements of community interest on the following items:
  - (1) expressions of thanks, congratulations, or condolences.
  - (2) information regarding holiday schedules.
  - (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision.
  - (4) a reminder about an upcoming event organized or sponsored by the governing body.
  - (5) information regarding a social, ceremonial, or community

COUNCILMEMBERS  
WEN GUERRA  
KEN MATHEW  
XAVIER HERRERA

CECIL WILLIS JR.  
MAYOR

COUNCILMEMBERS  
VIRGINIA ROSAS  
DON JONES  
ALICE CHEN

event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and

(6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that have arisen after the posting of the agenda.

6. Public Comments on items on the agenda.
7.
  - (a) Presentation by Frontier Communications regarding activities in the City of Stafford.
  - (b) Consideration of appropriate action on item (a).
8.
  - (a) Discussion of an Ordinance of the City of Stafford, Texas amending Chapter 102 of the Code of Ordinances of the City, the same being the Comprehensive Zoning Ordinance, by granting a Specific Use Permit to Western Properties LLC as the owner, and Noopura School of Dance as the lessee for the operation of a studio for photography, dance, music, art located at 435 FM 1092, Suite G, Stafford, Texas 77477 in the Primary Corridor (PC) Zoning District, and further identified as being a portion of a tract or parcel containing 8.65 acres of land out of the P. G. Cangelosi 19.1 acre tract as recorded in Volume 408, Page 497 of the deed records in the William Neal Survey, Abstract 64, Fort Bend County, Texas; providing requirements and conditions for this Specific Use Permit; providing for severability; and providing a penalty in an amount not to exceed two thousand dollars for violation of any provision hereof.
  - (b) Public Hearing on Ordinance as described in (a).
  - (c) Discussion of comments made during Public Hearing.
  - (d) Consideration of appropriate action on items (a)-(c).
9.
  - (a) Discussion of an Ordinance of the City of Stafford, Texas, amending Chapter 102 of the Code of Ordinances of the City, the same being the Comprehensive Zoning Ordinance, by granting a Specific Use Permit to Classic Collision LLC as the owner for the operation of a paint and body shop located at

4121 S. Main St., Stafford, Texas 77477 in the Primary Corridor (PC) Zoning District, and further identified as approximately one (1) acre tract or parcel of land, lot twenty-two (22) out of Stafford Oaks Subdivision, according to the map of plat thereof recorded in Volume 255, Page 484 of the Deed Records of Fort Bend County, Texas; providing requirements and conditions for this Specific Use Permit; providing a penalty in an amount not to exceed two thousand dollars for violation of any provision hereof.

(b) Public Hearing on Ordinance as described in (a).

(c) Discussion of comments made during Public Hearing.

(d) Consideration of appropriate action on items (a)-(c).

10. (a) Discussion of an Ordinance of the City of Stafford, Texas, amending Chapter 102 of the Code of Ordinances of the City, the same being the Comprehensive Zoning Ordinance; amending the Official Zoning District Map to rezone one approximately 5.9400 acre tract from Mixed Use District (MU) to Planned Development District (PD) to be known as “Retreat at Stafford”; establishing development standards; providing a penalty in an amount not to exceed \$2,000 for each day of violation of any provision hereof; repealing all Ordinances or parts of Ordinances in conflict herewith; providing for severability; providing an effective date.

(b) Public Hearing on Ordinance as described in (a).

(c) Discussion of comments made during Public Hearing.

(d) Consideration of appropriate action on items (a)-(c).

11. (a) Discussion of adopting the City’s 2022 Goals.  
(b) Consideration of appropriate action on item (a).

12. (a) Consent Agenda (items i-xix). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.

- I. Approval of request from The Exchange Club of Fort Bend to erect its “Awareness Field” on the City’s right of way in the esplanade at the intersection of Present Street and US Highway 90A between April 1–30, 2022.

- II. Approval of request by Larry DiCamillo, Fire Chief, for assistance with grant management via the use of a long term, semi-permanent position titled Grant Management Assistant at an hourly rate of \$20.00 per hour or \$19,980.00 annually to be paid with American Recovery Plan (ARP) funds already received by the City.
- III. Approval of City Planner, Tatyana Luttschlager, request for Mayor to execute the Certificate of Acceptance for the City of Stafford Fire Department Administration Building and Fire Station Building.
- IV. Approval of a Resolution of the City Council of the City of Stafford, Texas of Stafford, Texas, appointing Dr. Joe A. Anzaldua, Jr. as the Health Authority for the City of Stafford for 2022-2024, authorizing an agreement for Health Authority Director Services in the amount of \$12,000.00 per year and authorizing an agreement for Off-Line Medical Director Services.
- V. Approval to suspend the effective rate increase by 45 days for CenterPoint Gas Interim Rate Adjustment (GRIP) filings.
- VI. Approval of request by Larry DiCamillo for Safeware, Inc. to present a class to the fire service personnel throughout the region at a cost of \$7,000.00 and approval to use the Stafford Centre on May 2, 4 and 5 for the classes.
- VII. Approval of request by Richard Ramirez, Chief of Police, for Officer Garza and Officer Richards to receive an additional \$50.00 a month for Active FTO certification pay effective October 1, 2021.
- VIII. Approval of a Resolution of the City Council of the City of Stafford, Texas, authorizing the Mayor to sign a maintenance agreement with ERS for vertical transportation equipment (elevator) maintenance services at the Stafford Fire Station.
- IX. Approval of request by Scott McElrath, Code Compliance Administrator, to purchase a 1 Fujitsu Document Scanner and replacement of 2 desktop computer workstations in the amount of \$5,470.00.

- x. Approval of request by Scott McElrath, Code Compliance, to attend class “Workplace Conflict and Strategies for Resolving It” in Austin, TX on Friday, April 1, 2022 for a total cost of \$224.00.
- xi. Approval of request by Tatyana Luttsenschlager, City Planner, for Laura Morales, Senior Development Service Specialist, to attend class “Workplace Conflict and Strategies for Resolving It” in Austin, TX on Friday, April 1, 2022 for a total cost of \$374.93.
- xii. Approval for refunds or transfer of fees for cancelled events as requested by clients due to COVID-19 for Stafford Centre.
- xiii. Approval for refunds or transfer of fees for cancelled events as requested by clients due to COVID-19 for the Stafford Civic Center.
- xiv. Approval of request by Richard Ramirez, Chief of Police, for Advanced Instructor Certification training for Jeffrey McDougle on March 22-24, 2022, in Houston, Texas, at no cost to the City.
- xv. Approval of request by Ryan Young, Director of Information Technology, to allocate funds to renew the Laserfiche support contract with MCCi from May 9, 2022-May 8, 2023 at a cost of \$11,836.80.
- xvi. Approval of request by Ryan Young, Director of Information Technology, to purchase labor and materials necessary to install an independent electrical circuit for the air conditioning systems in the City’s Data Center at a cost of \$5,650.00.
- xvii. Approval of request by Fire Chief Larry DiCamillo for Investigator/Inspector S. Helton with the Fire Marshal’s Office to attend the Enhanced All-Hazards Incident Management/Unified Command through TEEEX at a cost of \$270.00
- xviii. Approval of request by Richard Ramirez, Chief of Police, to accept gift card the Police Department received from BreWingz in The Fountains for \$300.00.
- xix. Approval of request by Fire Chief Larry DiCamillo to utilize ARP funding to replace station alerting system for Fire Station #1 in the amount of \$6,500.00.

- (b) Consideration of appropriate action on items (i-xix).
- 13. (a) Discussion of requests by Councilmembers for future agenda items.  
(b) Consideration of appropriate action on item (a).
- 14. Adjournment.

**I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED ON THE BULLETIN BOARD OF THE STAFFORD CITY HALL ON MARCH 11, 2022.**



**Bonnie Baiamonte  
Acting City Secretary**

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (281) 261-3900 for further information.**