



CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477
(281) 261-3900 • FAX: (281) 261-3994
WWW.STAFFORDTX.GOV

REGULAR CITY COUNCIL MEETING AGENDA

Wednesday, October 20, 2021 at 6:30 p.m.

City Hall, Council Chambers

2610 South Main St, Stafford, TX 77477

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, 551.074 PERSONNEL MATTERS; CLOSED MEETING. (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; Debra Sinclair, Michelle Hurtado, Peter De Leef and Kelly Benavides.

REGULAR SESSION BEGINS AT 7:00 P.M.

Pledge of Allegiance.

- 3.
4. Council Reports: The Mayor and Council may make announcements of community interest on the following items:
 - (1) expressions of thanks, congratulations, or condolence;
 - (2) information regarding holiday schedules;
 - (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
 - (4) a reminder about an upcoming event organized or sponsored by the governing body;
 - (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political

COUNCILMEMBERS
WEN GUERRA
KEN MATHEW
XAVIER HERRERA

CECIL WILLIS JR.
MAYOR

COUNCILMEMBERS
VIRGINIA ROSAS
DON JONES
ALICE CHEN

subdivision; and

(6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

5. Public Comments on items on the agenda.
6. Presentation by the FFA Chapter on “American agriculture is a dying industry”.
7. Presentation by CenterPoint Energy on recent outages, work performed with current and future improvements to the infrastructure.
8. (a) Discussion of a resolution of the City of Stafford, Texas appointing Debra Sinclair as Presiding Municipal Court Judge and Michelle Hurtado and Peter De Leef and Kelly Benavides as Associate Municipal Court Judges.
(b) Consideration of appropriate action on item (a).
9. (a) Discussion of an Ordinance of the City of Stafford, Texas amending Chapter 102 of the Code of Ordinances of the City, the same being the Comprehensive Zoning Ordinance; Amending the official Zoning District Map to rezone approximately 4.89 acres of land at 605 Dulles Avenue, Stafford, Texas 77477, from Residential, Commercial and Technology (RCT) Zoning District to Planned Development District (PDD), to be know as The Enclave At Stafford Oaks; establishing development standards. [ordinance pending]
(b) Consideration of appropriate action on item (a).
10. (a) Discussion of an Ordinance of the City of Stafford, Texas amending Chapter 102 of the Code of Ordinance of the City, the same being the Comprehensive Zoning Ordinance, by granting a specific use permit to Together we stand Christian Church for the operation and expansion of a religious institution located at 1430 Texas parkway in the Mixed Use Development district (MU) Zoning District. [ordinance pending]
(b) Consideration of appropriate action on item (a).

11. (a) Discussion of FEMA Public Assistance Reimbursement request– (Winter Storm Uri).
(b) Consideration of appropriate action on item (a)

12. (a) Consent Agenda (Items i-viii). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.
 - i. Approval of Scott McElrath, Code Compliance Administrator request for training and all related expenses for employees in the Code Enforcement division in the amount of \$1,126.00.
 - ii. Approval of Scott McElrath, Code Compliance Administrator request to hold a Pet Food Drive with the Houston Humane Society on December 11, 2021.
 - iii. Approval of Alka Shah, Finance Director request for training and all related expenses for employees in the Finance Department in the amount of \$525.00.
 - iv. Approval of a Resolution of the City of Stafford, Texas amending the City of Stafford’s Investment Policy for 2021 to include certain additional Certificates of Deposits as authorized investments as recommended by Alka Shah, Finance Director.
 - v. Approval of Alka Shah, Finance Director request to implement version 10 of Incode, the city’s financial accounting software in the amount of \$21,690.00.
 - vi. Approval of a Resolution of the City of Stafford, Texas, authorizing the Mayor to execute a contract with Techland Houston/Costume Work for the purchase of dimmer modules for the Stafford Centre in the amount of \$62,302.73.
 - vii. Approval of Ryan Young, IT Directors request to purchase the materials, and services required to install three new single mode fiber cables between the Development Services, City Administration and the PD buildings in the amount of \$20,236.45.
 - viii. Approval of Richard Ramirez, Police Chief request for training and all related expenses for employees in the Police Department at Zero Cost to the City.

- (b) Consideration of appropriate action on items (i-viii).
13. (a) Approval of the Regular City Council meeting minutes October 6, 2021.
(b) Consideration of appropriate action on items (a).
14. Adjournment.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (281) 261-3900 for further information.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED ON THE BULLETIN BOARD OF THE STAFFORD CITY HALL ON OCTOBER 14, 2021.



**Nicola Browe,
Acting City Secretary**

PUBLIC PARTICIPATION BY TELEPHONE:

The City of Stafford, Texas will conduct its meeting scheduled at **7:00 p.m. on Wednesday, October 20, 2021 in person**. The public will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public upon written request.

The public toll-free dial-in number to participate in meeting is **1 (866) 899 4679 Access Code: 865-108-445**

NOTICE OF MEETING BY VIDEOCONFERENCE:

The City of Stafford City Council may conduct the meeting scheduled at Stafford City Hall, City Council Chambers, 2610 South Main, Stafford, Texas by videoconference in addition to allowing in person attendance. A quorum of the City Council will be physically present at City Hall, City Council Chambers, 2610 South Main, Stafford, Texas. The public may participate in the City Council Meeting using the following information.

<https://global.gotomeeting.com/install/865108445>

IF CITY COUNCIL MEMBERS ARE GOING TO APPEAR BY VIDEOCONFERENCE A QUOROM OF THE MEMBERS OF CITY COUNCIL MUST BE PRESENT AT THE LOCATION OF THE MEETING.