



# CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477  
(281) 261-3900 • FAX: (281) 261-3994  
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## **REGULAR CITY COUNCIL MEETING AGENDA** **Wednesday, February 16, 2022, at 6:30 p.m.** **City Hall, Council Chambers** **2610 South Main St, Stafford, TX 77477**

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

### **REGULAR SESSION BEGINS AT 7:00 P.M.**

3. Pledge of Allegiances.
4. Consideration of appropriate action on items discussed in Executive Session.
5. Council Reports: The Mayor and Council may make announcements of community interest on the following items:
  - (1) expressions of thanks, congratulations, or condolence.
  - (2) information regarding holiday schedules.
  - (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision.
  - (4) a reminder about an upcoming event organized or sponsored by the governing body.
  - (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
  - (6) announcements involving an imminent threat to the public

**COUNCILMEMBERS**  
WEN GUERRA  
KEN MATHEW  
XAVIER HERRERA

**CECIL WILLIS JR.**  
MAYOR

**COUNCILMEMBERS**  
VIRGINIA ROSAS  
DON JONES  
ALICE CHEN

health and safety of people in the political subdivision that has arisen after the posting of the agenda.

6. Public Comments on items on the agenda.
7. Presentation of 15 minutes of Stafford History.
8. (a) Presentation by Dr. Robert Bostic & Dr. Chris Caldwell, Stafford Municipal School District –
  - Academic Progress Report; and
  - Discussion on SMSD.(b) Consideration of appropriate action on item (a-b).
9. (a) Discussion of an ordinance of the City of Stafford, Texas, adopting Amendment Number 2 to the original budget of the City of Stafford, Texas, for the 2021-2022 fiscal year; allocating unappropriated funds; providing detailed line item increases or decreases; providing for severability; and containing other provisions relating to the subject.  
(b) Discussion of a Resolution of the City of Stafford, Texas, approving Amendment Number 1 to the Stafford Economic Development Corporation Budget for Fiscal Year 2021-2022.  
(c) Consideration of appropriate action on items (a-b)
10. (a) Discussion of a resolution of the City Council of the City of Stafford, Texas supporting the proposed Oak Lofts Crossing Housing Community; approving an application for Federal Housing Tax Credits to finance such project; providing an in kind contribution for such project and providing an effective date.  
(b) Consideration for appropriate action on item (a).
11. (a) Discussion of an ordinance of the City of Stafford, Texas, Amending Chapter 102 of the City of Stafford Code of Ordinances the same being the Comprehensive Zoning Ordinance, by granting a Specific Use Permit to Zoya Enterprises, Ltd. As the owner, and Stafford Bible Chapel as the Lessee of for the operation of a religious institution located at 213 FM 1092 in the Primary Corridor (PC) Zoning District, and further identified as being a portion of a tract or parcel containing 2.0326 acres of land situated in the William T.

Neal Survey, Abstract number 65, Fort Bend County, Texas; providing requirements and conditions for this Specific Use Permit; providing for severability; and providing a penalty in an amount not to exceed \$2000 for violation of any providing thereof.

(b) Discussion of an ordinance of the City of Stafford, Texas, Amending Chapter 102 of the City of Stafford Code of Ordinances the same being the Comprehensive Zoning Ordinance, by granting a Specific Use Permit to Zoya Enterprises, Ltd. As the owner, and One Life as the Lessee of for the operation of a religious institution located at 3211 S. Main St. in the Primary Corridor (PC) Zoning District, and further identified as being a portion of a tract or parcel containing 2.0326 acres of land situated in the William T. Neal Survey, Abstract number 65, Fort Bend County, Texas; providing requirements and conditions for this Specific Use Permit; providing for severability; and providing a penalty in an amount not to exceed \$2000 for violation of any providing thereof.

(c) Public Hearing on item (a) and (b).

(d) Consideration of appropriate action on item (a) and (b).

12. (a) Discussion and consideration on the City's Goals for 2022.  
(b) Consideration of appropriate action on item (a).
13. (a) Discussion of the HOT Funds Grant Application.  
(b) Consideration of appropriate action on item (a).
14. (a) Approval of a Resolution of the City Council of the City of Stafford, Texas authorizing the Mayor to execute settlement release documents with additional settling parties within the National Opioid Settlement participation previously authorized by the City.  
(b) Consideration of appropriate action on item (a).
15. (a) Consent Agenda (Items i-xi). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.
  - I. Approval of Public Works Superintendent, Otis Brown

request to purchase pool filtration system equipment for the Municipal Pool in the amount of \$78,400.00.

- II. Approval of IT Director, Ryan Young's request to approve the purchase of Dell's Pro Support for the Isilon SAN in the amount of \$13,085.51.
- III. Approval of a resolution to renew the City's Microsoft Enterprise Software Agreement in the amount of \$50,365.12 and the Microsoft Office 365 Agreement in the amount of \$16,137.38 for a combined cost of \$66,502.95.
- IV. Approval of Police Chief, Richard Ramirez request to approve training and all related expenses for employees in the Police Department in the amount of \$1945.00.
- V. Approval of Municipal Court Director, Nicole Nguyen request to approve training and all related expenses for the Municipal Court Judge in the amount of \$100.00.
- VI. Approval of Councilmember Alice Chen request to approve training and all related expenses in the amount of \$2000.00.
- VII. Approval of refunds or transfer of fees for cancelled events as requested by clients or required by the City due to Covid-19 for the Stafford Centre in the amount of \$6500.00.
- VIII. Approval of the Fort Bend Chamber of Commerce to host the State of the City Stafford at the Stafford Centre.
- IX. Approval of a refund for an event that sustained a projector issue at the Civic Center in the amount of \$150.00.
- X. Approval of City Planner, Tatyana Luttschlager request to approve training and all related expenses for an employee in the Development Services Division in the amount of \$189.92.
- XI. Approval of Code Compliance Administrator, Scott McElrath request to approve training and all related expenses for an employee in the Code compliance division in the amount of \$1508.00.

16. (b) Consideration of appropriate action on items (i-xi).

(a) Discussion of requests by Councilmembers for future agenda

items.

17. (b) Consideration of appropriate action on item (a).

Adjournment.

**I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED ON THE BULLETIN BOARD OF THE STAFFORD CITY HALL ON FEBURARY 11, 2022.**



**Nicola Browe, Acting City Secretary**

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (281) 261-3900 for further information.**