



# CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477  
(281) 261-3900 • FAX: (281) 261-3994  
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## **REGULAR CITY COUNCIL MEETING AGENDA** **Wednesday, December 1, 2021, at 6:30 p.m.** **City Hall, Council Chambers** **2610 South Main St, Stafford, TX 77477**

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

### **REGULAR SESSION BEGINS AT 7:00 P.M.**

3. Pledge of Allegiance.
4. Consideration of appropriate action on items discussed in Executive Session.
5. Council Reports: The Mayor and Council may make announcements of community interest on the following items:
  - (1) expressions of thanks, congratulations, or condolence.
  - (2) information regarding holiday schedules.
  - (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision.
  - (4) a reminder about an upcoming event organized or sponsored by the governing body.
  - (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
  - (6) announcements involving an imminent threat to the public

**COUNCILMEMBERS**  
WEN GUERRA  
KEN MATHEW  
XAVIER HERRERA

**CECIL WILLIS JR.**  
MAYOR

**COUNCILMEMBERS**  
VIRGINIA ROSAS  
DON JONES  
ALICE CHEN

health and safety of people in the political subdivision that has arisen after the posting of the agenda.

6. Public Comments on items on the agenda.
7. Introduction of new City of Stafford Police Officers, by Police Chief, Richard Ramirez.
8. (a) Discussion of the Fort Bend County Official Polling Places for the Elections of 2022.  
(b) Consideration of appropriate action on item (a).
9. (a) Consent Agenda (Items I-vii). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.
  - I. Approval of the Final Budget of FY2020-2021 – Special Revenue Funds.
  - II. Approval of the Final Budget of FY2020-2021 – Stafford Economic Development Corporation (SEDC).
  - III. Approval of Investment reports for the month of October 2021.
  - IV. Approval of a Resolution of the City Council of the City of Stafford, Texas, authorizing the mayor to execute a contract with Clear Channel Outdoor for the placement of digital messages for 2022 in the amount of \$0.00.
  - V. Approval of Tatyana Luttenschlager (City Planner) request to transfer funds to 10-514-805 in the amount of \$31,226.16.
  - VI. Approval of Richard Ramirez (Police Chief) request for training and all related expenses for employees in the Police Department in the amount of \$1920.00.
  - VII. Approval of refunds or transfer of fees for canceled events at the Stafford Centre as requested by clients or required by the City due to COVID-19, totaling \$500.00.

(b) Consideration of appropriate action on items (I-vii).
10. Approval of the following City Council Meeting Minutes.
  - (a) Approval of the minutes of the Regular City Council meeting of November 17, 2021; and
  - (b) Consideration of appropriate action on item (a).

11. Adjournment.

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (281) 261-3900 for further information.**

**I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED ON THE BULLETIN BOARD OF THE STAFFORD CITY HALL ON NOVEMBER 23, 2021.**



**Nicola Browe, Acting City Secretary**