



CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477
(281) 261-3900 • WWW.STAFFORDTX.GOV

AGENDA

REGULAR CITY COUNCIL MEETING

Wednesday, July 1, 2026, at 6:30 p.m.

City Hall, Council Chambers

2610 South Main St, Stafford, TX 77477

1. Call to Order.
2. Executive session as authorized by Chapter 551, Texas Government Code, Section 551.071(1)(A), pending or contemplated litigation; and Section 551.071(2), authorized under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

REGULAR SESSION BEGINS AT 7:00 P.M.

3. Pledges of Allegiance.
4. Consideration of appropriate action on items discussed in Executive Session.
5. Public Comments.
6. (a) Consent Agenda (Items i.-ii.). Any item tagged will be discussed and considered at the conclusion of this item or at the next regular City Council Meeting; any item approved will include payment of expenses.
 - (i.) Investment Report for the period ending May 31, 2026.
 - (ii.) Request by Development Services Manager Mariela Santana for approval of annual Stockpiling License renewals.(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on items (i.-ii.).
7. Presentation: Fifteen (15) Minutes of Stafford history. (Rosas)
8. Presentation: Jack Jebbia, Founder, Future Farmers of America (FFA) program at Stafford Municipal School District (SMSD) schools. (Guerra)

COUNCILMEMBERS
TIM WOOD
ALICE CHEN
WILLIAM BOSTIC JR

MAYOR
KEN MATHEW

COUNCILMEMBERS
XAVIER HERRERA
VIRGINIA ROSAS
WEN GUERRA

9. Presentation: Police Department Five (5) Year Strategic Business Plan by Chief of Police.
 10. (a) Discussion regarding request from Director of Information Technology to purchase two (2) Cisco 1250 Firewalls.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
 11. (a) Discussion of a Resolution approving Change Order No. 1 for the Pond 1 Outfall Connection Improvements and Directors Drive Drainage Improvements Project.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
 12. Update from Economic Development Administrator regarding economic development related activities.
 13. (a) Discussion regarding an appointment to the Juneteenth Committee.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
 14. (a) Discussion regarding an appointment to the Drainage, Flood Mitigation, and Subsidence Committee.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
 15. (a) Discussion regarding possible renovation of Stafford Swimming Pool facilities. (Guerra)
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
 16. (a) Discussion regarding State Laws and City Ordinances on the blockage of public sidewalks by, including but not limited to, vehicles, garbage/recycling receptacles, and tree limbs, as well as enforcement of said laws/ordinances. (Wood)
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
-

17. (a) Discussion regarding sidewalk repairs completed on Staffordshire Road. (Guerra)
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
 18. (a) Discussion regarding allocating funds in the Fiscal Year 2026-2027 to repair areas of ponding water in the City. (Guerra)
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
 19. (a) Discussion regarding possible street repairs on Cravens Road and Staffordshire Road. (Guerra)
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
 20. (a) Update and Discussion regarding installation of traffic calming devices as well as drainage and street repairs in Missouri City Estates. (Guerra)
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
 21. (a) Approval of Minutes from the June 10, 2026 Special Called City Council Meeting.
(b) Public Comments on item (a).
(c) Possible Consideration of appropriate action on item (a).
 22. Council Reports: The Mayor and Council may make announcements of community interest on the following items:
 - (1) expressions of thanks, congratulations, or condolence.
 - (2) information regarding holiday schedules.
 - (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision.
 - (4) a reminder about an upcoming event organized or sponsored by the governing body.
-

(5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and

(6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

23. Council Member requests for future agenda items.

24. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED ON THE BULLETIN BOARD OF THE STAFFORD CITY HALL ON JUNE 25, 2026.

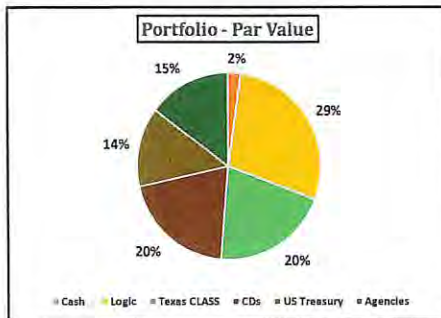


Roxanne Benitez, TRMC, MMC, CPM, CMCC
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the City Secretary's Office at (281) 261-3900 for further information.

CONSENT AGENDA

**CITY OF STAFFORD
SUMMARY OF PORTFOLIO
FOR THE PERIOD ENDING MAY 31, 2026**



Portfolio	Weighted Average Maturity	Weighted Average Yield	Par Value	Book Value	Market Value
Cash	1	2.58	1,114,632	1,114,632	1,114,632
Logic	1	3.75	14,537,416	14,537,416	14,537,416
Texas CLASS	1	3.75	10,447,032	10,447,032	10,447,032
CDs	570	3.93	10,235,000	10,235,000	10,207,565
US Treasury	657	4.08	7,000,000	6,996,078	6,995,040
Agencies	686	3.90	7,500,000	7,500,000	7,477,825
Total	307	3.83	50,834,080	50,830,157	50,779,509

Total Weighted Average Maturity in Days 307
Total Weighted Average Yield to Maturity 3.83
Longest Maturity of Open Investment in Days 733

Benchmark Yield	
3 month T Bill	3.61%
6 month T Bill	3.63%

Investment Activity during the month:

	Book	Market
Beginning Total Portfolio Value	50,026,003	49,985,810
CDs Purchased	739,000	739,000
CDs Matured	(490,000)	(490,000)
Agencies Purchased	1,500,000	1,500,000
Agencies Matured/called in	(500,000)	(500,000)
Treasury Purchased	-	-
Net Change in Pool (LOGIC)	(652,205)	(652,205)
Net Change in Pool (Texas CLASS)	33,196	33,196
Change in Market Value		(10,456)
Net Change in Cash	174,412	174,412
Amortization - Treasury Bills	(248)	(248)
Accrued Interest Receivable	246,802	
Ending Total Portfolio Value with Accrued Interest	51,076,959	50,779,509

This monthly report is in full compliance with PFIA and the City of Stafford's Investment Policy and Strategy

Prepared By:

Alka Shah

Alka Shah, Chief Financial Officer

Ken Mathew

Ken Mathew, Mayor

CITY OF STAFFORD
CD, TREASURY BILL & AGENCY DETAIL
FOR THE PERIOD ENDING MAY 31, 2026

Type	Authorized Broker	Par	Cusip#	Settlement Date	Maturity Date	Days to Mature	Price	Yield	Purchase Price	Beginning Book Value	Beginning Market Value	Ending Book Value	Ending Market Value
FFCB	FFN Financial	-	3133EREV9	05/15/24	05/15/26	730	100.00	4.88	-	500,000	500,215	-	0
PHLB	Hiltop Sec	500,000	3130B3S53	11/19/24	11/19/26	730	100.00	4.25	500,000	500,000	501,055	500,000	500,815
PHLB	FFN Financial	500,000	3130B4GP0	01/08/25	01/08/27	730	100.00	4.38	500,000	500,000	499,110	500,000	499,070
PHLB	PHLB	500,000	3130B6LA2	06/09/25	06/09/27	730	100.00	4.18	500,000	500,000	499,840	500,000	500,050
FFCB	Hiltop Sec	500,000	3133ET3S4	12/09/25	12/09/27	730	100.00	3.73	500,000	500,000	498,245	500,000	497,820
FFCB	Hiltop Sec	500,000	3133EWYC4	02/11/26	02/11/28	730	100.00	3.57	500,000	500,000	496,895	500,000	495,105
PHLB	FFN Financial	500,000	3130B9KTF	02/25/26	02/11/28	716	100.00	3.75	500,000	500,000	497,220	500,000	496,870
PHLB	Multi Bank	500,000	3130B9PL8	02/25/26	02/25/28	730	100.00	3.75	500,000	500,000	498,065	500,000	497,740
FNMA	Multi Bank	500,000	3136GCNQ4	02/25/26	02/25/28	730	100.00	3.65	500,000	500,000	497,490	500,000	497,580
FAMCA	Multi Bank	500,000	31428JBY2	02/26/26	08/26/27	546	100.00	3.63	500,000	500,000	498,165	500,000	498,095
PHLB	FFN Financial	500,000	3130B9TN0	03/09/26	09/01/27	541	100.00	3.80	500,000	500,000	499,635	500,000	499,620
PHLB	FFN Financial	500,000	3130B9RJ1	03/09/26	03/09/28	731	100.00	3.80	500,000	500,000	498,070	500,000	497,790
FFCB	Multi Bank	500,000	3133EWMAS	04/21/26	04/21/28	731	100.00	3.81	500,000	500,000	498,375	500,000	498,325
PHLB	Multi Bank	500,000	3130BAQV2	05/18/26	11/18/27	549	100.00	4.00	500,000	-	-	500,000	500,035
FNMA	Multi Bank	500,000	3136GDBH5	05/22/26	02/22/28	641	100.00	4.05	500,000	-	-	500,000	499,180
FAMCA	Hiltop Sec	500,000	31428JJS7	05/26/26	05/26/28	731	100.00	4.13	500,000	-	-	500,000	499,730
Total Agencies		7,500,000			WAM: 686	WAY: 3.90	7,500,000	6,500,000	6,482,380	7,500,000	7,477,825		
UST	Hiltop Sec	2,000,000	91282CKS9	10/30/24	05/31/26	578	101.04	4.88	2,022,500	2,001,184	2,001,460	2,000,000	2,000,000
UST	Hiltop Sec	4,000,000	91282CLH2	10/22/24	08/31/26	678	99.16	3.75	3,980,625	3,996,477	3,999,920	3,997,358	3,999,960
UST	Multi Bank	1,000,000	91282CQL80	04/30/26	04/30/28	731	99.87	3.75	998,664	998,664	997,420	998,720	995,080
Total Treasury Bills		7,000,000			WAM: 657	WAY: 4.08	7,001,789	6,996,326	6,998,800	6,996,078	6,995,040		
CD	FIRST FINANCIAL	248,000	32021MGH6	06/11/24	06/11/26	730	100	4.90	248,000	248,000	248,365	248,000	248,113
CD	SAN FRANCISCO	230,000	79772FAJ5	11/27/24	11/27/26	730	100	4.25	230,000	230,000	230,452	230,000	230,402
CD	AMERICAN EXPRESS	244,000	02589AGH9	02/12/25	02/12/27	730	100	4.20	244,000	244,000	244,375	244,000	244,313
CD	GOLDMAN SACHS	244,000	38150VR43	03/11/25	03/11/27	730	100	4.30	244,000	244,000	243,201	244,000	244,465
CD	UBS	231,000	90355GVH6	04/23/25	04/23/27	730	100	3.95	231,000	231,000	227,856	231,000	229,438
CD	BMW BANK OF NORTH AMERICA	231,000	05612LEN8	04/25/25	04/26/27	731	100	3.95	231,000	231,000	227,863	231,000	229,422
CD	SOUTHPPOINT	249,000	84464PCD7	04/29/25	04/29/27	730	100	4.00	249,000	249,000	245,679	249,000	245,901
CD	WESTERN ALLIANCE	245,000	95763PXF3	04/30/25	10/30/26	548	100	4.00	245,000	245,000	245,171	245,000	245,110
CD	UNITED FIDELITY	245,000	910286JH7	05/23/25	08/24/26	458	100	4.20	245,000	245,000	245,282	245,000	245,247
CD	STEARNS BANK NA	245,000	8578942J7	05/23/25	07/23/26	426	100	4.10	245,000	245,000	245,158	245,000	245,137
CD	BANK OF NEW YORK	235,000	06405VJK6	06/17/25	06/17/26	365	100	4.30	235,000	235,000	235,150	235,000	235,058

CITY OF STAFFORD
CD, TREASURY BILL & AGENCY DETAIL
FOR THE PERIOD ENDING MAY 31, 2026

Type	Authorized Broker	Par	Cusip#	Settlement Date	Maturity Date	Days to Mature	Price	Yield	Purchase Price	Beginning Book Value	Beginning Market Value	Ending Book Value	Ending Market Value
CD	MAPLEMARK	235,000	565402BA1	06/17/25	06/17/26	365	100	4.30	235,000	235,000	235,150	235,000	235,058
CD	BANK OF CHINA/NEW YORK	235,000	06428F6M4	06/18/25	06/08/26	355	100	4.30	235,000	235,000	235,122	235,000	235,031
CD	ENTERPRISE	235,000	29367SMH4	06/18/25	06/18/26	365	100	4.30	235,000	235,000	235,153	235,000	235,061
CD	FIRST COMMUNITY	235,000	31987FCX4	06/20/25	06/18/26	363	100	4.30	235,000	235,000	235,197	235,000	235,080
CD	ASSOCIATED BANK	-	045491YQ4	11/26/25	05/26/26	181	100	3.80	-	245,000	245,011	-	-
CD	EVER BANK	245,000	29978MTG9	11/28/25	06/02/26	186	100	3.80	245,000	245,000	245,014	245,000	245,001
CD	PARK BANK	-	700886GN8	11/28/25	05/29/26	182	100	3.80	-	245,000	245,012	-	-
CD	MORGAN STANLEY	245,000	61778ELE9	12/24/25	12/27/27	733	100	3.70	245,000	245,000	244,100	245,000	243,859
CD	MORGAN STANLEY PRIVATE BANK	245,000	61776NL27	12/24/25	12/27/27	733	100	3.70	245,000	245,000	244,090	245,000	243,859
CD	SAFRA NATIONAL	241,000	78658RSH5	01/07/26	01/06/27	364	100	3.55	241,000	241,000	240,252	241,000	240,314
CD	GRAND BANK	249,000	38522ACG9	01/08/26	07/08/27	546	100	3.55	249,000	249,000	247,851	249,000	247,789
CD	WESTERN ALLIANCE	245,000	95763PA43	01/15/26	07/15/26	181	100	3.60	245,000	245,000	244,887	245,000	244,959
CD	CUSTOMERS BANK	245,000	23204HRC4	01/15/26	01/18/28	733	100	3.60	245,000	245,000	243,596	245,000	243,463
CD	FIRST HORIZON	243,000	337158CY3	01/15/26	10/15/26	273	100	3.60	243,000	243,000	242,643	243,000	242,702
CD	BANK OF AMERICA	245,000	06051XZ54	01/21/26	01/21/28	730	100	3.65	245,000	245,000	243,650	245,000	243,555
CD	CITY NATIONAL	245,000	178180HD0	01/23/26	01/24/28	731	100	3.65	245,000	245,000	243,789	245,000	243,640
CD	BANK OF OLD MONROE	249,000	064236CX8	01/23/26	01/21/28	728	100	3.80	249,000	249,000	247,637	249,000	247,412
CD	TEXAS EXCHANGE	249,000	88241TXE5	01/23/26	07/26/27	549	100	3.60	249,000	249,000	248,050	249,000	247,874
CD	FIRST BANK OF RICHMOND	245,000	319267NY2	02/18/26	02/18/28	730	100	3.80	245,000	245,000	243,549	245,000	243,299
CD	FIRST WESTERN TRUST	249,000	337504BQ6	02/27/26	11/27/26	273	100	3.70	249,000	249,000	248,697	249,000	248,751
CD	PINNACLE BANK	245,000	72345SMC2	03/04/26	03/06/28	733	100	3.85	245,000	245,000	243,674	245,000	243,400
CD	GREENFIELD	249,000	394837AB4	03/05/26	03/06/28	732	100	3.80	249,000	249,000	247,442	249,000	247,171
CD	INTRACOASTAL	245,000	46117YAS7	03/13/26	03/13/28	731	100	3.75	245,000	245,000	243,392	245,000	242,905
CD	CITI BANK	245,000	17290GMB7	03/17/26	03/17/28	731	100	3.75	245,000	245,000	244,444	245,000	243,692
CD	BANK OF UTAH	245,000	065427ED4	04/22/26	10/22/27	548	100	3.90	245,000	245,000	245,000	245,000	244,637
CD	FIRST BANK OF THE LAKE	249,000	31925YEG3	04/29/26	07/29/27	456	100	3.90	249,000	249,000	249,000	249,000	248,747
CD	WELLS FARGO	249,000	949764Y78	04/20/26	10/20/27	548	100	3.95	249,000	249,000	249,000	249,000	248,802
CD	LIVE OAK	248,000	538037CD2	04/24/26	11/23/27	578	100	3.95	248,000	248,000	248,000	248,000	247,803
CD	COMMUNITY UNITY BANK	249,000	20415VAR9	04/30/26	11/01/27	550	100	3.90	249,000	249,000	249,000	249,000	248,649
CD	RAYMOND JAMES	245,000	75472RBC5	04/30/26	10/29/27	547	100	3.90	245,000	245,000	245,000	245,000	244,648
CD	MANUFACTURERS & TRADERS	245,000	564759TF5	05/07/26	05/08/28	732	100	3.95	245,000	-	-	245,000	244,583
CD	FIRST NATIONAL	249,000	32117B[G4	05/14/26	08/13/27	456	100	3.90	249,000	-	-	249,000	248,729
CD	TOMPKINS	245,000	88990AAU8	05/20/26	05/22/28	733	100	4.00	245,000	-	-	245,000	244,483
Total CDs		10,235,000			WAM:	570	WAY:	3.93	10,235,000	9,986,000	9,960,953	10,235,000	10,207,565

**CITY OF STAFFORD INVESTMENT PORTFOLIO
SUMMARY OF INVESTMENTS BY CLASSIFICATION
FOR THE PERIOD ENDING MAY 31, 2026**

Investment by Funds	Cash	Logic	Texas CLASS	Treasury	Agencies	CDs	Total	Interest Income
General Operating	7,133	8,235,243		1,998,679	500,000	2,695,000	13,436,055	353,915
General Non Operating	4,168	428,121					432,290	8,281
Employee Benefits	192,429						192,429	3,206
Restricted-Willow Water Hole	817	204,044					204,861	5,432
Restricted-Street Light Part	2,451	27,481					29,932	795
Restricted-Opioid	10,963	46,445					57,408	1,392
Judicial Efficiency	10,609	26,556					37,165	949
Court Security	14,206	116,320					130,525	3,909
Local Truancy Prevention	20,665	139,760					160,425	3,983
Municipal Jury	860						860	16
Narcotic Seizure-Federal	185	93,964					94,149	3,926
Narcotic Seizure-State	411	31,748					32,158	913
Child Safety Fees	161,519	24,807					186,326	2,912
Special Revenue - PD	87	20,490					20,576	546
Hotel Occupancy	185,258	919,878	4,178,813	2,000,000	500,000	2,426,000	10,209,949	236,466
Debt Service	3,568	483,709					487,277	9,424
Capital Project	70,164	1,431,139					1,501,303	65,554
Local Street Assessments	2,120						2,120	57
SEDC General	18,552	115,908		2,997,399	500,000	3,159,000	6,790,860	275,934
SEDC Debt Service	164,462	1,577,970	250,797				1,993,229	35,091
SEDC Capital Projects	244,006	613,833	6,017,422		6,000,000	1,955,000	14,830,261	239,210
Total Investments by Fund	1,114,632	14,537,416	10,447,032	6,996,078	7,500,000	10,235,000	50,830,157	1,251,909



Code Compliance

Memorandum

Date: June 18, 2026
To: Mayor Mathew and City Council
From: Mariela Santana, Development Services Manager
Re: Stockpiling Renewals

Requesting the approval to renew the Stockpiling License for the following locations:

- CEMEX Construction Materials Houston, LLC located at 11311 Cash Road, Stafford, TX 77477
- American Materials Inc. located at 2122 Highway 90A, Missouri City, TX 77489
- Vulcan Construction Materials, LLC located at 13930 Pike Road, Missouri City, TX 77489

This approval will allow these businesses to accumulate and store large quantities of earthen materials.

Stafford
Stockpile Application

Online Request #: 2257269

Project #: 2024-789

Submitted by:
Ivone Del Rio
idelrio1112@gmail.com
(281) 630-6717

Location: **1311 Cash Road**

City: **Stafford** State: **TX** Zip: **77477**

Contact Information

Applicant's Contact Information

Title: First Name: **Ivone** Last Name: **Del Rio** Suffix:

Business Name: **CEMEX**

Mailing Address: **16100 Dillard Dr**

City: **Jersey Village** State: **TX** Zip: **77040**

Email Address: **idelrio1112@gmail.com**

Cell Phone: Work Phone: **(713) 332-4030** Home Phone: **(281) 630-6717**

Property Owner's Contact Information

Title: First Name: **Ivone** Last Name: **Del Rio** Suffix:

Business Name: **CEMEX Construction Materials Houston, LLC**

Mailing Address: **16100 Dillard Dr**

City: **Jersey Village** State: **TX** Zip: **77040**

Email Address: **ivonee.delrio@cemex.com**

Cell Phone: **(281) 630-6717** Work Phone: Home Phone:



You can complete this application and view updates online at [MGO Connect](#)

General Contractor's Contact Information

Title: First Name: N/A Last Name: N/A Suffix:
Business Name:
Mailing Address:
City: State: TX Zip:
Email Address:
Cell Phone: Work Phone: Home Phone:

General Contractor's Contact Information

Title: First Name: Ivone Last Name: Del Rio Suffix:
Business Name: CEMEX Construction Materials Houston, LLC
Mailing Address: 16100 Dillard Drive
City: Jersey Village State: TX Zip: 77040
Email Address: ivonee.delrio@cemex.com
Cell Phone: (281) 630-6717 Work Phone: Home Phone:

Application Questionnaire (* denotes required question)

Stockpile Application

Type of Business * Commercial
Business Name: CEMEX Construction Materials Houston, LLC

Documents Uploaded

The following documents are attached to the Application.

cemex stockpile application 2026.pdf



You can complete this application and view updates online at [MGO Connect](#)

A plot plan of the lot or tract upon which the stockpiling is to occur	cemex stockpile application 2026.pdf
A screening plan for the lot or tract upon which the stockpiling is to occur	cemex stockpile application 2026.pdf
An area map showing the lot or tract upon which the stockpiling is to occur	cemex stockpile application 2026.pdf
Driver's License and State License Uploads	license.pdf
	cemex stockpile application 2026.pdf
Requested Files Uploads	cemex stockpile application 2024.pdf
	cemex stockpile application 2026.pdf



You can complete this application and view updates online at [MGO Connect](#)

CEMEX CONSTRUCTION MATERIALS HOUSTON, LLC
Corporate Profile
Attachment 1

CEMEX CORP.
10100 Katy Freeway, Suite #300
Houston, Texas 77043

F.I.D. # 74-2501935
State of Incorporation: Delaware



CEMEX INC.
10100 Katy Freeway, Suite #300
Houston, Texas 77043

F.I.D. # 72-0296500
State of Incorporation: Louisiana (April 4, 1930)



**CEMEX CONSTRUCTION MATERIALS HOUSTON,
LLC**
16100 Dillard Drive
Jersey Village, Texas 77040
F.I.D. # 47-4642306
State of Incorporation: Delaware

CEMEX CONSTRUCTION MATERIALS HOUSTON, LLC MAIN OFFICERS	
President	Scott Ducoff
Vice President	Guillermo Martinez
Vice President	Rodrigo Portales



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
Texas Pollutant Discharge Elimination System
Concrete Production General Permit Authorization

The Notice of Intent (NOI) for the facility listed below was received on November 11, 2021. The intent to discharge wastewater and/or stormwater associated with concrete production into or adjacent to water in the state under the terms and conditions imposed by the concrete production general permit TXG110000 is acknowledged. Your facility's general permit number is:

TXG111781

Coverage Effective: February 08, 2016

TCEQ's Concrete Production general permit requires certain monitoring and reporting, and periodic inspections. As a facility authorized to discharge wastewater and/or stormwater into or adjacent to water in the state under the Concrete Production general permit, all terms and conditions must be complied with to maintain coverage and avoid possible penalties.

Project/Site Information:

RN109759654
Cemex Stafford Ready Mix Plant
4122 South Main St
Stafford, TX 77477
Fort Bend County

Permittee(s):

Owner Operator: CN605110501
Cemex Construction Materials Houston, LLC
16100 Dillard Dr
Jersey Village, TX 77040

This permit expires on November 7, 2026, unless otherwise amended. For additional information, see the TCEQ website at <https://www.tceq.texas.gov/goto/wq-dpa> or contact the Industrial Permits Team by telephone at (512) 239-4671.

Issued Date: November 11, 2021

A handwritten signature in black ink, appearing to read "T. B. Baker", written over a horizontal line.

FOR THE COMMISSION

John Hall, Chairman
Pam Reed, Commissioner
Peggy Garner, Commissioner
Anthony Gingsby, Executive Director



TEXAS NATURAL RESOURCE CONSERVATION COMMISSION

Protecting Texas by Reducing and Preventing Pollution

July 20, 1994

Mr. Patton H. Caldwell
Environmental Engineer
HOUSTON SHELL & CONCRETE CO.
P.O. Box 348
Houston, Texas 77001

Re: Standard Exemption
Registration No. 24393
Concrete Batch Plant
Stafford, Fort Bend County
Account ID No. 91-6686-D

Dear Mr. Caldwell:

This is in response to your exemption registration, Form PI-7, concerning the proposed construction of a concrete batch plant to be located at 4122 S. Main in Stafford. We understand that this is a new plant not previously permitted.

After evaluation of the information which you have furnished, we have determined that your proposed installation is exempt from permitting procedures under Standard Exemption No. 71 if constructed and operated as described in your application. This standard exemption was authorized by the Executive Director pursuant to Texas Natural Resource Conservation Commission (TNRCC) Rule 116.211(a) of Regulation VI. A copy of the exemption in effect at the time of this registration is attached. You must operate in accordance with all requirements of the attached standard exemption.

You are reminded that regardless of whether a permit is required, these facilities must be in compliance with all air quality Rules and Regulations of the TNRCC and of the U.S. Environmental Protection Agency at all times.

July 20, 1994

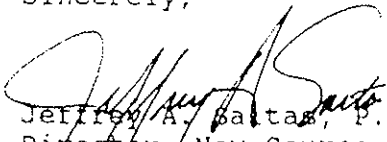
In response to your letter dated January 28, 1994 to Mr. Gary Wallin requesting advice on relocation of this portable plant, each plant location will require a complete exemption application. There were 16 sites listed in that letter and for each site (15 remaining) please submit the following items well in advance of anticipated start-up date (or all of them at once):

1. A completed PI-7 with appropriate signature
2. A plot plan to scale of the property showing the location of plant boundaries, plant equipment, and surrounding area land use.
3. A current area map with a scale showing the facility location relative to highways and towns (for urban locations, indicate location of houses and schools).
4. Indicate if the site will provide concrete specifically for a single contractor, for project segments with the same governmental entity, and provide a copy of the public works contract.
5. Please provide completed Tables 11 and 20 and calculations for the emissions from the facility.

You are advised that we will void the Standard Exemption Registration No. 24393 file, which represents the site located in Stafford, upon relocation of your facility. If you desire to move back to the previous site, it will be necessary to register for exemption or obtain a permit to operate at that site.

Your cooperation in this matter is appreciated. If you have any questions concerning this exemption, please contact Mr. Wesley Smith of our New Source Review Program.

Sincerely,


Jeffrey A. Sattag, P.E.
Director, New Source Review Program
Texas Natural Resource Conservation Commission

cc: Ms. Karen Kilpatrick, Manager, Air Program, Houston

TEXAS AIR CONTROL BOARD
REGISTRATION FORM FOR STANDARD EXEMPTIONS
FORM PI-7

I. Company Name <u>Houston Shell & Chemical</u> (Corporation, Company, Government Agency, Firm, etc.) Mailing Address <u>P.O. Box 247 Houston, Texas 77001</u> Individual Authorized to Act for Applicant: Name <u>William H. Caldwell</u> Title <u>Executive Assistant/Eng.</u> Address <u>5111 Woodway Houston, Texas 77055</u> Telephone <u>713-261-8581</u>			
II. LOCATION OF EXEMPT FACILITY (Latitude and Longitude must be to the nearest second) Name of Plant or Site <u>Plant #2</u> Street Address (If Available) <u>4100 S. 21st St.</u> Nearest City <u>Houston</u> County <u>Harris</u> Latitude <u>29° 45' 00"</u> Longitude <u>95° 30' 00"</u> SITE REQUIREMENTS: A. Submit a plot plan to scale of the property showing the location of plant boundaries, plant equipment, and surrounding area. B. Furnish an area map showing the facility location relative to highways and towns.			
III. TYPE OF FACILITY: A. Applicable Standard Exemption Number from TACB List <u>21393</u> B. Name of Facility and Company's Facility Number <u>X-1000 (Ex. 30400)</u> C. TACB Account Identification Number <u>91-6686-1</u> D. Previous Exemption or Permit Number <u>None</u> E. Operating Schedule: Hours/day <u>1</u> Days/week <u>5</u> Weeks/year <u>52</u> F. Proposed Start of Construction <u>1 MAR 79</u> (Date) Operation <u>1 MAR 79</u> (Date) G. Permanent ☐ Portable ☒			
IV. PROCESS INFORMATION: Description of Process: _____ Prepare and attach a written description of the exempt process. The description must be in sufficient detail to indicate that the facility will conform to the specified exemption.			
V. EMISSIONS DATA: Furnish a description of the basis for emission rates including fugitives. (Calculations, emission factors, measurements, NSPS, etc.)			
Emission Point Number	Name of Source	Name of Air Contaminant	Emission Rate of Each Air Contaminant lb/hr. tons/yr. Gaseous Particulate Gaseous Particulate
1	SO ₂ Bble Stack	SO ₂	0.0000 0.0000
2	SO ₂ Stack	SO ₂	0.0000 0.0000
3	SO ₂ Stack	SO ₂	0.0000 0.0000
4	SO ₂ Stack	SO ₂	0.0000 0.0000
5	SO ₂ Stack	SO ₂	0.0000 0.0000
6	SO ₂ Stack	SO ₂	0.0000 0.0000
7	SO ₂ Stack	SO ₂	0.0000 0.0000
8	SO ₂ Stack	SO ₂	0.0000 0.0000
9	SO ₂ Stack	SO ₂	0.0000 0.0000
10	SO ₂ Stack	SO ₂	0.0000 0.0000
VI. A copy of the application is being sent to the Regional Office of the Texas Air Control Board. ☒ Yes ☐ No			
VII. <u>William H. Caldwell</u> (Name) <u>Executive Assistant/Eng.</u> (Title) I state that I have knowledge of the facts herein set forth and that the same are true and correct to the best of my knowledge and belief. I further state that to the best of my knowledge and belief, the project will satisfy the conditions and limitations of the indicated exemption. The facility will operate in compliance with all Regulations of the Texas Air Control Board and with Federal Environmental Protection Agency Regulations governing air pollution.			

HOUSTON SHELL & CONCRETE CO.

SOUTHERN MATERIALS

P.O. BOX 346

HOUSTON, TEXAS 77001

PHONE 713/621-6510



March 11, 1994

Mr. Gary Wallin
Mechanical Section Chief
TNRCC
12324 Park 35 Circle
Austin, Texas 78759

Subj: Site approval for our new portable, central mix concrete plant under standard exemption #93 for Highway 249 right of way location dated March 8, 1994.

Ref: Our letter dated Jan. 28, 1994 concerning subject plant and our letter dated Mar. 8, 1994

Dear Mr. Wallin:

Please change the subject request to standard exemption #71 with waiver of public notice.

Please advise if this application is complete, and if we can have site approval at the earliest date.

Sincerely,

HOUSTON SHELL AND CONCRETE CO.

Patton H. Caldwell

Patton H. Caldwell

cc: Mr. Allen Parker, Director Region 12
TNRCC

Mr. Rob Barrett
Harris County Pollution Control Dept.

Post-It® brand fax transmittal memo 7571		# of pages: 1	
To: Gary Wallin	From: Patton Caldwell		
Co: TNRCC	Co: Houston Shell		
Dept: Mech. Section	Phone: 713-621-6510	Concrete	
Fax: chief	Fax:		

HOUSTON SHELL & CONCRETE CO.
SOUTHERN MATERIALS

P.O. BOX 348

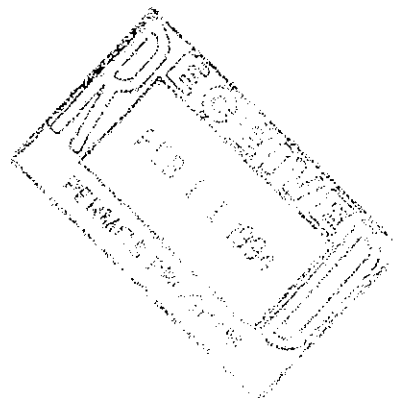
HOUSTON, TEXAS 77001

PHONE 713/621-8510



January 28, 1994

Mr. Gary Wallin
Mechanical Section Chief
TNRCC
12124 Parks 35 Circle
Austin, Texas 78753



Subj: Permit for new portable central mix concrete plant under standard exemption 93.

Dear Mr. Wallin:

24393

Please review the description for the new portable central mix plant described in the attached description, and in the forms P1-7 and Table 20. Will you advise us of the best way to present public notices so that we will be able to move this portable plant to our other operating plant sites on temporary basis as with the need may arise with simple notification of the move. The unit does not require construction of a foundation.

We would like the ability to move this portable plant between our plants identified by the following account numbers:

<u>Account#</u>	<u>Plant#</u>	<u>Address</u>
HG0552S	1	5303 Navigation, Houston
FG0046D	2	4122 South Main, Stafford
HG0549H	3	5200 Ransom Rd., Richmond
914368L	5a	2037 Broadway, Conroe
914368L	5b	25225 S. Hwy. 288
HG0368N	6	601 Crown St., Pasadena
HG037U	7	4008 Hwy. 146, Baytown
HG0363A	8	12203 Galveston Rd., Houston
HG0550W	10	1120 Brittmore, Houston
HG0374S	12	22021-1/2 I-45 North, Houston
HG0372W	15	11331 Cutten Road, Houston
9186850	17	5102 Old Galveston Rd., Houston
HG0819B	18	17501 E. Commerce, Webster

GB0078F
920220P
901133D

21
25
39

7001 Industrial Blvd., Galveston
Fort Bend County Rd., Katy
12803 Old La Porte Rd.

The first location contemplated for this new plant will be either to the plant site #2 or #15 noted in the preceding list.

If we have to make individual public notices and be perhaps drawn into contested case hearings, which may delay permitting several months, it will severely limit our ability to bid paving jobs which might be scheduled to begin and end before that process is completed.

Please send the necessary forms to complete an application. When I submit the complete application, I will advise all other applicable jurisdictions.

Sincerely,

HOUSTON SHELL AND CONCRETE CO.

Patton H. Caldwell

Patton H. Caldwell P.E.
Safety/Environmental/Engineering

Attachments: 1) Plant Descriptions and specifications
2) PI-7
3) Table 20

cc: Mr. Allen Parker
Director Region 12
TNRCC
5555 West Loop South, Suite 300
Bellaire, Texas 77401-2191

Mr. David Fetterman P.E.
Environmental Health
Division Bureau of Air Quality Control
Dept. of Health and Human Services
77411 Parks Place
Houston, Texas 77087

Mr. Rob Barrett
Harris County Pollution Control Dept.
P.O. Box 6031
Pasadena, Texas 77506

Mr. Charles D. Bessire M.D. Director
Pasadena City Health Dept.
P.O. Box 672
Pasadena, Texas 77501

DATE: 01-27-93
TIME: 12:15:40

TEXAS AIR CONTROL BOARD
PERMIT APPLICATION SUMMARY

PAGE: 1

GENERAL PERMIT INFORMATION

PERMIT: 04007 ISSR: SMITH, JAMES W. / GROUP: MECH 10:9156360
ISSUED TO: HOUSTON SHELL & CONCRETE CO.
UNIT NAME: CONCRETE BATCH PLANT
OPERATING SCHEDULE: 10.0 HRS/DAY 8 DAYS/WK 50 WKS/YR
LAT: 29-37-52 LONG: 95-34-23 REGION: 12 COUNTY: FORT BEND
NEAR CITY: STAFFORD LOC: 4100 S. MAIN

***PERMIT/ISSUE CONTACT INFORMATION:

PERSON: DAVID MOODY ADDRESS: 5111 WOODWAY
TITLE: VP OPERATIONS ADDRESS:
CITY: HOUSTON STATE: TX ZIP: 77056 PHONE: (713)621-8510

*** CONSTRUCTION ***

TYPE APPL (C,D,X): (X)
APPL RECD : 02-11-94
DESP LTR SNT :
SUPP INFO REQ :
SUPP INFO RECD :
APPL CMPLT :
COMP LTR SNT :
PUB HSE SNT :
PUB SEC PUB :
PUB HSE CR/H : ()
CNST TYPE (C,D,X): (X)
DISP (X) : 07-15-94
CNST START DATE :

*** OPERATING ***

OPERATION START :
APPL RECD :
APPL CMPLT :
DISP (X): ()
CNS TYPE (C,D,X) : ()

+ I= ISSUED D=DENIED +
+ E=EXPIRED +
+ C=CONST D=SPECIAL +
+ X=EXEMPT D=OPER +

*** CONTINUANCE ***

NOTICE MAILED :
APPL RECD :
DESP LTR SNT :
SUPP INFO REQ :
SUPP INFO RECD :
APPL CMPLT :
COMP LTR SNT :
PUB HSE SNT :
PUB SEC PUB :
PUB HSE CR/H : ()
DISP (X,D,E): () :

EMISSIONS CHANGED :

***REMARKS:

***OTHER PERMIT DATES:

APP/PERMIT VOIDED:	REASON:	VOID/HOLD CODES:	PO-PLT DISMANTLED
APP ON HOLD UNTIL:	REASON:	CP-COMPANY REQUEST	TI-TIME EXPIRED
CONST STOPPED UNTIL:		DD-DATE DELAY	TD-TECH DIFFICULTY
		RE-REISSUED	NR-NO RESPONSE

***PERMIT TYPES/STANDARDS:

NEW MAX SOURCE: > 100 TPD:	SIC: 2277		
MAJOR MODIFICATION:	PORTABLE:	RELATED PERMITS:	SUFFIX REASON
NON-ATTAIN REVIEW:	NSPD:	TACH:	CHG LOC:
INSIGNIFICANT EMISSIONS:	VEHAP:	PSD-TX:	CHG OWN:
FUEL CONVERSION:	TOXIC MATERIALS:	STD EX NO.:	071

***AIR CONTAMINANT INFORMATION:

NAME	CODE	MAX ALLOWABLE RATE	ACTUAL
		LBS/HR	TONS/YR

***EQUIPMENT INFORMATION:

Bryan W. Shaw, Ph.D., P.E., *Chairman*
Toby Baker, *Commissioner*
Jon Niermann, *Commissioner*
Richard A. Hyde, P.E., *Executive Director*



TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
Protecting Texas by Reducing and Preventing Pollution

March 30, 2016

MR DANIEL ESCOBAR
ENVIRONMENTAL MANAGER
CEMEX CONSTRUCTION MATERIALS HOUSTON LLC
16100 DILLARD DR
JERSEY VILLAGE TX 77040-2077

Re: Change in Ownership
Customer Number: CN605110501

Dear Mr. Escobar:

Thank you for your request received on March 9, 2016, notifying us of the change in ownership. Your letter states that Cemex Construction Materials Houston, LLC is now the Owner and Operator of the facility or facilities listed in the enclosed document. Our records have been updated to reflect this change.

We understand that there will be no change in the type of pollutants emitted and no increase in the quantity of emissions. As the new permittee/registrant, you have committed to maintain compliance with all air quality regulations and applicable rule requirements of the Texas Commission on Environmental Quality.

Thank you for informing us of this change in ownership. If you have any questions regarding this letter, please feel free to contact Ms. Brooke Grunnet at (512) 239-1339.

Sincerely,

A handwritten signature in black ink, appearing to read "Johnny D. Bowers".

Johnny D. Bowers, Team Leader
Air Permits Initial Review Team
Air Permits Division
Texas Commission on Environmental Quality

JDB/bg

Mr. Daniel Escobar
Page 2
March 30, 2016

Re: Change in Ownership

cc: Director, Environmental Health, Brazoria County Health Department, Angleton
Director, Office of Environmental Health Pgm Air & Water Pollution Svc, Galveston
County Health District, La Marque
Senior Project Manager, Houston Department of Health and Human Services, Bureau of
Pollution Control & Prevention, Houston
Director, Harris County, Pollution Control Services, Pasadena
Air Section Manager, Region 12 - Houston
Mr. Mark Chambers, Emissions Assessment Section (MC-164), Austin
Mr. Adam Bullock, Emissions Assessment Section (MC-164), Austin
Ms. Jeanette Emanuel, Emissions Assessment Section (MC-164), Austin
TCEQ Central Records (MC-198)

Enclosure

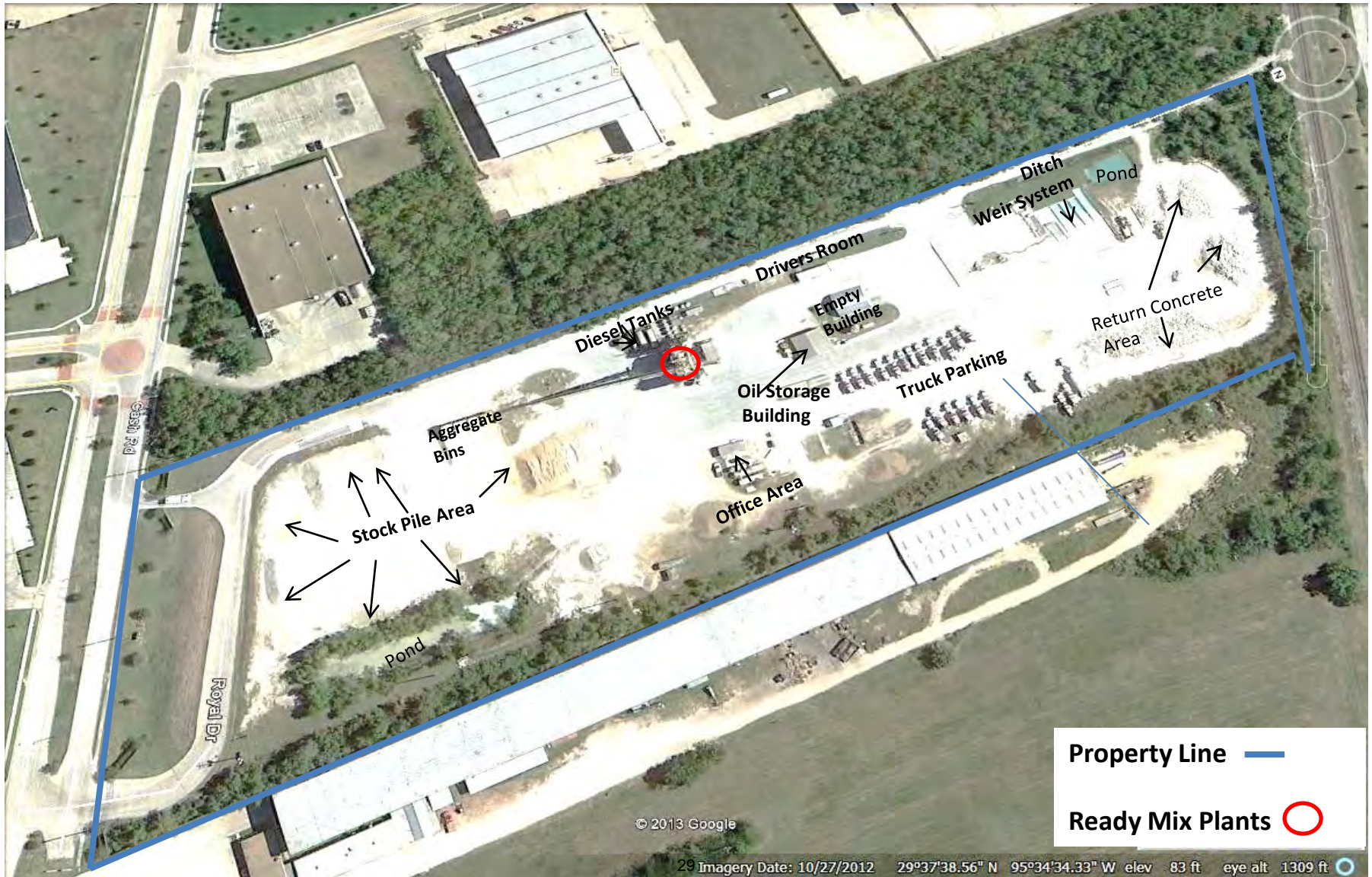
Change in Ownership Table

Regulated Entity Number	Account Number	Permit / Registration Number	Permit / Registration Expiration Date	Previous Permittee / Registrant	TCEQ Region	County
RN100242320	HG-A073-U	96017	August 31, 2022	Cemex Construction Materials South Llc	12 - Houston	Harris
RN100249580	HG-0552-S	89573	February 8, 2020	Cemex Construction Materials South Llc	12 - Houston	Harris
RN100249739	GB-A016-P	90513	October 26, 2019	Cemex Construction Materials South Llc	12 - Houston	Galveston
RN100647395	HG-1165-W	14220	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN100647395	HG-1165-W	14220A	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN100866532	91-4368-L	14368A	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN100918507	90-4918-H	4918A	March 26, 2025	Cemex Construction Materials South, Llc	12 - Houston	Fort Bend
RN101083913	FG-0046-D	24978	NA	Cemex Construction Materials South Llc	12 - Houston	Fort Bend
RN102168218	92-4068-P	24068	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN102168218	92-4068-P	24976	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN102169521	91-4812-N	14812	NA	Cemex Construction Materials South Llc	12 - Houston	Fort Bend
RN102169521	91-4812-N	16232	NA	Cemex Construction Materials South Llc	12 - Houston	Fort Bend
RN102169521	91-4812-N	17806	NA	Cemex Construction Materials South Llc	12 - Houston	Fort Bend
RN102169521	91-4812-N	17821	NA	Cemex Construction Materials South Llc	12 - Houston	Fort Bend
RN102551876	BL-0722-A	40709	NA	Cemex Construction Materials South Llc	12 - Houston	Brazoria

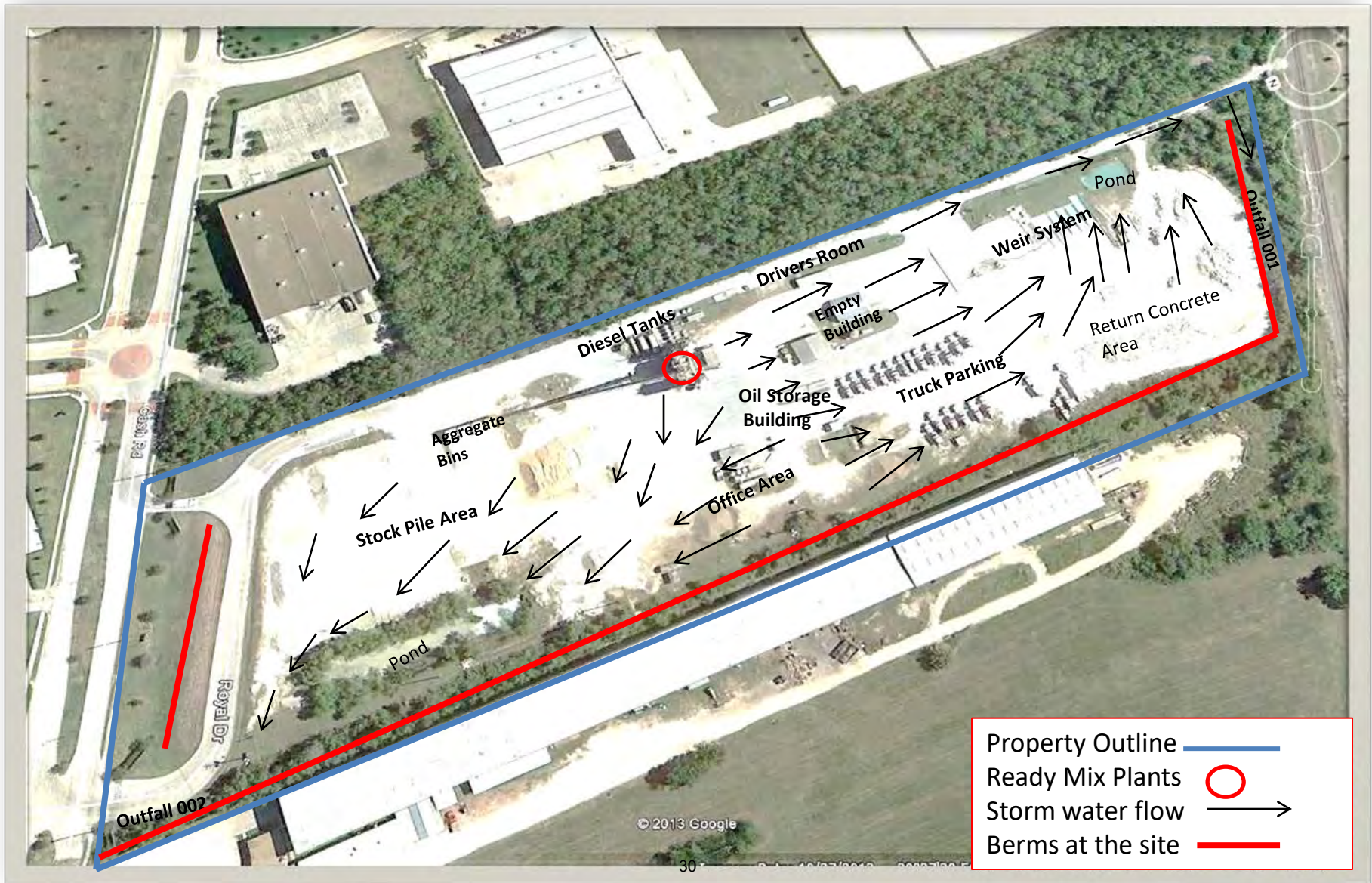
Regulated Entity Number	Account Number	Permit / Registration Number	Permit / Registration Expiration Date	Previous Permittee / Registrant	TCEQ Region	County
RN102707395	FG-A013-M	36035	NA	Cemex Construction Materials South Llc	12 - Houston	Fort Bend
RN102707395	FG-A013-M	36059	NA	Cemex Construction Materials South Llc	12 - Houston	Fort Bend
RN102707395	FG-A013-M	79829	NA	Cemex Construction Materials South Llc	12 - Houston	Fort Bend
RN102707924	HG-A119-O	79828	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN102707924	HG-A119-O	20008A	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN102735008	90-1965-T	1965A	September 8, 2019	Cemex Construction Materials South Llc	12 - Houston	Waller
RN102735123	91-6686-D	24393	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN102735123	91-6686-D	11520	NA	Houston Shell & Concrete Co	12 - Houston	Fort Bend
RN102735404	HG-0819-B	22734	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN102764917	93-7869-K	37869	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN102765005	91-5396-W	15396A	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN102765005	91-5396-W	115671L001	NA	Cemex Construction Materials South, Llc	12 - Houston	Harris
RN102932639	91-9187-F	19187B	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN104604152	91-6819-I	16819	August 22, 2016	Cemex Construction Materials South, Llc	12 - Houston	Fort Bend
RN105372494	HG-A074-V	83340	February 27, 2018	Cemex Construction Materials South Llc	12 - Houston	Harris
RN106302409	96-0509-U	102088L001	November 1, 2022	Cemex Construction Materials South Llc	12 - Houston	Galveston

Regulated Entity Number	Account Number	Permit / Registration Number	Permit / Registration Expiration Date	Previous Permittee / Registrant	TCEQ Region	County
RN106559552	96-0521-G	107130	April 12, 2023	Cemex Construction Materials South Llc	12 - Houston	Harris
RN106602881	96-0522-H	108206	June 20, 2023	Cemex Construction Materials South Llc	12 - Houston	Waller
RN106834955	96-0520-F	111276	October 18, 2023	Cemex Construction Materials South, Llc	12 - Houston	Liberty
RN107033078	96-0357-A	123329	June 11, 2025	Cemex Construction Materials South, Llc	12 - Houston	Harris
RN107035461	92-7091-W	27091A	NA	Cemex Construction Materials South Llc	12 - Houston	Harris
RN107036949	NA	115704L001	NA	Cemex Construction Materials South, Llc	12 - Houston	Harris
RN107146623	LH-A057-E	118022	June 9, 2024	Cemex Construction Materials South, Llc	12 - Houston	Liberty
RN107658130	NA	122677	November 20, 2024	Cemex Construction Materials South, Llc	12 - Houston	Harris
RN108068727	NA	130365	April 28, 2025	Cemex Construction Materials South, Llc	12 - Houston	Harris
RN108745274	NA	135498	December 8, 2025	Cemex Construction Materials South, Llc	12 - Houston	Harris

CEMEX Construction Materials Houston, LLC
11311 Cash Road
Stafford, Texas 77477



CEMEX Construction Materials Houston, LLC
11311 Cash Road
Stafford, Texas 77477





Inspection Report

Inspection Date: 6/2/2026 1:36:39 PM

Passed

Ivone Del Rio Should Contact City of Stafford for further information.

Permit Number	Work Order ID	Inspection ID
2024-789	44356464	36649050
Jurisdiction	Inspection Type	Inspector
Stafford	Site Inspection	Rene Hernandez
Customer	Address	Suite Number Phone
Ivone Del Rio	11311 Cash Road, Stafford 77477	(713) 332-4030
Scheduled	Completed	Uploaded
6/2/2026 1:08:15 PM	6/2/2026 1:36:39 PM	6/2/2026 1:36:39 PM
Details		
This property was in compliance upon inspection.		

Inspection Checklist Details

You can download this report or request additional inspections at www.MyGovernmentOnline.org.
For software assistance, please call MyGovernmentOnline Helpdesk at (866) 957-3764.
For questions about this inspection, please contact City of Stafford.

DIVIDER PAGE



City of Stafford

2610 South Main
Stafford, Texas 77477

Office Number (281) 261-3940 Fax Number (281) 261-3939

APPLICATION FOR STOCKPILING LICENSE

1) Applicant Name: American Materials, Inc. Date: 5/18/2026
Mailing Address: P.O. Box 935
City: Stafford State: Texas Zip: 77497
Phone: (281) 499-1551 Email: basp@americanmaterials.net

2) If applicant not individual, names & address of principal officers:
Name: Brian Asp Position: Vice President
Address: 10126 Cash Rd. Stafford, Texas 77477
Email Address: basp@americanmaterials.net Phone: (281) 499-1551

3) Name & address of person in direct charge of stockpiling operation:
Name: Rich Burkholder Phone: (713)534-5959
Address: P.O. Box 935
Email Address: rburkholder@americanmaterials.net

4) Site address: 2122 Highway 90A, Missouri City, Texas
Legal description of site: _____

5) Type of materials to be stockpiled: Sand, gravel, crushed limestone and crushed concrete.

6) Does applicant own property? Yes _____ No X

If no, name, address, & phone # of property owner and lease information:

Vulcan Materials Company - Phone: (210) 524-6310

P.O. Box 791550, San Antonio, Texas 78279

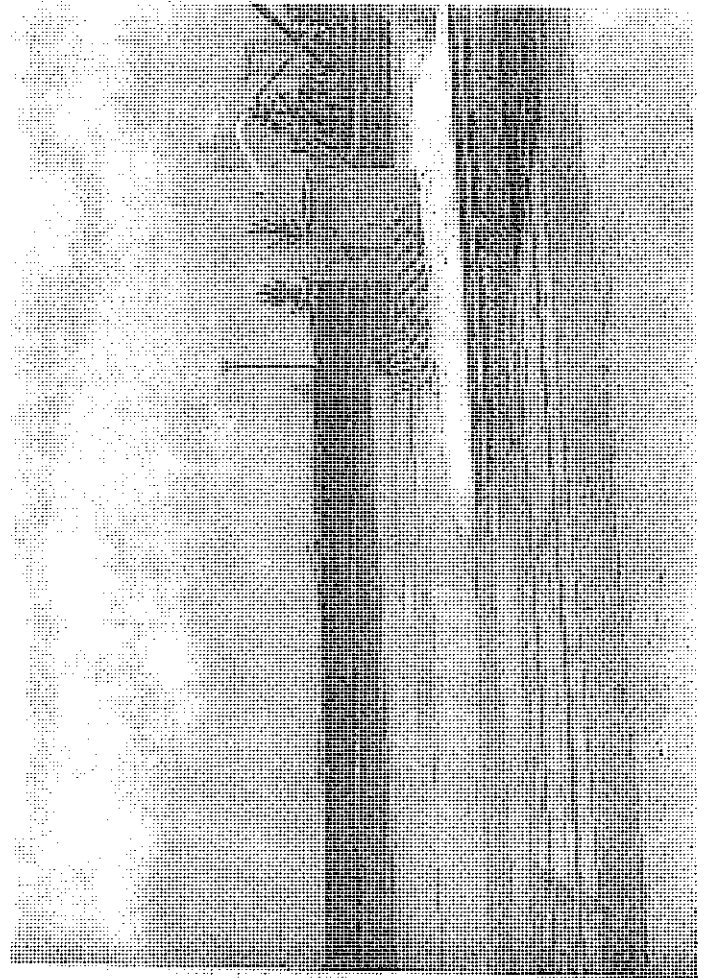
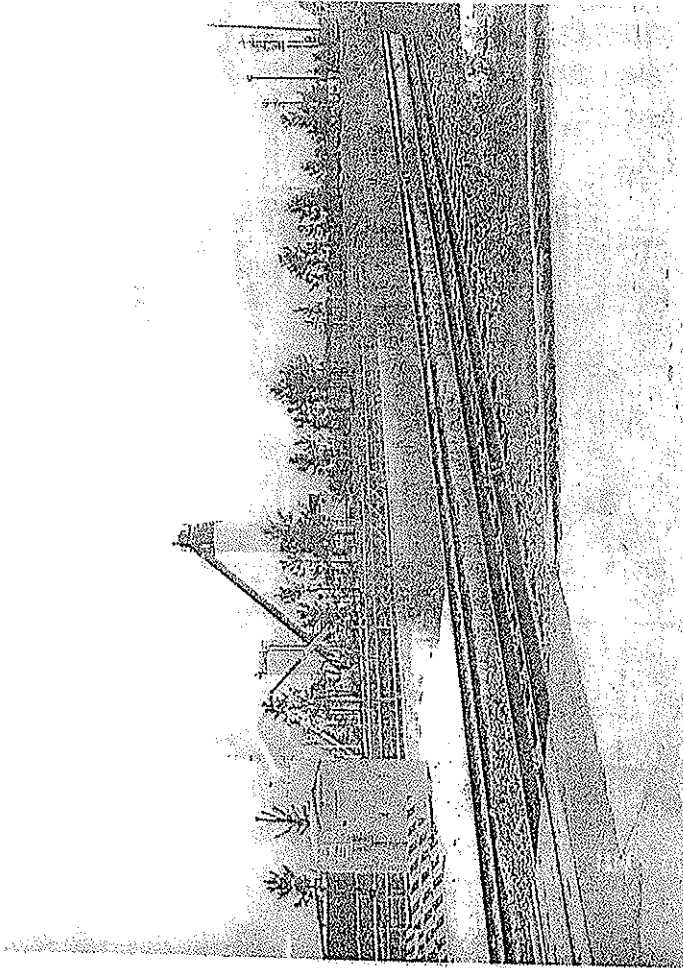
The following documents must be attached with this application to meet the requirements of Sec. 18-205 (7), (8), (9), (10) of Ordinance 582:

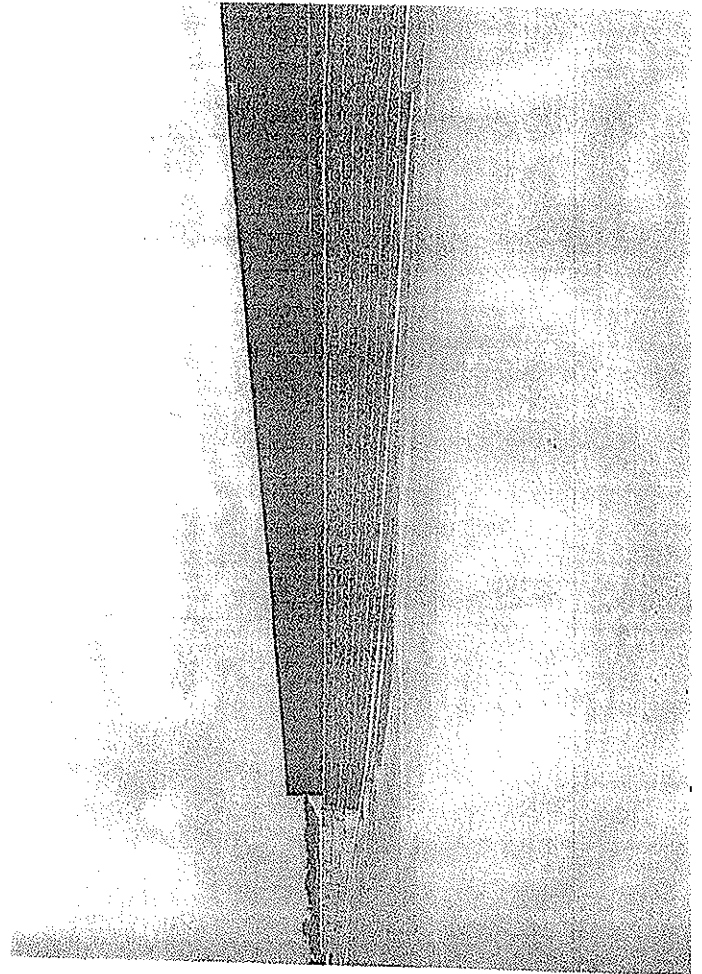
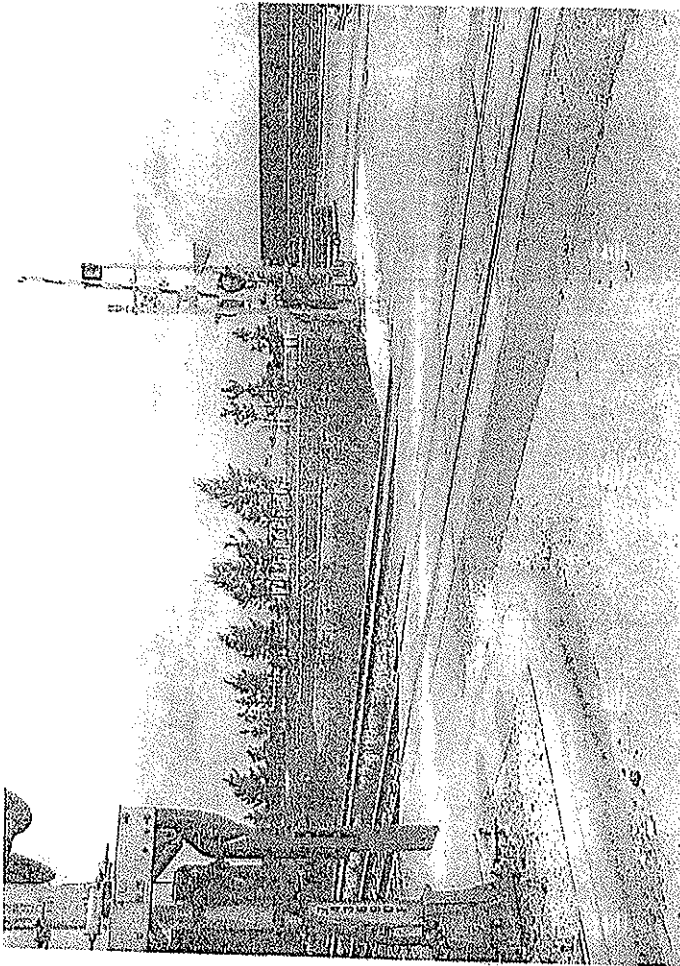
- 7) Copies of all permits issued by state & federal agencies, if any, for the conduct of all such applications for which a permit was denied.
- 8) A plot plan of the lot or tract upon which the stockpiling is to occur, a depiction of the area to be used for stockpiling purposes, a drainage plan for lot or tract upon which stockpiling is to occur, including a plan for the containment of the earthen material during flood conditions, and a plan for the containment of particulate from the earthen material to prevent escape into the atmosphere.
- 9) An area map showing the lot or tract upon which the stockpiling is to occur, the nearest lots or tracts, in all direction, upon which buildings used for residential dwelling purposes are located, the distances from the proposed stockpile operation to the nearest buildings, in all directions, used for residential dwelling purposes, and a description of land uses of all adjacent properties.
- 10) A screening plan for the lot or tract upon which the stockpiling is to occur which shall, except for necessary entrance and exit driveways, provide screening in accordance with Subsection (5) of Section 18-205 of Ordinance No. 582. Screening, by way of vegetation shall provide for plantings which with ordinary care and maintenance, will achieve necessary growth to meet full compliance with said Subsection (5) of Section 18-205 within three (3) years of the date of license issuance.

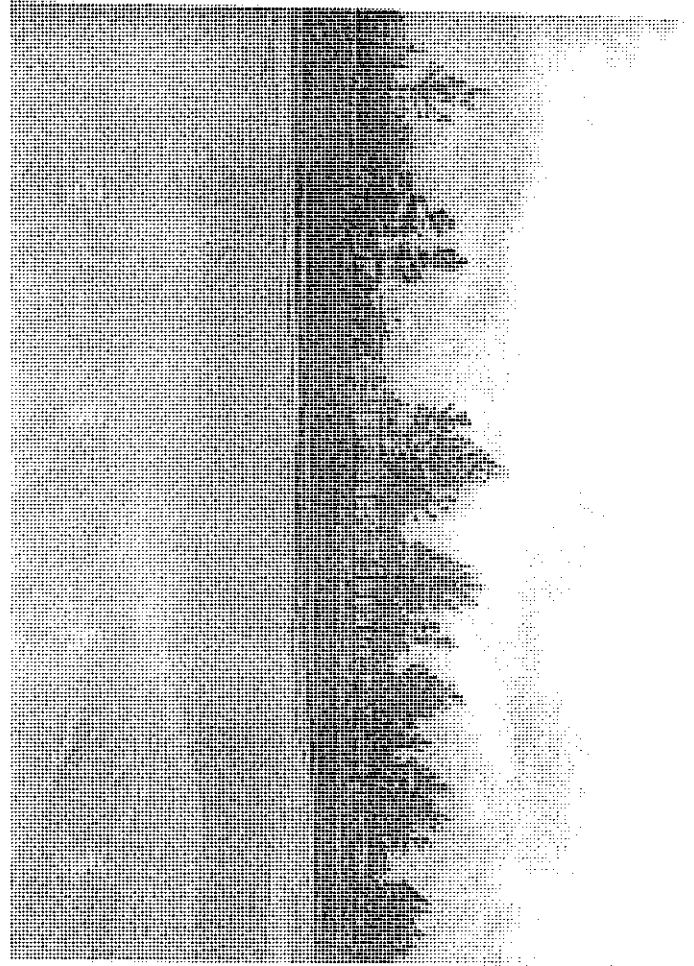
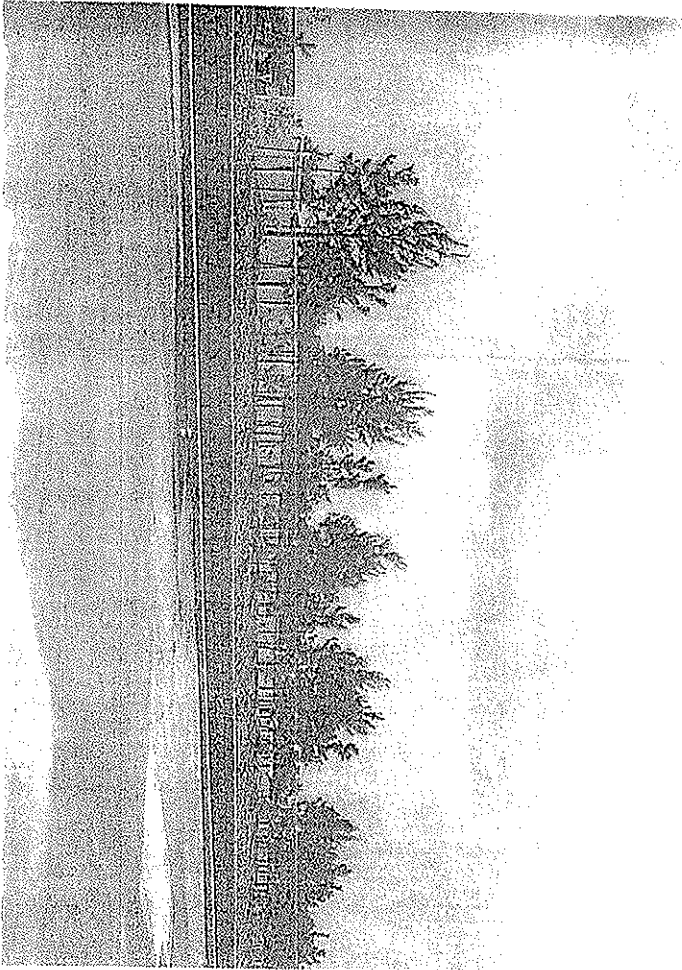
Fee Schedule

Tracts under 5 acres	\$500.00
Tracts larger than 5 acres, but under 10 acres	\$500.00
Tracts larger than 10 acres	\$500.00

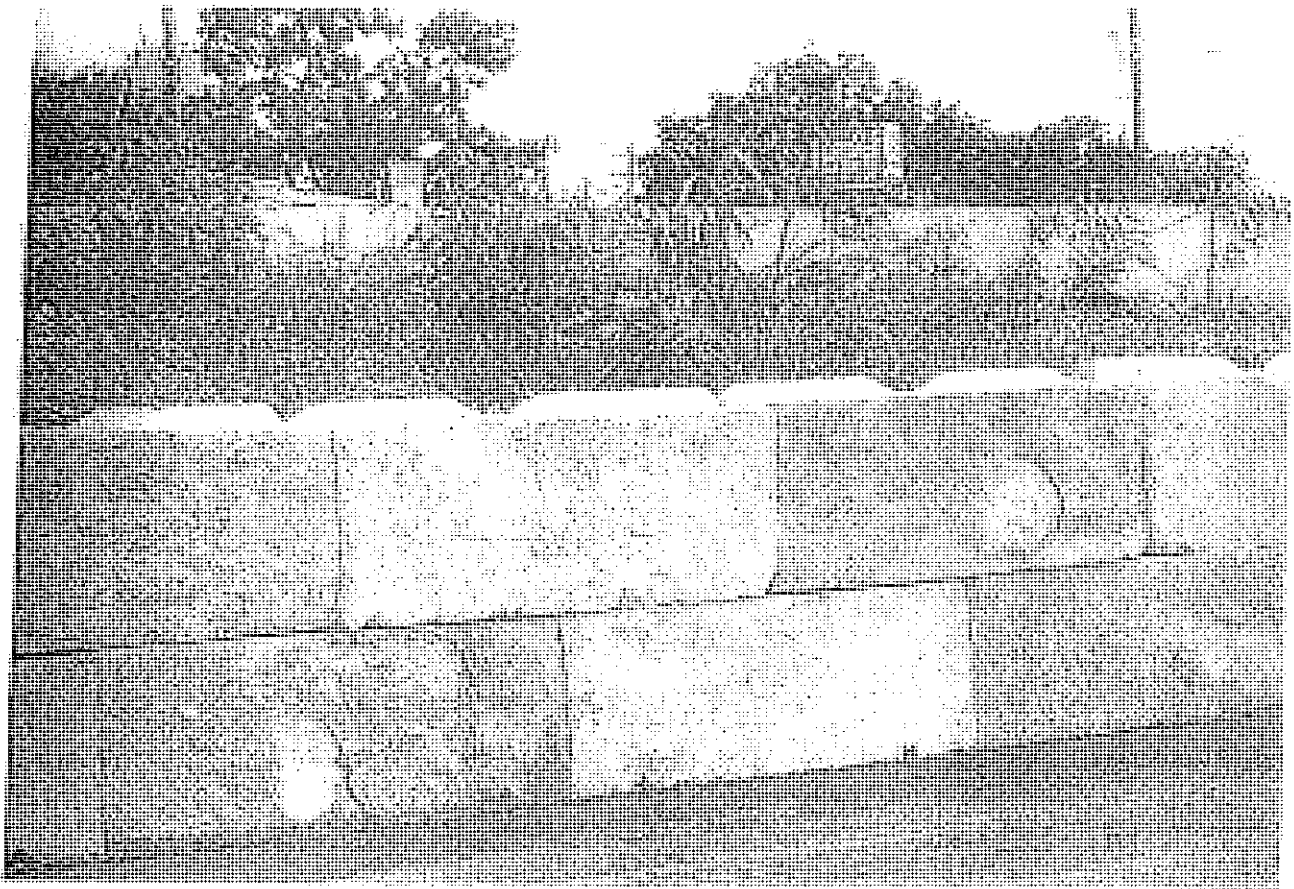
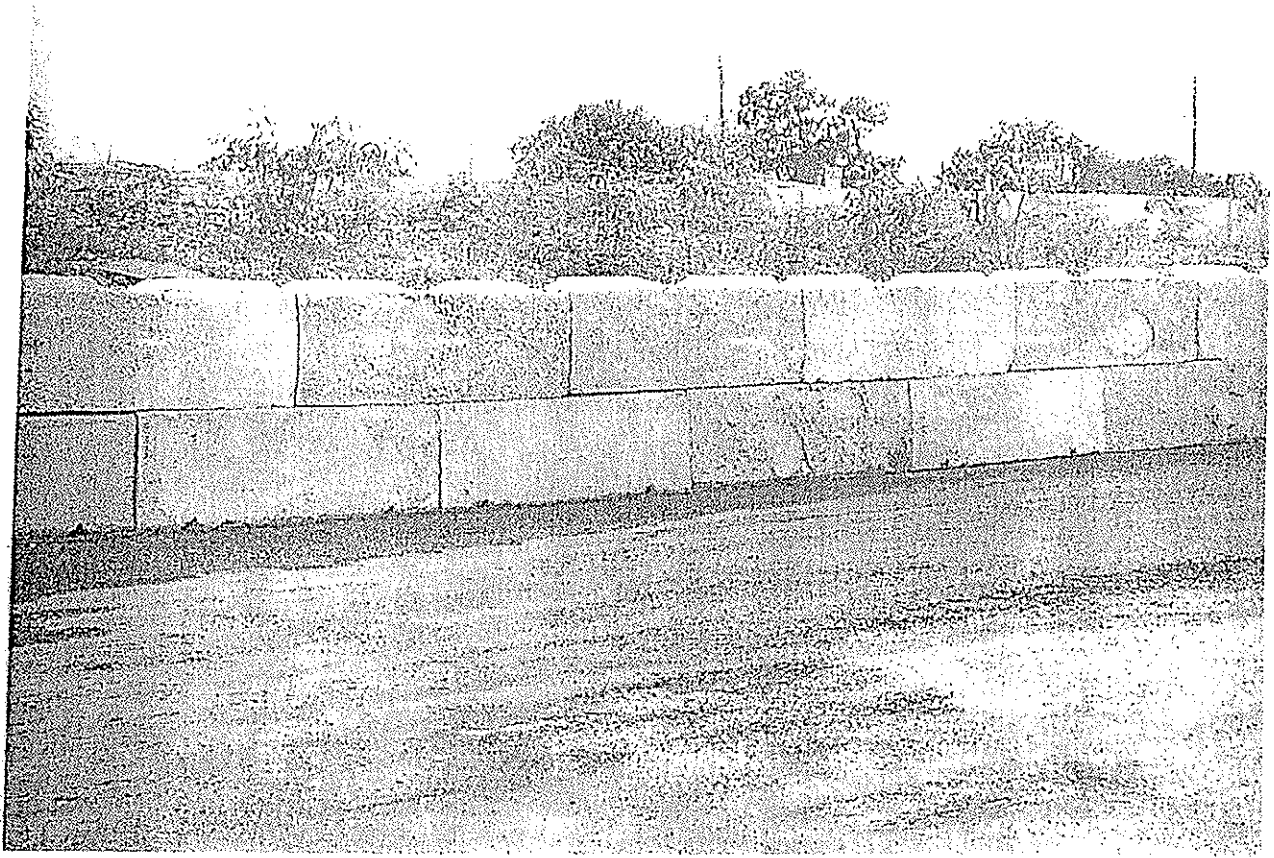
Application fees are non-refundable.

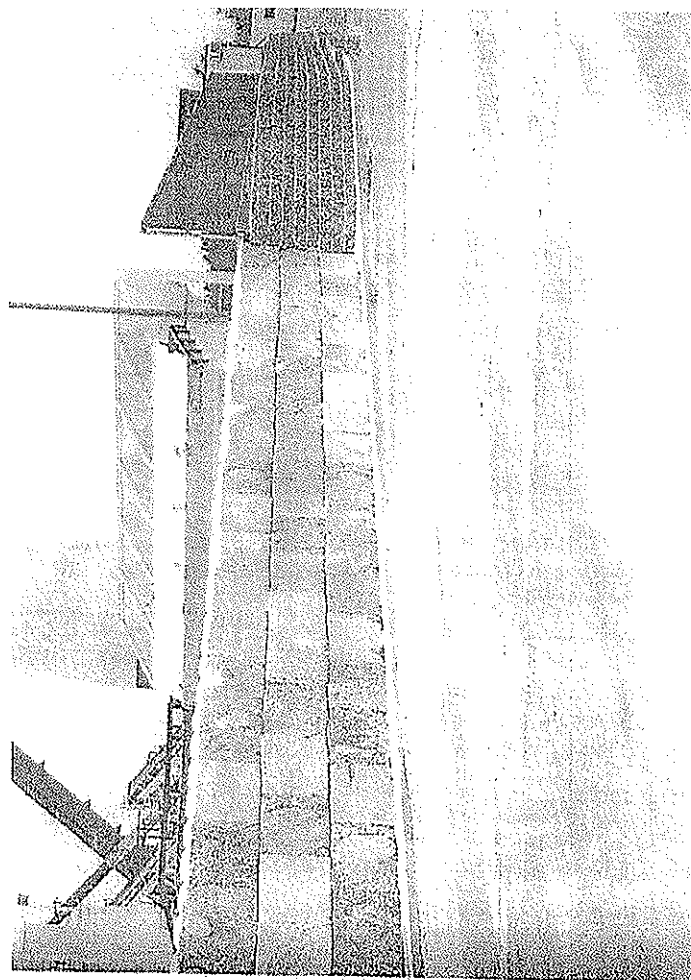
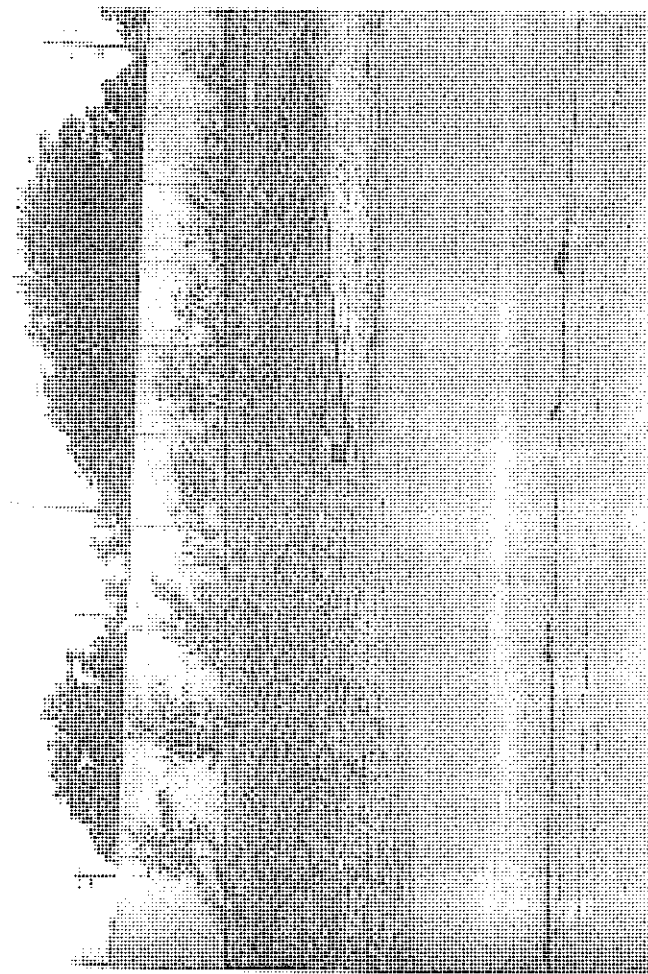


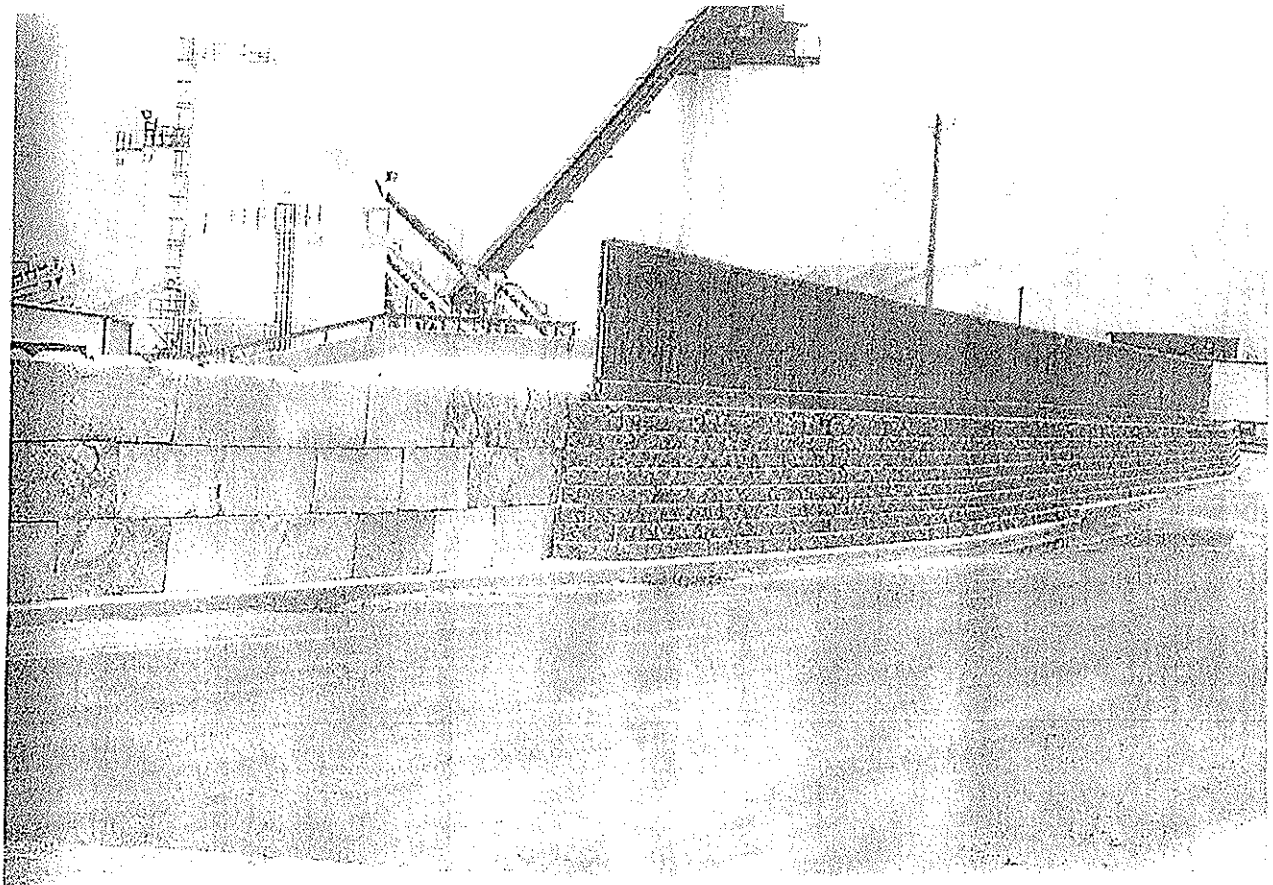
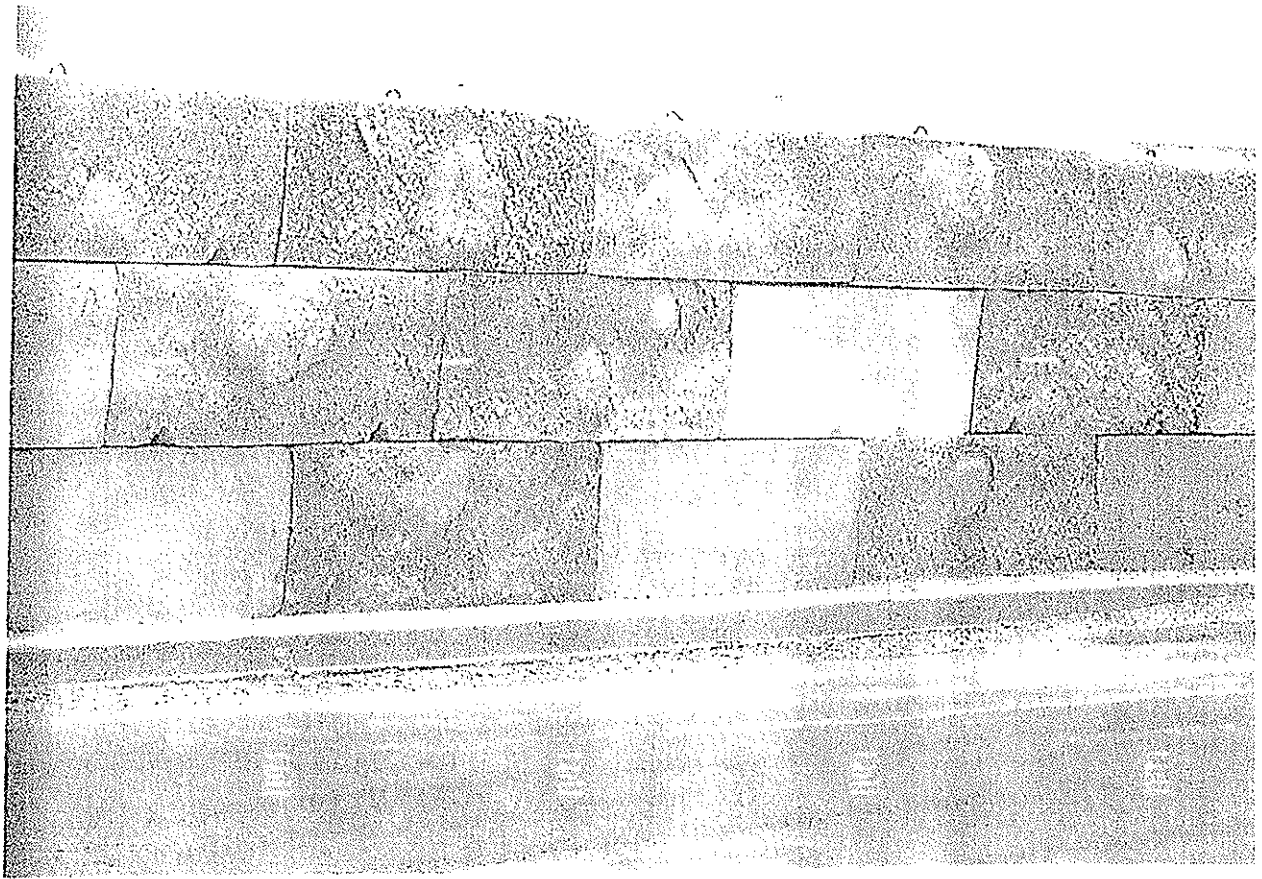














Inspection Report

Inspection Date: 6/9/2026 12:56:29 PM

Passed

Brad Greene Should Contact City of Stafford for further information.

Permit Number		Work Order ID	Inspection ID
2024-859		44282106	36692692
Jurisdiction		Inspection Type	Inspector
Stafford		Site Inspection	Rene Hernandez
Customer	Address	Suite Number	Phone
Brad Greene	2122 Highway 90A, Missouri City 77489		(281) 797-8475
Scheduled		Completed	Uploaded
6/9/2026 12:00:00 PM		6/9/2026 12:56:29 PM	6/9/2026 12:56:29 PM
Details			
This property was in compliance upon inspection.			

Inspection Checklist Details

You can download this report or request additional inspections at www.MyGovernmentOnline.org.
For software assistance, please call MyGovernmentOnline Helpdesk at (866) 957-3764.
For questions about this inspection, please contact City of Stafford.

DIVIDER PAGE



City of Stafford

2610 South Main

Stafford, Texas 77477

Office Number (281) 261-3940 Fax Number (281) 261-3939

APPLICATION FOR STOCKPILING LICENSE

1) Applicant Name: Vulcan Construction Mateirals, LLC Date: 5/8/2024
Mailing Address: PO Box 791550
City: San Antonio State: TX Zip: 78279
Phone: 210-303-3856 Email: parrotn@vmcmail.com

2) If applicant not individual, names & address of principal officers:
Name: _____ Position: _____
Address: _____
Email Address: _____ Phone: _____

3) Name & address of person in direct charge of stockpiling operation:
Name: Kristie Frazier Phone: 346-408-2494
Address: 13930 Pike Road Building One, Stafford, TX 77489
Email Address: frazierk@vmcmail.com

4) Site address: 13930 Pike Road Building One, Stafford, TX 77489
Legal description of site: 0177 BBB and C RY, Block 1, Acres 18.69, Unrestricted Reserve "E", TXI Stafford Replat

5) Type of materials to be stockpiled: Various sizes of limestone

6) Does applicant own property? Yes _____ No X

If no, name, address, & phone # of property owner and lease information:

LEX Missouri City LP

c/o Lexington Realty Trust 1 Penn PLZ #STE 4015, New York, NY 10119-4015

The following documents must be attached with this application to meet the requirements of Sec. 18-205 (7), (8), (9), (10) of Ordinance 582:

- 7) Copies of all permits issued by state & federal agencies, if any, for the conduct of all such applications for which a permit was denied.
- 8) A plot plan of the lot or tract upon which the stockpiling is to occur, a depiction of the area to be used for stockpiling purposes, a drainage plan for lot or tract upon which stockpiling is to occur, including a plan for the containment of the earthen material during flood conditions, and a plan for the containment of particulate from the earthen material to prevent escape into the atmosphere.
- 9) An area map showing the lot or tract upon which the stockpiling is to occur, the nearest lots or tracts, in all direction, upon which buildings used for residential dwelling purposes are located, the distances from the proposed stockpile operation to the nearest buildings, in all directions, used for residential dwelling purposes, and a description of land uses of all adjacent properties.
- 10) A screening plan for the lot or tract upon which the stockpiling is to occur which shall, except for necessary entrance and exit driveways, provide screening in accordance with Subsection (5) of Section 18-205 of Ordinance No. 582. Screening, by way of vegetation shall provide for plantings which with ordinary care and maintenance, will achieve necessary growth to meet full compliance with said Subsection (5) of Section 18-205 within three (3) years of the date of license issuance.

Fee Schedule

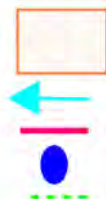
Tracts under 5 acres	\$500.00
Tracts larger than 5 acres, but under 10 acres	\$500.00
Tracts larger than 10 acres	\$500.00

Application fees are non-refundable.

Vulcan Construction Materials, LLC



- Stockpile Area (Max 30 ft. high)
- Drainage
- Screening
- Ponds
- Rail Spur (2 ft. high)







Screening- Northwest Side



Screening- Northwest Side



Screening- Northwest Side





Inspection Report

Inspection Date: 6/2/2026 2:18:01 PM

Passed

Nicholas Parrott Should Contact City of Stafford for further information.

Permit Number		Work Order ID		Inspection ID	
2024-610		44356998		36649881	
Jurisdiction		Inspection Type		Inspector	
Stafford		Site Inspection		Rene Hernandez	
Customer		Address		Suite Number	Phone
Nicholas Parrott		13930 Pike Road Building One, Missouri City 77489			(210) 303-3856
Scheduled		Completed		Uploaded	
6/2/2026 1:41:47 PM		6/2/2026 2:18:01 PM		6/2/2026 2:18:01 PM	

Details

Inspected the property with Scott McElrath, Melissa Martinez, and Kristie Frazier. Observed areas of standing water where vegetation had been removed and the ground was built up. The site representatives addressed the issue and took steps to drain the water. Reviewed runoff control measures to ensure material is not entering the storm drains. Noted some runoff reaching the retention pond. The responsible parties acknowledged the concern and stated they will add additional bull rock to filter material and improve runoff control.

Inspection Checklist Details

You can download this report or request additional inspections at www.MyGovernmentOnline.org.
For software assistance, please call MyGovernmentOnline Helpdesk at (866) 957-3764.
For questions about this inspection, please contact City of Stafford.

From: [Roxanne Benitez](#)
To: [Wen Guerra](#)
Cc: [Roxanne Benitez](#)
Subject: Agenda Item Requests - July 1
Date: Wednesday, June 10, 2026 12:35:39 PM
Attachments: [goldbrownbar\(brownsmallbottom\)_9cad4eb9-d07e-4e6f-957c-9eaacf1b032c.png](#)
[facebook_32x32_973128e2-d025-4614-a63e-a0c3ea53f1f5.png](#)
[twitter_32x32_0bc38866-13c9-4513-bb95-16511c69daa9.png](#)
[instagram_32x32_c1f4ba21-ce1f-435c-a946-4751754580f1.png](#)
[linkedin_32x32_a27ecece-5467-437f-836e-54177903bef2.png](#)
[youtube_32x32_0579c1fe-92bc-4c2e-8744-d5ef258c0905.png](#)
[nextdoor-icon-50_a01260e8-be43-48a7-a10f-12e0c0f91e11.png](#)
[smallcityseallogo_f17b78e4-afe4-46da-a032-e21488664be5.png](#)

Good afternoon Council Member Guerra,

This is email confirmation that the following requests were received by text message:

I'd like to make a request to put these items on the July 1 council meeting 1 present, Mr. Jack Jebbia with a plaque, expressing and appreciation for founding the FFA program at SMSD. I hope to have a proclamation by July 1. 2. Would like to have the bathhouse at the swimming pool part of the renovation of the Stafford center. 3 make two important repairs on our main mobility arteries one being on Craven Road, which has a shoulder fit encompasses have the road with a 6 inch dip. There is hazardous for traffic. The other is a dip on Staffordshire Road that when it collects water, it is a very dangerous spot that causes small cars to veer when driving through a deep puddle of water 4 following up on contractors in our right ways, damaging sidewalks or city property and not following through to make the repairs endangered pedestrian and street traffic. 5. Following up on the speed humps in Missouri city Estates and progress on street repairs and drainage areas.

Regards,

ATTENTION PUBLIC OFFICIALS:

A "Reply to All" of this e-mail could lead to violations of the Texas Open Meetings Act.
Please reply only to the sender.

Roxanne Benitez, TRMC, CPM, CMCC

City Secretary
Stafford City Administration
rbenitez@staffordtx.gov

Office: (281) 261-3902
Cell: (346) 347-9927

www.staffordtx.gov



STAFFORD POLICE DEPARTMENT

2702 South Main Street
Stafford, Texas 77477-5599
PHONE: (281) 261-3950
FAX: (281) 499-9744

Memo

M-PD-2133

To: Mayor Mathew and Council Members
From: Richard S. Ramirez, Chief of Police
Date: June 22, 2026
Re: Five-year Strategic Business Plan

Mayor and City Council Members,

At the April 15 City Council meeting, the following action was taken by Council: Council Member Rosas made a motion directing all departments to present a five-year capital program to the City Council at the first City Council meeting in July. The motion was seconded by Council Member Wood.

The vote was as follows:

- **Aye:** Mayor Mathew, Council Members Herrera, Wood, and Rosas
- **Nay:** Mayor Pro Tem Bostic, Council Members Chen, and Guerra

The motion carried by a vote of 4-3.

Attached is the Stafford Police Department's Five-Year Strategic Business Plan, submitted in accordance with Council's direction. Should you have any questions or require additional information, please feel free to contact me.

Respectfully,

Richard S. Ramirez
Chief of Police

CITY OF STAFFORD
POLICE DEPARTMENT
FIVE-YEAR STRATEGIC BUSINESS PLAN
2027-2031



Prepared by
Richard S. Ramirez
Chief of Police

**City of Stafford
Police Department
Command Staff
2027-2031**

Chief of Police	Richard S. Ramirez
Assistant Chief of Police	Kelly Wright
Professional Standards Captain	Nathan Cohn
Operations Captain	Anthony Garcia
Support Services Captain	Joe Williams

**Stafford Police Department
2702 South Main Street
Stafford, Texas 77477
281-261-3950
Email: Chief@StaffordTX.gov**

Table of Contents

Section 1.	Introduction	3
Section 2.	Executive Summary	4
	Environmental Assessment.....	4
	Strategic Focus – The City of Stafford	4
	Organization of Police Department	4
	Situation Assessment	5
	Strategic Administrative Goals: Looking Towards Horizon 2027-2031	5
	Strategic Operational Goals 2027-2031.....	6
	Executive Summary	6
	Strategic Objectives	7
	Key Benchmarks	8
	Operations Capital Outlay Justifications	8
	Strategic Support Services Goals 2027-2031	10
	Support Services Capital Outlay Justifications.....	11
	Professional Standards Goals 2027-2031.....	14
	Firearms Goals 2027-2031	14
	Professional Standards Capital Outlay Justifications	15
3.2	Industry/Professional Outlook 2027-2031.....	20
3.3	Legal/Regulatory Outlook 2027-2031.....	21
3.4	Socio-Cultural Outlook 2027-2031	21
3.5	Technological Outlook 2027-2031.....	21
3.6	Political/Governance Outlook 2027-2031.....	21
3.7	Organizational Outlook 2027-2031	22
3.8	Financial Outlook	22
Section 4.	Strategic Focus.....	23
4.1	Core Values.....	23
Section 5.	Current Organization's Operations Structure	24
Section 6.	Product and Service – Core Services.....	25
Section 7.	Key Stakeholders.....	25
Section 8.	Situation Assessment	26
Section 9.	Administrative Objects	27
9.1	Operations Strategic Objectives Completed 2024-2026.....	27
9.2	Support Services Strategic Objectives Completed 2024-2026	27

Section 1. Introduction

The Stafford Police Department is a full-service municipal police agency serving Stafford, Texas, a community with approximately 19,000 + residents. The land area served by the Department is approximately 7 square miles. The city spans two counties, Fort Bend and Harris, with approximately 97% of the population in Fort Bend County. The agency is authorized 67 sworn police officer positions and 19 non-sworn positions. The budget for FY 2025-2026 exceeds \$10.5 million dollars.

In brief, the Mission of the Stafford Police Department is to enhance the quality of life in our community by working cooperatively with the public and within the framework of the United States Constitution to enforce the laws, preserve the peace, and provide for a safe environment for all members of our community.

As an organization, we strive daily to become the vision of an entity that competently serves our community. To that end, we view and describe ourselves as follows:

- ✧ We are professional and accountable.
- ✧ We are committed to serving with vision.
- ✧ We practice Community Problem-Oriented Policing.
- ✧ We practice teamwork as self-directed work teams.
- ✧ We make decisions at the appropriate organizational level.
- ✧ We have an intense customer service philosophy.
- ✧ We believe our actions sustain the community we serve.
- ✧ We believe in serving with heart, mind, courage, and respect.

The Police Department is not a revenue-generating department. A municipal Police Department's primary function should not be to generate revenues so that the organization can maintain objectivity in the administration of justice, free from financial, political, and other motives of bias that can arise from profit-oriented endeavors. However, some revenue results from enforcement actions and customer service activities. These measures and fines are designed to achieve voluntary compliance to maintain a safe and peaceful community that is relatively free of criminal activity and social disorder. All such revenues are collected in the City's General Fund.

The legal, statutory obligation of the Police Department is to protect the public and arrest offenders within jurisdictional boundaries. This precludes private competition to perform the majority of services provided by the Police Department. In theory, these services could legally be performed by another governmental entity with concurrent jurisdiction, such as a County Sheriff's Department. However, the fact that the community spans two counties makes such a strategy an unlikely alternative for the city's coherent and consistent law enforcement services.

The Stafford Police Department believes it must be accountable for managing its operations in accordance with sound business practices.

Section 2. Executive Summary

The Stafford Police Department Strategic Business Plan establishes the planning process consistent with all Departments within the City of Stafford enterprise. The Police Department is a public safety agency and does not operate as a competitive business enterprise. This has been discussed with members of this Department and the Mayor of the City of Stafford.

Environmental Assessment

- Economic recession and/or growth will impact the occurrence and volume of criminal activity in the community. However, socio-economic trends are not reliable for forecasting crime trends.
- Traditional public safety law enforcement needs for our community will remain the focus of the Police Department's efforts despite the growing national and political focus on homeland security. Hometown security is homeland security for all practical purposes.
- Public safety issues are highly affected by governmental legislation. Current legislative trends are shifting more responsibility for criminal justice to the local level.
- Cultural and demographic trends will impact future operations.
- As a partner with the City of Stafford organization, the Department shares responsibility for cooperative action to accomplish strategic plans set forth by the Mayor and City Council.

Strategic Focus – The City of Stafford

- The Department embraces the City's Guiding Values (Comprehensive Plan) as well as the Mayor and City Council's Strategic Goals.
- Within the City of Stafford, the vision for the future of the Department must focus on keeping the people safe and the city secure.
- Safe neighborhoods are characterized by a sustainable community.
- To accomplish the goals of safety and security for our community, the Department must be adequately staffed.

Organization of Police Department

- The Department is a full-service law enforcement agency, serving a nighttime population of around 19,000 and a daytime commuter and commercial population of over 60,000 and growing.
- The Department is organized into three major divisions providing patrol, investigations, dispatch, traffic, crime prevention, victim services, school resource officers, special crimes unit, and crime scene investigation.

Situation Assessment

- The most significant strength of our agency is its competent personnel dedicated to quality service.
- The most significant weakness is maintaining adequate staffing and funding to meet the expectations and needs of the community.
- The greatest opportunity for the agency is to take advantage of emerging technologies that create service efficiencies.
- The threat of most concern for our future will be deteriorating operational infrastructure and possible continued economic decline, which will impact on our ability to properly grow the staff to meet increasing service demands and limit access to more efficient and effective technologies.

Strategic Administrative Goals: Looking Towards Horizon 2027-2031

1. Maintain adequate public safety response personnel to meet future demands.
2. Proportionate-sized staff, carefully balancing non-sworn and sworn positions that support field and administrative operations.
3. Maintain updated Public Safety Network Computer System hardware and software components to ensure a stable system with infrastructure designed to limit the risk of catastrophic failure.
4. Continue to replace aging equipment, including but not limited to patrol and staff vehicles.
5. Fund and implement a city-wide security camera system.
6. Strategically place cameras throughout the city to enhance the safety and security of the residents, businesses, and visitors by obtaining additional License Plate Reader Cameras (LPR)
7. Replace Staff vehicles (3): 2026 Traverse costs \$48,000 each. Total \$144,000
8. Modernize hiring practices and offer competitive incentives to attract and reduce turnover to top-tier talent.
9. Modernize equipment, especially evidence management (body-worn cameras and dash cameras. These will leverage artificial intelligence to free up more officers for street-level patrol

Strategic Operational Goals 2027-2031

Executive Summary

The Stafford Police Department Patrol Division is the largest division within the police department. The patrol division currently works five designated patrol areas, otherwise known as "Districts":

- **District 1**
US 59 Corridor / Sugar Grove / South Meadow / Fountains Shopping District.
- **District 2**
South Kirkwood / West Airport Boulevard / FM 1092 (Murphy Rd.) area / Stafford Road / Vaccaro Manor / Missouri City Estates / Sugar Ridge Boulevard.
- **District 3**
US 90A (South and North Main) / Arcott / Dove Country / Kingsway / Crestmont / Promenade / Brand Lane / Dulles Avenue.
- **District 4**
Network / Signal / Bluebonnet / West Airport Boulevard / Parc Crest / Royal / Century / The Grid.
- **District 5**
Wright / Techniplex / South Kirkwood / US Highway 90 / Sugar Creek / Cash

The composition of the patrol is the responsibility of the Operations Division and comprises two shifts (Days and Nights). Each shift is divided into two subgroups identified as A and B squads.

The Patrol Division is comprised of 31 patrol officers (of those 31 patrol officers, two have been frozen), 4 sergeants, and 2 Watch Commanders (Lieutenants) who report directly to the Operations Commander (Captain).

Patrol operates on a 12-hour shift rotation, 24 hours a day, seven days a week. The Patrol Division is the primary responding unit to a scene where a crime has occurred or is taking place. In addition, patrol conducts citizen-requested house watches for an additional police presence when needed, such as during periods of travel or vacation. Patrol officers are assigned to their districts and respond to police calls for service regularly.

Strategic Objectives

Objective 1: Enhance Community-Centric Policing

Initiative:

Strengthen community engagement programs, including neighborhood watch and community policing events.

Objective 2: Implement Advanced Technology Solutions

Initiative:

Introduce a safe-wrap system. Lowers the risk of injury to officers and civilians when dealing with combative individuals. (2026) (See Addendum B)

Introduce the use of unmanned aerial vehicles for deployment to active scenes to deter further criminal activity. (2026) (See Addendum B).

Introduce the use of unmanned aerial vehicle boxes to monitor large crowds for suspicious activity. (2027) (See Addendum B).

Objective 3: Replace Outdated Patrol Vehicles

Initiative:

Establish an annual schedule to replace patrol vehicles annually.

Identify and replace outdated patrol vehicles to maintain emergency response preparedness.

- 2026 – 2027 Replace 2 upfitted patrol vehicles and 1 staff vehicle (See Addendum B)
- 2027 – 2028 Replace 4 upfitted patrol vehicles (See Addendum B)
- 2028 – 2029 Replace 4 upfitted patrol vehicles (See Addendum B)
- 2029 – 2030 Replace 4 upfitted patrol vehicles (See Addendum B)
- 2030 – 2031 Replace 4 upfitted patrol vehicles (See Addendum B)

Objective 4: Strengthen Professional Development

Initiative:

Establish a mentorship program to facilitate knowledge transfer and career development.

Ensure that supervision is seeking ongoing leadership training.

Objective 5: Improve Emergency Response and Preparedness

Initiative:

Enhance coordination with other emergency response agencies and organizations through relationships.

Objective 6: Optimize Resource Allocation

Initiative:

Utilize data-driven analytics to identify crime hotspots and adjust patrol schedules accordingly. Collaborate with other divisions to ensure seamless coordination and resource sharing.

Objective 7: Promote Officer Wellness and Mental Health

Initiative:

Develop and implement wellness programs focusing on mental health and stress management.

Establish confidential counseling services for officers and their families.

Encourage a supportive and inclusive work culture to reduce burnout and enhance job satisfaction.

Key Benchmarks

- Reduction in crime rates by 5% citywide.
- Reduction in motor vehicle collisions by 5% citywide.
- Increased positive community feedback and satisfaction.
- High levels of officer satisfaction and retention.
- Successful implementation of technology upgrades and data-driven initiatives.

IV. Implementation Timeline:

- Year 1-2: Focus on community engagement, vehicle replacement schedule, and technology upgrades.
- Year 3-4: Strengthen training programs and emergency response capabilities.
- Year 5: Evaluate and refine strategies based on performance and community feedback.

V. Monitoring and Evaluation:

Establish a dedicated monitoring committee to assess progress against Key Benchmarks. The committee will be composed of the assistant chief, the captain, two lieutenants, and two officers. This strategic plan provides a roadmap for the Stafford Police Department's Operations Division over the next five years. Through a holistic approach that encompasses community engagement, advanced technology use, and officer development, the department aims to create a safer, more resilient, and community-oriented policing environment. Regular reviews and adjustments will ensure adaptability to evolving challenges and opportunities.

Operations Capital Outlay Justification 2026-2027

- **Two Patrol Vehicles Fully Equipped:** The patrol division needs two patrol vehicles. This purchase would include the equipment needed to fully outfit the vehicle for patrol readiness. That includes the emergency lights, siren, audio/video, rear seats, trunk storage, decals, and wireless service. The need for two vehicles is due to one patrol vehicle (2038) being totaled after a suspect crashed into it, and due to the high mileage of an old patrol vehicle. **(\$179,750)**
- **Safe-Wrap:** This equipment is related to and supported by the defensive tactics curriculum currently being taught at the Stafford Police Department. This device is a strap that allows officers to secure combative prisoners. This device will serve to prevent injuries to prisoners and officers. **(\$750)**

Operations Capital Outlay Justification 2027-2028

- **Four Patrol Vehicles Fully Equipped:** The patrol division needs four patrol vehicles. This purchase would include the equipment needed to fully outfit the vehicle for patrol readiness. That includes the emergency lights, siren, audio/video, rear seats, trunk storage, decals, and wireless service. The need for two vehicles is due to attrition and high mileage. **(\$359,500).**
- **Mobile Incident Command Vehicle:** Patrol often faces critical incidents. A mobile command vehicle will assist in supporting the processing of critical incidents. This vehicle allows leadership to organize, assess, and handle critical incidents. This vehicle supports drone operations during numerous types of calls. The vehicle is outfitted with specific equipment to facilitate critical incidents. **(\$94,516)**

- **Audio and Video System:** Stafford PD must enter a new contract for mobile video and body worn camera systems. This system is required for evidence collection and agency transparency. The current system is outdated, and the contract is expiring. **(10year \$1,500,000)**
- **Patrol Officer:** Unfreeze two patrol officer position. This position will provide additional coverage and manpower to the patrol division. **(\$117,515 each benefits included)**

Operations Capital Outlay Justification 2028-2029

- **Four Patrol Vehicles Fully Equipped:** The patrol division needs four patrol vehicles. This purchase would include the equipment needed to fully outfit the vehicle for patrol readiness. That includes the emergency lights, siren, audio/video, rear seats, trunk storage, decals, and wireless service. The need for two vehicles is due to attrition and high mileage. **(\$359,500).**
- **Drone/UAV:** The patrol division needs to replace its current drones due to attrition and advances in technology. Drones allow for increased situational awareness and more effective search and evidence-gathering techniques. **(\$9,100)**
- **Drone as a First Responder:** This system provides the software and hardware for a drone to launch from a fixed location directly to the scene to gather preliminary information. This system is an automated response within the guidelines provided by the FAA and SPD. **(\$49,000 start-up, \$11,400 recurring)**

Operations Capital Outlay Justification 2029-2030

- **Four Patrol Vehicles Fully Equipped:** The patrol division needs four patrol vehicles. This purchase would include the equipment needed to fully outfit the vehicle for patrol readiness. That includes the emergency lights, siren, audio/video, rear seats, trunk storage, decals, and wireless service. The need for two vehicles is due to attrition and high mileage. **(\$359,500).**

Operations Capital Outlay Justification 2030-2031

- **Four Patrol Vehicles Fully Equipped:** The patrol division needs four patrol vehicles. This purchase would include the equipment needed to fully outfit the vehicle for patrol readiness. That includes the emergency lights, siren, audio/video, rear seats, trunk storage, decals, and wireless service. The need for two vehicles is due to attrition and high mileage. **(\$359,500).**
- **Drone/UAV:** The patrol division needs to replace its current drones due to attrition and advances in technology. Drones allow for increased situational awareness and more effective search and evidence-gathering techniques. **(\$9,100)**

Strategic Support Services Goals 2027-2031

Support Services is comprised of Criminal Investigations that include (1) Captain, (1) Lieutenant, (1) Sergeant, and (7) Detectives, (2) Criminalists, 2 Investigators (1 investigator is currently frozen), (1) Administrative Assistant, and (1) Crime Victim Liaison. The Communications Center is comprised of (2) Dispatch Supervisors, (8) Dispatchers with (2) openings. The Records department consists of (2) part-time employees.

Communications Goals 2027 – 2031

- 2026-2027 – Replace the carpet inside Dispatch = \$8,700
- 2026-2027 – Replace Dispatch Desktops for Consoles inside Communications = \$85,000
- 2026-2027 - Prepare for the remodeling of the communications center
- 2027-2028 - Obtain analytical tools for dispatch (TLO or Trans-star). = \$7K
- 2027-2028 – Add an additional dispatcher \$78,540 (includes benefits)
- 2028-2029 - Add an additional dispatcher \$78,540 (includes benefits)
- 2029-2030 - Integrate options for AI automation into the call center = \$75k
- 2029-2030 – Purchase new CAD system - \$365,000
- 2030-2031 – Purchase new furniture(chairs) for the Communications Center = \$10k

Criminal Investigations Goals 2027 – 2031

- 2026-2027 – Purchase a new vehicle for a Detective – Chevy Equinox = Total Cost \$40k (Replacing shop#2087)
- 2026-2027 – Purchase (2) laptop combo for Lieutenant/Sergeant of Support Services = \$8,600
- 2026-2027 – Replace carpet in Criminal Investigations area = \$30K
- 2026-2027 – Unfreeze the second Investigator position. \$117,515k (includes benefits)
- 2027-2028 - Two Detectives Secret Services Mobile Forensics Training. = \$20k
- 2028-2029 - Obtain a face recognition system for CID and the entire organization - \$2,200.00/add 20%= \$2,640
- 2029-2030 - Purchase (2) new vehicles for the year for Detectives- Chevrolet Equinox- \$ 80,000 (Replacing shops #2088, and 2098)
- 2030-2031 - Purchase a new LPR Mobile Camera = \$50K
- 2030-2031 - Transition to Vigilant Camera System/ work along with Flock Cameras \$65k
- 2030-2031 - Purchase (2) new vehicles for the year for Detectives- Chevrolet Equinox- \$ 80,000 (Replacing shops #2053 and 2085)

Identification (Crime Scene Unit) 2027-2031

- 2026-2027 - Purchase (1) new vehicles for the year- Chevrolet Equinox-, \$40K
- 2026-2027 – Reclaim Sergeant Position from SMSD-school district
- 2027-2028 - AFIS training for current staff/ OFFICERS TRAINED ON SOFTWARE. = \$10K
- 2027-2028 - Obtain in-house/mobile AFIS System = \$100,000
- 2028-2029 - Start the Process for having a non-DNA lab at the Stafford Police Department = \$50K
- 2029-2030 - Hire an additional (1) full-time Criminalist/ Crime Analyst = \$92,345 (includes benefits)
- 2030-2031 - Update the Fuming Chamber System (maintenance) \$1,300

Support Services Capital Outlay Justification 2026-2027

Crime Scene

- We are requesting a new vehicle (Chevrolet Equinox) for Criminalist. Currently the vehicle that is being utilized has well over 120,00 miles. It is very important for the employees to have reliable transportation due to them being on call. **Total Estimated cost is \$40,000**
- Reclaim the Sergeant position from SMSD to oversee Identification/Records/Dispatch divisions

Criminal Investigations

- We are requesting a new vehicle (Chevrolet Equinox) for a Detective. Currently the vehicle that is being utilized has well over 100,00 miles. It is very important for the employee to have reliable transportation due to the employee being on call. This would replace Shop #2087. **Total Estimated cost is \$40,000**
- We are requesting **(2) laptop combo- desktops** for the Sergeant/Lieutenant of Support Services. Both supervisors are on call and can be called in at any time. The laptops will assist both supervisors in the field, completing reports and accessing information quickly without coming to the Police Department. **Total Estimated cost is \$8,600**
- Requesting to replace the carpet in Criminal Investigations. The carpet is over 20 years old and cannot be properly cleaned of all the stains and dirt. **Total Estimated cost is \$30,000**
- Unfreeze the second Investigator position. **Total Estimated cost is \$117,515 (includes benefits)**

Communications Center

- Prepare for the remodeling of the communications center.
- Requesting to replace the carpet inside Dispatch. The carpet is over 20 years old and cannot be properly cleaned of all the stains and dirt. The employees are at times getting ill from the dirt and grime from the carpet. A purifier has been purchased to purify the air in dispatch. **Total Estimated cost is \$8,700**
- Replace Dispatch workstations. Current workstations are no longer fully operational. **Total Estimated cost is \$85,000**

Support Services Capital Outlay Justification 2027 - 2028

Crime Scene

- AFIS training for current staff/ OFFICERS TRAINED ON SOFTWARE. **Total Estimated cost is \$10,000**
- Obtain in-house/mobile AFIS System Each equipment would greatly benefit the organization, due to officers would be able to gain identity of subjects on the scene. Currently, our officers have to transport subjects to other surrounding agencies to confirm the identity of subjects. **Total Estimated cost is \$100,000**

Criminal Investigations

- Two Detectives Secret Services Mobile Forensics Training. **Total Estimated cost is \$20,000 for both**

Communications Center

- Obtain analytical tools for dispatch (TLO or Trans-star) This equipment would benefit the organization, assisting the communications center to access the TLO- help with confirming partial names, telephone numbers, and past residence addresses to ultimately assist the officers. Currently the criminal investigations is the only division that has access to information. **Total Estimated cost is \$7,000**
- Hire (1) additional Dispatcher to assist with the growth of the Communications Center. **Total Estimated Cost is \$78,540 which includes benefits.**

Support Services Capital Outlay Justification 2028 - 2029

Crime Scene

- Develop an in-house crime laboratory to strengthen the organization's forensic and investigative capabilities. This will allow for in-house narcotics and firearms testing, improving efficiency, reducing reliance on outside laboratories, and providing timely and reliable forensic results in support of criminal investigations **Total Estimated cost is \$50,000**

Criminal Investigations

- Obtain a face recognition system for CID and the entire organization. This item would assist in investigations identifying suspects and deceased persons. The tool also could assist the officers to identify people. **Total Estimated cost is \$2,600**

Communications Center

- Hire (1) additional Dispatcher to assist with the growth of the Communications Center. **Total Estimated Cost is \$78,540 which includes benefits.**

Support Services Capital Outlay Justification 2029 - 2030

Crime Scene

- Hire an additional (1) full-time Criminalist/ Crime Analyst. **Total Estimated cost is \$92,345 (includes benefits)**

Criminal Investigations

- Replace Vehicles due to high mileage (2) new vehicles for Detectives. This would be replacing Shops #2088 and #2098. **Total Estimated cost is \$80,000**

Communications Center

- Obtain AI-Software to handle non-emergency calls for service. This feature would assist by answering non-emergency calls for service. This feature would save time for dispatchers to focus on high priority calls for service. **Total Estimated cost is \$75,000**
- CAD System_ Stafford patrol will require an updated CAD and report-writing system. A system that integrates and communicates with other software platforms to ensure efficiency. Our current system is antiquated, and the contract is expiring. **(Est Cost \$365,000)**

Support Services Capital Outlay Justification 2030 - 2031

Crime Scene

- Update the Fuming Chamber System (maintenance) If the maintenance is completed yearly, this should assist in the equipment to continue working properly. **Total Estimated cost is \$1,300**

Criminal Investigations

- Replace Vehicles due to high mileage (2) new vehicles for Detectives These would be replacing Shops #2053 and #2085. **Total Estimated cost is \$80,000**
- Purchase a new LPR Mobile Camera. This equipment would assist in deterrent of crime in areas at times of events and parking lots. The camera system also could assist into investigations by capturing license plates and assist with identifying persons. **Total Estimated Cost \$50,000**
- Transition to Vigilant Camera System/ work along with Flock Cameras **Total Estimated Cost \$65,000**

Communications Center

- Purchase new furniture(chairs) for the Communications Center. The purchase of new chairs is beneficial to support the health, safety, and well-being of the TCOs. The current chairs are in continuous use 24 hours a day, 365 days a year, resulting in substantial wear and tear. Replacing the chairs will help ensure adequate ergonomic support, improve comfort, and maintain a safe working environment for personnel. **Total Estimated Cost is \$10,000**

Professional Standards Goals 2027-2031

Professional Standards encompass Internal Affairs, Recruiting, Training, Public Relations, School Resource Officers, Traffic Units, and Bailiff. The Professional Standards is comprised of 1 Captain, 1 Lieutenant, 1 SRO Sergeant, 4 SRO Officers, 1 Admin Sergeant, 4 Traffic Officers (two currently frozen), 2 Admin Officers (one currently frozen), and 1 part-time Bailiff Officer (Commission Only).

1. Expand networking efforts for potential recruitment. 2027
2. Re-Accreditation in the Texas Police Chiefs Association Accreditation Program. 2026/2030
3. Develop a community calendar of events to strengthen relationships. 2026-2031
4. Increase hosted training in the City of Stafford. 2027/2029
5. Ensure all employees meet the requirements set forth by TCOLE. 2027
6. Unfreeze Administrative Officer to assist with training, completing backgrounds, and community relations. \$117,515 (with benefits) 2027-2028
7. Expand wellness and peer support initiatives. 2026
8. Expand social media recruitment campaigns. 2026-2031
9. Unfreeze the 2 remaining traffic units. \$117,515(with benefits) Total: \$235,030 for both 2028-2029
10. Expand social media and public information efforts. 2026-2031
11. Increase community presentations and educational programs. 2026-2031
12. Develop citizen engagement initiatives. 2027-2031
13. Conduct annual community satisfaction surveys. 2026-2031
14. Increase participation in city and school district events. 2026-2031
15. Increase reality-based and scenario-driven training exercises. 2026-2031
16. Integrate active shooter and unified command exercises. 2026-2031
17. Expand threat assessment and behavioral intervention training. 2027
18. Increase collaboration with school administrators. 2026-2031
19. Conduct regular school safety assessments. 2026-2031
20. Participate in campus emergency planning and drills. 2026-2031
21. Establish yearly block training for all personnel. 2026-2031
22. Maintain annual courtroom security training. 2026-2031
23. Improve coordination with municipal court personnel. 2026-2031
24. Purchase (1) new staff vehicle by the year 2028
25. Purchase (1) new staff vehicle by the year 2029
26. Purchase (3) SRO vehicles by 2026-2027 out of restricted funds
27. Purchase (4) AED Stryker for patrol supervisor vehicles 2026-2027 (See Addendum B)
28. Purchase (10) Motorola Portable radios to replace obsolete inventory. 2026-2027 (See Addendum B)
29. Replace analog security cameras with digital cameras and license. 2026-2027 (See Addendum B)
30. Replace (4) dispatch consoles that are nearing end of life/service. 2026 (See Addendum B)
31. Purchase remaining (44) Motorola Portable radios to replace obsolete inventory. 2027-2028 (See Addendum B)
32. Purchase (2) Traffic Vehicles in preparation for the unfreeze of the traffic officers positions 2027-2028

Firearms Goals 2027-2031

1. Institute quarterly open range day for personnel to practice. 2028
2. Establish bi-annual block training for all personnel. 2027
3. Purchase sufficient ammo for duty and training for all officers. 2026-2031
4. Replace current rifles with lighter and more efficient weapons. 2028

Professional Standards Capital Outlay Justification 2026 -2027

- **SRO Laptop Replacement:** The Stafford Police Department is allocating **\$11,300.00** from the Child Safety Restricted Fund to purchase five laptop computers. These laptops are essential tools that allow SROs to access law enforcement databases, complete reports, communicate with school administrators and emergency responders, and manage critical information related to student and campus safety. The current computers have become outdated, resulting in reduced performance, increased downtime, and potential cybersecurity concerns. Replacing these devices will ensure School Resource Officers have reliable, secure, and efficient technology to support daily operations and rapid response to school-related incidents. This investment directly supports the mission of the Child Safety Restricted Fund by enhancing the officers' ability to protect students, staff, and school campuses while maintaining effective and timely public safety services. **Total Estimated Cost: \$11,300.00**
 - **Obsolete Radio Replacement:** The goal is to completely replace the Motorola APX 6000 radios that are now end-of-life/service.

The Stafford Police Department is requesting funding in the amount of **\$86,000.00** for the purchase of ten (10) Motorola N70 portable radios to replace ten Motorola APX6000 portable radios that have reached the end of their service life and are no longer supported by the manufacturer. Reliable portable communications are essential for officer safety, incident coordination, and effective emergency response. As the existing APX6000 radios continue to age, the risk of equipment failure, reduced performance, and limited availability of replacement parts increases, creating potential communication gaps during critical incidents. Replacing these obsolete radios will ensure officers maintain dependable communications capabilities necessary to safely perform their duties and protect the public.

The Motorola N70 radios provide enhanced functionality, improved durability, and compatibility with current and future public safety communications systems. These radios offer superior audio quality, advanced interoperability features, and increased reliability in challenging environments, allowing officers to communicate effectively during routine operations, large-scale emergencies, and mutual aid responses. Failure to replace the aging APX6000 radios could result in communication failures that jeopardize officer safety, delay emergency response efforts, and hinder coordination with neighboring agencies. Investing in these replacement radios will maintain the department's operational readiness, strengthen public safety capabilities, and ensure uninterrupted communications for frontline personnel serving the community. **Total Estimated Cost: \$86,00.00**
 - **Camera Modernization Project:** The Stafford Police Department is requesting **\$25,110.00** to replace its aging analog security camera system with modern digital cameras and to purchase an additional 25 camera licenses to integrate evidence room cameras into the Genetec security management platform. The existing analog camera system has become increasingly outdated, providing lower image quality, limited functionality, and reduced reliability compared to current digital surveillance technology. High-quality digital video is essential for maintaining the security of police facilities, protecting sensitive areas, documenting incidents, and supporting internal investigations. Upgrading to digital cameras will significantly improve image clarity, storage efficiency, remote monitoring capabilities, and overall system reliability, ensuring the department maintains a secure and technologically current environment.
- Additionally, the purchase of 25 new Genetec licenses will allow the department to integrate evidence room cameras into a centralized security platform, providing enhanced monitoring, accountability, and chain-of-custody protection for critical evidence storage areas. Centralized management through Genetec will enable authorized personnel to efficiently monitor, review, and retain video footage while improving access controls and audit capabilities. This integration strengthens the integrity of evidence

management processes reduce the risk of unauthorized access or evidence tampering and enhance the department's ability to meet legal and accreditation standards. Failure to modernize the camera infrastructure and integrate evidence room surveillance could expose the department to increased security risks, diminished investigative capabilities, and potential challenges related to evidence security and accountability. **Total Estimated Cost: \$25,110.00**

- **SRO Vehicle Replacement:** The Stafford Police Department is utilizing **\$71,400.00** funding from the Child Safety Restricted Fund to replace two School Resource Officer (SRO) vehicles, including the necessary emergency vehicle striping. The current SRO vehicles have reached an age where reliability has become a concern, and maintenance and repair costs continue to increase. As these vehicles experience more frequent mechanical issues, the risk of downtime grows, potentially impacting the ability of School Resource Officers to respond promptly to incidents, conduct school safety patrols, and perform daily duties that support the safety and security of students, staff, and school campuses. Replacing these vehicles will ensure that School Resource Officers have dependable transportation to effectively carry out their child safety mission and maintain a visible law enforcement presence within the school community. New vehicles will reduce maintenance expenditures, improve operational efficiency, and provide enhanced safety features for officers and passengers. Utilizing Child Safety Restricted Funds for this project directly supports the intended purpose of the fund by investing in resources that protect children and enhance school safety. Failure to replace the aging vehicles could result in increased repair costs, reduced operational readiness, and potential disruptions to critical school safety services provided by the department. **Total Estimated Cost: \$71,400.00**
- **Stryker AED Lifesaving Devices:** The Stafford Police Department is requesting funding for the purchase of four Stryker Automated External Defibrillators (AEDs) at a total cost of **\$9,370.00**. Patrol officers are often the first emergency responders to arrive at the scene of a medical emergency, including sudden cardiac arrest incidents where immediate intervention is critical to patient survival. According to the American Heart Association, survival rates decrease by approximately 7-10 percent for every minute that defibrillation is delayed. Equipping patrol vehicles with AEDs will significantly improve the department's ability to provide life-saving care during the critical moments before fire and EMS personnel arrive on scene. The acquisition of four Stryker AEDs will enhance the department's emergency medical response capabilities and directly support the preservation of life within the community. These devices are designed for rapid deployment, ease of use, and reliability in high-stress situations, allowing officers to quickly assess and treat individuals experiencing cardiac arrest. By strategically placing AEDs in patrol units, the department can reduce response times to life-threatening medical emergencies, improve patient outcomes, and strengthen public confidence in the department's commitment to protecting the health and safety of its residents. Failure to obtain this equipment could result in delayed defibrillation during cardiac emergencies, potentially reducing the likelihood of survival for affected individuals. **Total Estimated Cost: \$9,370.00**

Professional Standards Capital Outlay Justification 2027 – 2028

- **Obsolete Radio Replacement: The goal is to completely replace the Motorola APX 6000 radios that are now end-of-life/service.**

The Stafford Police Department is requesting funding in the amount of **\$378,400.00** for the purchase of forty-four (44) Motorola N70 portable radios to replace ten Motorola APX6000 portable radios that have reached the end of their service life and are no longer supported by the manufacturer. Reliable portable communications are essential for officer safety, incident coordination, and effective emergency response. As the existing APX6000 radios continue to age, the risk of equipment failure, reduced performance, and limited availability of replacement parts increases, creating potential communication gaps during critical incidents. Replacing these obsolete radios will ensure officers maintain dependable communications capabilities necessary to safely perform their duties and protect the public.

The Motorola N70 radios provide enhanced functionality, improved durability, and compatibility with current and future public safety communications systems. These radios offer superior audio quality, advanced interoperability features, and increased reliability in challenging environments, allowing officers to communicate effectively during routine operations, large-scale emergencies, and mutual aid responses. Failure to replace the aging APX6000 radios could result in communication failures that jeopardize officer safety, delay emergency response efforts, and hinder coordination with neighboring agencies. Investing in these replacement radios will maintain the department's operational readiness, strengthen public safety capabilities, and ensure uninterrupted communications for frontline personnel serving the community. **Total Estimated Cost: 378,400.00**

- **Staff Vehicle Replacement: The goal is to replace 1 vehicle that was retired from the Fire Department and absorbed by the Police Department several years ago. \$37,437.59** The Stafford Police Department is funding to replace (1) Staff Vehicle, including any necessary vehicle striping and lighting. This is to replace a vehicle that will have reached an age where reliability has become a concern, and maintenance and repair costs continue to increase. As these vehicles experience more frequent mechanical issues, the risk of downtime grows, potentially impacting the ability of Administrative Officers to effectively and efficiently perform their duties. **Total Estimated Cost: \$ 37,437.59**

- **Stryker AED Lifesaving Devices: The goal is to have one Stryker AED Lifesaving Devices in each vehicle assigned to Patrol Officers.** The Stafford Police Department is requesting funding for the purchase of four Stryker Automated External Defibrillators (AEDs) at a total cost of **\$9,838.50**. Patrol officers are often the first emergency responders to arrive at the scene of a medical emergency, including sudden cardiac arrest incidents where immediate intervention is critical to patient survival. According to the American Heart Association, survival rates decrease by approximately 7-10 percent for every minute that defibrillation is delayed. Equipping patrol vehicles with AEDs will significantly improve the department's ability to provide life-saving care during the critical moments before fire and EMS personnel arrive on scene. The acquisition of four Stryker AEDs will enhance the department's emergency medical response capabilities and directly support the preservation of life within the community. These devices are designed for rapid deployment, ease of use, and reliability in high-stress situations, allowing officers to quickly assess and treat individuals experiencing cardiac arrest. By strategically placing AEDs in patrol units, the department can reduce response times to life-threatening medical emergencies, improve patient outcomes, and strengthen public confidence in the department's commitment to protecting the health and safety of its residents. Failure to obtain this equipment could result in delayed defibrillation during cardiac emergencies, potentially reducing the likelihood of survival for affected individuals. **Total Estimated Cost: \$9,838.50**

- **Two Traffic Vehicles Fully Equipped:** The traffic division needs two vehicles in preparation for the unfreeze of the two traffic officer positions. This purchase would include the equipment needed to fully outfit the vehicle for patrol readiness. That includes the emergency lights, siren, audio/video, rear seats, trunk storage, decals, and wireless service. **(\$179,750)**

Professional Standards Capital Outlay Justification 2028 – 2029

- **Staff Vehicle Replacement: The goal is to replace one vehicle that was retired from the Fire Department and absorbed by the Police Department several years ago. \$39,309.47** The Stafford Police Department is funding to replace (1) Staff Vehicle, including any necessary vehicle striping and lighting. This is to replace a vehicle that will have reached an age where reliability has become a concern, and maintenance and repair costs continue to increase. As these vehicles experience more frequent mechanical issues, the risk of downtime grows, potentially impacting the ability of Administrative Officers to effectively and efficiently perform their duties. **Total Estimated Cost: \$ 39,309.47**
- **Stryker AED Lifesaving Devices: The goal is to have one Stryker AED Lifesaving Devices in each vehicle assigned to Patrol Officers.** The Stafford Police Department is requesting funding for the purchase of four Stryker Automated External Defibrillators (AEDs) at a total cost of **\$10,330.43**. Patrol officers are often the first emergency responders to arrive at the scene of a medical emergency, including sudden cardiac arrest incidents where immediate intervention is critical to patient survival. According to the American Heart Association, survival rates decrease by approximately 7-10 percent for every minute that defibrillation is delayed. Equipping patrol vehicles with AEDs will significantly improve the department's ability to provide life-saving care during the critical moments before fire and EMS personnel arrive on scene. The acquisition of four Stryker AEDs will enhance the department's emergency medical response capabilities and directly support the preservation of life within the community. These devices are designed for rapid deployment, ease of use, and reliability in high-stress situations, allowing officers to quickly assess and treat individuals experiencing cardiac arrest. By strategically placing AEDs in patrol units, the department can reduce response times to life-threatening medical emergencies, improve patient outcomes, and strengthen public confidence in the department's commitment to protecting the health and safety of its residents. Failure to obtain this equipment could result in delayed defibrillation during cardiac emergencies, potentially reducing the likelihood of survival for affected individuals. **Total Estimated Cost: \$10,330.43**
- **Traffic Officer:** Unfreeze two traffic officer positions. This position will provide additional coverage and manpower to the traffic division. **(\$117,515 each with benefits: \$235,030 for both positions)**

Professional Standards Capital Outlay Justification 2029 – 2030

- **Stryker AED Lifesaving Devices: The goal is to have one Stryker AED Lifesaving Devices in each vehicle assigned to Patrol Officers.** The Stafford Police Department is requesting funding for the purchase of four Stryker Automated External Defibrillators (AEDs) at a total cost of **\$10,846.95**. Patrol officers are often the first emergency responders to arrive at the scene of a medical emergency, including sudden cardiac arrest incidents where immediate intervention is critical to patient survival. According to the American Heart Association, survival rates decrease by approximately 7-10 percent for every minute that defibrillation is delayed. Equipping patrol vehicles with AEDs will significantly improve the department's ability to provide life-saving care during the critical moments before fire and EMS personnel arrive on scene. The acquisition of four Stryker AEDs will enhance the department's emergency medical response capabilities and directly support the preservation of life within the community. These devices are designed for rapid deployment, ease of use, and reliability in high-stress situations, allowing officers to quickly assess and treat individuals experiencing cardiac arrest. By strategically placing AEDs in patrol units, the department can reduce response times to life-threatening medical emergencies, improve patient outcomes, and strengthen public confidence in the department's commitment to protecting the health and safety of its residents. Failure to obtain this equipment could result in delayed defibrillation during cardiac emergencies, potentially reducing the likelihood of survival for affected individuals. **Total Estimated Cost: \$10,846.95**

Section 3. Environmental Assessment: 2027-2031

3.1 Economic Outlook 2027-2031

Generally, economic recession precedes and accompanies increases in property crime and in persons' crime involving theft and robbery. Economic growth and stability precede and accompany decreases in the same variables. However, economic factors are not an absolute indicator of crime volume trends. There are other variables that impact crime trends.

1. Socio-cultural changes
2. Demographic changes
3. Education
4. Federal, state, and local legislation
5. Local politics will address public safety trends that indicate underlying deterioration of socio-economic fabric that influences human behavior within communities.

While these types of social trends can be tracked, they are difficult to predict. Also, these interactive variables are not conducive for accurate crime pattern forecasting or projections.

Transit-Oriented Development will increase during this five-year period, with the expectation that the Street Level Project will have multifamily housing units, retail, and some office space completed, and that the Stafford Centre will continue to succeed. This will increase demand for public safety services, requiring additional police staffing to maintain the current quality of life in the community.

3.2 Industry/Professional Outlook 2027-2031

Federal and state Homeland Security Offices will continue to seek involvement of local public safety agencies as frontline homeland security defense. Trends indicate an increasingly aggressive approach towards unfunded mandates to perform these services. Only the largest cities receive federal funding for adequate equipment, training, and staffing. Unfortunately, the uninformed or misinformed citizenry expects that community assets can be protected. Traditional police operations within smaller suburban communities cannot provide this reassurance. Stafford faces the same dilemma. Although Stafford is considered a low-priority target for foreign and domestic terrorism, there exists a belief by many citizens that local police must be prepared. Preparedness for the future may entail increased fixed-site security at specific facilities, as well as more specialized training. A terrorist event in this region may have a significant collateral impact on Stafford, if not actual damage.

Traditional public safety law enforcement service demands will remain the focus for local police agencies in the future. The nature and motives of crime will not fundamentally change. The mechanisms and processes of criminal activity, whether for theft or for-profit motives, will change in part as more offenses are committed via computers and cyberspace. Our agency and all local agencies must and will adapt investigative resources to address this reality. We have specific concerns about the increasing incidence of internet fraud and the need for staff to be prepared to handle internet/computer forensic investigations.

3.3 Legal/Regulatory Outlook 2027-2031

Public safety issues and applications are highly affected by governmental legislation related to the Penal Code, the Code of Criminal Procedure, traffic regulation, and other state codes with criminal penalties, as well as regulations governing state and county institutions of incarceration. State legislators have traditionally moved higher-grade offenses to lower grades to control the prison population and shift adjudication to lower courts, even to municipal/justice of the peace courts. This trend is allowing many property crime offenders to avoid incarceration beyond immediate arrest and bond. The outcome of which is a significant increase in property crime activity.

3.4 Socio-Cultural Outlook 2027-2031

Cultural and demographic trends will impact future operations, as the Police Department must adapt to a population shift toward greater foreign-born immigrant influence. The greatest challenge will be language skills for officers and maintaining a demographically representative workforce. Recruiting will continue to target underrepresented population groups, particularly minority candidates with native language skills.

3.5 Technological Outlook 2027-2031

The Department must acquire and maintain technologically proficient equipment to conduct cybercrime investigations. Staff must be trained to investigate these crimes competently, and the Department must be able to assign staff members to regional multi-agency task forces targeting these crimes.

Looking to the future, law enforcement technology development will improve many aspects of our business, including less-than-lethal force weaponry, officer protective gear, interoperable communication at the officer level, search-and-seizure detection equipment, and crime-scene gathering and analysis equipment. As many of these innovations become standardized for service, they will become necessities for operational budgets due to public, legislative, or employee influences.

3.6 Political/Governance Outlook 2027-2031

State and federal legislation frequently require facility, equipment, and staffing requirements that amount to unfunded mandates. Homeland security issues present a high probability of causing unfunded mandates.

3.7 Organizational Outlook 2027-2031

The Police Department functions as an integral partner with the Mayor and City Council, along with other City Departments, toward achieving the goals of creating a vibrant “quality of life” for the community of Stafford, its populace, corporate citizens, and all strategic stakeholders. To that end, the strategic goals of the Mayor and City Council provide the context in which the Department operates, the foundation for future planning, and the direction for setting major operational goals.

As a partner within the City of Stafford, the Police Department shares responsibility for cooperative action to accomplish the strategic plans set forth by the Mayor and City Council.

Public safety must be prepared to look to the horizon for the next five years to address three City organizational issues that will impact the long-term sustainability of our community.

- Perception of a safe community
- Improved public works infrastructure
- Transit oriented development

3.8 Financial Outlook

- The Department believes it must be accountable for managing the budget as a business operation, being accountable for expenditure philosophy and implementation consistent with sound business practices.
- The Department is not a revenue-generating entity and, thus, does not participate in the managed competition strategy. Limited revenues generated are outcomes of providing public services. Some revenues are cost recovery in nature. Others are fines designed to achieve voluntary compliance with laws and to maintain a safe community.
- Financial issues are not driven in the Department by entrepreneurial revenue efforts. Budgeting is less dynamic, with the essence of annual budget encumbrances being the static cost of doing business for a government entity obligated to provide public safety services.
- Financial forecasts must consider staffing projections; therefore, the FY 2025-2026 budget did not account for 6 total full-time positions within the Police Department. The Department hopes to reclaim all 6 positions in the 2026-2027 budget year.

Section 4. Strategic Focus

4.1 Core Values

Pride is the core value of the Stafford Police Department. These values enable the Department to perform its duties and provide the best customer service to the community.

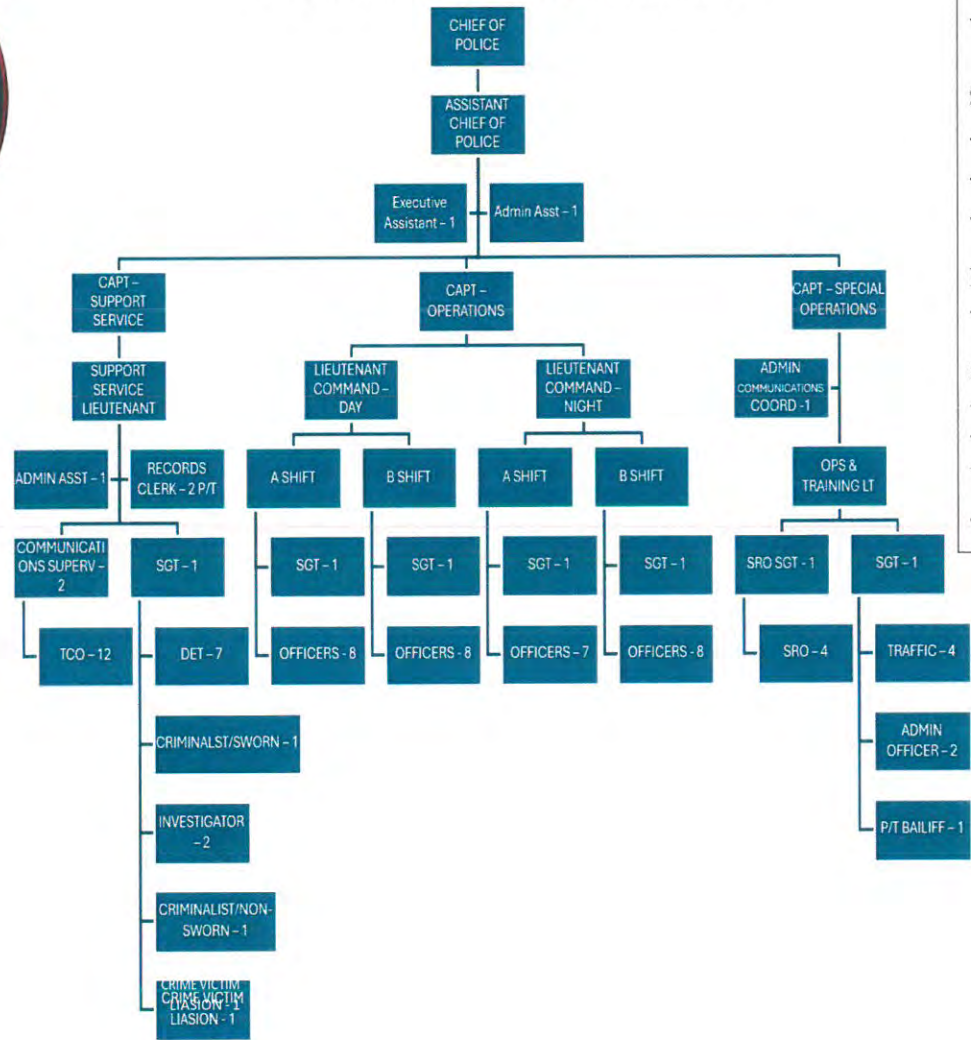
PRODUCTIVE	Productive employees plan their work, complete tasks on time, do their jobs right, and evaluate their results.
RESPECTFUL	Respectful employees are polite and honest, value individual diversity, act with integrity, and support City leadership.
INNOVATIVE	Innovative employees look for new ideas, have the courage to change, are open-minded, and act creatively.
DEDICATED	Dedicated employees enjoy serving others, are responsive to customers, take the initiative, and help others be successful.
EFFECTIVE	Effective employees solve problems, communicate with others, improve knowledge and skills, and are accountable.

By creating an organizational culture of action, accountability, values, and performance standards, the Police Department aims to reflect what our community expects of the organization.

Section 5. Current Organization's Operations Structure



STAFFORD POLICE DEPARTMENT



- Administration
- Licensed - 2
 - Non-Sworn - 2
- Support Services Sworn
- Licensed - 13
 - Non-Sworn - 15
 - P/T Records - 2
- Patrol Division Sworn
- Licensed - 38
- Special Operations
- Licensed - 14
 - Non-Sworn - 1
 - P/T Bailiff - 1 (Commission Only)
- Total Sworn - 67

Reviewed 06/15/2026

Section 6. Product and Service – Core Services

The Stafford Police Department provides public safety law enforcement services.

- Response to calls for service.
- Repression of criminal activity and social disorder.
- Investigation of reported criminal activity and social disorder.
- Prevention of criminal activity and social disorder through community education.
- Traffic enforcement to achieve voluntary compliance with state and local traffic-related statutes and protect the motoring public and investigate vehicle collisions.
- Provision of public safety dispatch for police services in partnership with the Harris County 911 District
- Temporary detention of criminal offenders
- Preparation of all paperwork and evidence relevant to the prosecution of criminal cases.
- Provide constitutionally sound business practices to protect the rights of all individuals.
- Contribute to a safe community environment.
- School Resource Officers provide a safe environment for all students and staff at Stafford Municipal School District.

These services are provided to all individuals who live, work, or pass through Stafford and need them.

Section 7. Key Stakeholders

External Stakeholders

- Residents
- Businesses and corporate entities
- Other governmental entities within the City, such as SMSD & WCID
- Neighboring Law Enforcement Agencies
- Federal Law Enforcement Agencies
- Citizens working in the city and passing through the city
- News media

Internal Stakeholders

- Mayor
- City Council
- All City Departments

Section 8. Situation Assessment

1.1 Strengths

- Good reputation and solid support from the community
- Cost-effective and efficient facilities and equipment
- Department personnel interact well with citizens and all stakeholders.
- Provide overall competent police services.
- Personnel demonstrate concern for the citizens they serve.
- Creative with available resources
- Constitutionally sound agency that provides training to staff about statutory laws, case law, and constitutional issues

1.2 Weaknesses

- Maintaining adequate Telecommunications Officers to meet the expectations and needs of citizens, as well as maintaining adequate staffing to reduce overtime pay.
- Recruiting quality Telecommunications Officers applicants.
- Retaining quality Telecommunications Officers.

Section 9. Administrative Objects

9.1 Operations Strategic Objectives Completed 2024-2026

The Strategic Administrative Objectives for the prior 2-year Business plan are listed below. Each of the Objectives listed was achieved during the 2024-2026 budget years as set forth in the prior plan.

Maintain adequate public safety response personnel to meet future demands in 2026.

Complete staffing for all open patrol positions within the Department. (Six officer positions frozen)

Maintain adequate public safety staffing in both Sworn and Non-Sworn roles.

- Replaced some of the department's ageing equipment. 2024 – 2026
- Strategically placed Flock cameras throughout the city. 2024
- Replaced staff Tahoe. 2024
- Yearly replacement of vehicles that are no longer adequate to perform emergency services. 2024- 2026
- Implemented a Step Pay Program. 2024
- Prepared an in-house salary survey for law enforcement. 2024

9.2 Support Services Strategic Objectives Completed 2024-2026

The Support Services Objectives for the prior 2-year Business plan are listed below. Each of the Objectives listed was achieved during the 2024-2026 budget years as set forth in the prior plan.

- Purchased four 24-hour lumbar chairs for communications. 2024
- Increased training in communications. 2025 – 2026
- Increased operational focus on property crimes. 2025 - 2026
- Reclaimed seventh detective position. 2025
- Purchased four of the five new vehicles in the last two years. 2024 - 2026
- Moved currency from evidence to an interest-bearing bank account. 2025
- Purchased one new vehicle for the Criminalist. 2025

9.3 Professional Standards Strategic Objectives Completed 2024-2026

The Professional Standards Objectives for the prior 2-year Business plan are listed below. Each of the Objectives listed was achieved during the 2024-2026 budget years as set forth in the prior plan.

- All employees met the requirements set forth by TCOLE.
- Purchased Guardian Alliance Software.
- Purchased one new staff vehicle.
- Purchased sufficient ammo for duty and training for all officers.

The Stafford Police Department recognizes that we are but one spoke in the wheel that keeps the City of Stafford functioning and viable for our citizens. The Department is dedicated to working cohesively as a team member with other Departments in the City, as well as the Mayor and City Council.

Richard S. Ramirez, Chief of Police
2702 South Main Street
Stafford, Texas 77477

281-261-3950 (Office)
281-208-6980 (Fax)
rramirez@staffordtx.gov

Stafford Police Department

Addendum B

Estimated Total for 5 Years						
	Budget 2025-2026	Budget 2026-2027	Budget 2027-2028	Budget 2028-2029	Budget 2029-2030	Budget 2030-2031
Capital Items						
Patrol Tahoes Equipped (2)		\$ 179,750.00	\$ -	\$ -	\$ -	\$ -
Patrol Tahoes Equipped (4 per year)			\$ 359,500.00	\$ 359,500.00	\$ 359,500.00	\$ 359,500.00
Traffic Tahoes Equipped (2)			\$ 179,750.00			
Staff Vehicle- Criminalist		\$ 40,000.00				
Staff Vehicle - Admin (3)		\$ 144,000.00				
Detective Vehicle		\$ 40,000.00				
Detective Vehicle (2)				\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
Safe-Wrap		\$ 750.00				
Mobile Incident Command Vehicle			\$ 94,516.00			
Audio and Video System (10 year contract)			\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
Unfreeze (2) Patrol Officers			\$ 235,030.00			
Drone/Unmanned Aerial Vehicle				\$ 9,100.00		\$ 9,100.00
First Responder Drone				\$ 49,000.00	\$ 11,400.00	\$ 11,400.00
Field Laptop/Desktop Combo - CID Lt/Sgt		\$ 8,600.00				
Replace CID Carpet		\$ 30,000.00				
Unfreeze Investigator		\$ 117,515.00				
Replace Carpet inside Dispatch		\$ 8,700.00				
Replace Dispatch Workstations		\$ 85,000.00				
AFIS Training for current staff			\$ 10,000.00			
AFIS / Mobile System			\$ 100,000.00			
Secret Service Mobile Forensic Training for Detectives (2)			\$ 20,000.00			
TLO or Trans-star tools for Dispatch			\$ 7,000.00			
Communications Officers (2)			\$ 78,540.00	\$ 78,540.00		
In-house Crime Lab for firearms/narcotics			\$ -	\$ 50,000.00		
Facial Recognition System for agency use			\$ -	\$ 2,600.00		
Hire Fulltime Criminalist /Crime Analyst					\$ 92,345.00	
AI Non-Emergency Call Software					\$ 75,000.00	
New CAD System					\$ 365,000.00	
Update Furling Chamber System						\$ 1,300.00
Purchase New LPR Mobile Camera						\$ 50,000.00
Transition to Vigilant Camera System						\$ 65,000.00
New Dispatch Furniture (Chairs)						\$ 10,000.00
SRO Laptop Replacements		\$ 11,300.00				
Motorola Radio Replacement (54)		\$ 86,000.00	\$ 378,400.00			
Camera Modernization Project		\$ 25,110.00				
SRO Vehicle		\$ 71,400.00				
Stryker AED Lifesaving Devices (4)		\$ 9,370.00	\$ 9,838.50	\$ 10,330.43	\$ 10,846.95	
OPS Staff Vehicle			\$ 37,437.59	\$ 39,309.47		
Unfreeze Traffic Officers (2)				\$ 235,030.00		
Unfreeze Admin Officer OPS			\$ 117,515.00			
Total Capital	\$ 857,495.00	\$ 1,777,527.09	\$ 983,409.90	\$ 1,144,091.95	\$ 736,300.00	



City of Stafford
Budget Clearance Form

Description of Requested Item - (Please attach all supporting documentation)
Authorization to purchase (2) new Cisco 1250 Firewalls. With the 1st Year of a new Cisco Enterprise Agreement to cover the subscriptions for these firewalls. As well as the City's inventory of Cisco switching equipment, and wireless access points.

Classification of Expenditure (check the one that applies)	
☐ Emergency	☐ Normal
☐ Critical	☐ Grant Funds - Paid in Advance
☒ Very Necessary	☐ Grant Funds - Reimbursement

Agenda Date: 7/1/26	Requested By: R. Ryan Young
Department: Information Technology	Department Head Approval: <i>Ryan Young</i>

Budget	
Budget Line Item	101-506-561.00
Expenditure Required	\$95,000.00
Current Budget	\$65,906.42
Additional Funding	\$95,000
Funding Source	Fund Balance

Finance Approval: <i>Quke Shah</i>	Date: 06/16/26
------------------------------------	----------------

Mayor's Comments

Mayor's Approval for Discussion Item	<i>Ken Mathew</i>	Mayor's Approval for Consent Agenda	
Date:	<i>6/25/26</i>	Date:	
Rejected by Mayor for Inclusion on Agenda		Date:	



CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477

281-261-3900 • FAX: 281-261-3994

WWW.STAFFORDTX.GOV

Memo

To: Mayor Mathew and City Council

From: Ryan Young, Director of Information Technology

Date: June 12, 2026

Re: Authorization to purchase (2) new Cisco 1250 Firewalls with the 1st year of a new Cisco Enterprise Agreement to cover the subscriptions for these firewalls. As well as the City's inventory of Cisco switching equipment, and wireless access points. The expense for this project is \$95,000.

Currently the City of Stafford utilizes two Palo Alto 3410 firewalls as the primary security devices on its network. These are the preeminent brand of firewall in the industry. Firewalls require ongoing subscriptions to keep their software up to date. This software is what allows them to protect against threats that change on an almost daily basis. The annual expense for this software from Palo Alto has increased 71.2% over the last two years. These manufacturer price increases are making these devices too expensive to continue to run. However, the City cannot be without the protection that well maintained firewalls provide.

The City of Stafford's Information Technology department is proposing that these devices be removed from service and that a pair of Cisco 1250 firewalls be purchased in their place. Cisco is a solid, long lived, and leading manufacturer of networking equipment. The proposed firewalls do not provide all the features that the existing Palo Alto offer, but they do provide more than enough protection to cover the City's existing needs. Their supporting subscriptions also come at a much lower cost than those of Palo Alto.

The rising cost of the Palo Alto firewalls prompted IT to do a reevaluation of their existing use, any future expanded uses, and their cost of operation. This evaluation has led IT to recommend that the use of these devices be discontinued. As part of this evaluation the possibility of instead purchasing Cisco firewalls and entering into an Enterprise Agreement with that manufacturer was found to be the best fit for the City's security and financial needs.

Entering into a Cisco EA would allow the City to combine all of its existing and proposed Cisco equipment into one large service contract that would allow the City to leverage this buying power to receive discounted pricing from the manufacturer. It would also be a long-term contract that would lock in those lower prices for the next 5 years. Being part of an EA would also mean any future

purchases from Cisco would be joined into the existing contract at discounted rates. This discounted buying power will allow IT to cover the proposed new firewalls for City Hall, the future planned replacement of Stafford Centre's firewalls, all switching equipment, and all existing and planned wireless access points for the City at a cost that is only \$3,000 more the FY-27 cost for PA-3410s alone. The overall cost savings to the project FY-27 expenses for this same equipment is \$32,309.27. The savings expand every year after that with the FY-28 savings projected to be \$70,353.84.

If you need any additional information or explanation, please contact me at (281) 261-3924, or ryoung@staffordtx.gov. Thank you for your consideration.

R. Ryan Young

Ryan Young, Director of Information Technology



Pricing Proposal
Quotation #: 27611458
Created On: 6/5/2026
Valid Until: 6/17/2026

TX-City of Stafford

Ryan Young

2610 SOUTH MAIN
STAFFORD CITY HALL
Stafford, TX 77477
United States
Phone: 281-261-3924
Email: RYoung@staffordtx.gov

Inside Sales Executive

Bryan Kicinski

Phone: 7325071359
Email: bryan_kicinski@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Cisco Wireless Advantage EA 3.0 LIC and Support Cisco Systems - Part#: E3N-CW-A Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347 Coverage Term: 7/1/2026 - 6/30/2031 Note: True Forward pricing per unit per year: \$100.03	1	\$0.00	\$0.00
2 Meraki MR Advantage EA 3.0 LIC and Support Cisco Systems - Part#: E3N-MR-A Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347 Coverage Term: 7/1/2026 - 6/30/2031 Note: True Forward pricing per unit per year: \$100.03	101	\$500.42	\$50,542.42
3 Cisco Support Standard 8x5xNBD for Switching Cisco Systems - Part#: E3-CX-ST-T1NBD Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347 Coverage Term: 7/1/2026 - 6/30/2031 Note: Please see "SHI CX EA Quote 5Y - CITY OF STAFFORD_06032026" for True Forward pricing at support line level	1	\$97,828.85	\$97,828.85
4 Cisco Support Standard 24x7x4 for Switching Cisco Systems - Part#: E3-CX-ST-T14HR Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347 Coverage Term: 7/1/2026 - 6/30/2031 Note: Please see "SHI CX EA Quote 5Y - CITY OF STAFFORD_06032026" for True Forward pricing at support line level	1	\$19,572.00	\$19,572.00

5	Security EA 3.0 FPR220 TD, Malware and URL License Cisco Systems - Part#: E3S-SFW-220-TMC Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347 Coverage Term: 7/1/2026 - 6/30/2031 Note: Please see "SHI CX EA Quote 5Y - CITY OF STAFFORD_06032026" for True Forward pricing (per unit per year)	1	\$1,634.06	\$1,634.06
6	Security EA 3.0CSF 1250 Threat Defense IPS, Malware & URL Cisco Systems - Part#: E3S-SFW-1250-TMC Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347 Coverage Term: 7/1/2026 - 6/30/2031 Note: Please see "SHI CX EA Quote 5Y - CITY OF STAFFORD_06032026" for True Forward pricing (per unit per year)	2	\$26,101.52	\$52,203.04
7	Security EA 3.0 Cloud Management for Firewall Tenant Cisco Systems - Part#: E3S-FWM-BASE Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347 Coverage Term: 7/1/2026 - 6/30/2031 Note: Partial Commit - True Forward ineligible	1	\$4,738.84	\$4,738.84
8	Security EA 3.0 Cloud Management for CSF220 Cisco Systems - Part#: E3S-FWM-CSF220 Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347 Coverage Term: 7/1/2026 - 6/30/2031 Note: Partial Commit - True Forward ineligible	1	\$0.00	\$0.00
9	Security EA 3.0 Cloud Management for FPR1250 Cisco Systems - Part#: E3S-FWM-CSF1250 Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347 Coverage Term: 7/1/2026 - 6/30/2031 Note: Partial Commit - True Forward ineligible	1	\$909.86	\$909.86
10	Security EA 3.0 Secure Client Premier Cisco Systems - Part#: E3S-AC-APEX Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347 Coverage Term: 7/1/2026 - 6/30/2031 Note: Partial Commit - True Forward ineligible	200	\$9.83	\$1,966.00
			Subtotal	\$229,395.07
			Total	\$229,395.07

Additional Comments

In addition, as of February 17, 2025, Cisco no longer requires documented customer acceptance of the EA end user program terms. By submitting a purchase order for this quote, you agree to be bound by the terms found at [Cisco Enterprise Agreement Terms and Conditions](#) [Cisco's Terms and Conditions](#) apply to all hardware, software, cloud services, subscriptions, technical support and maintenance included in a Cisco offer.

Due to ongoing global component shortages affecting memory, storage, and other critical hardware, OEMs have implemented updated policies allowing for price adjustments up until the time of shipment. Accordingly, quoted prices and lead times are subject to change prior to shipment. We remain committed to keeping you informed of any changes and will communicate promptly as updates occur.

Thank you for choosing SHI-GS! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI Government Solutions, Inc. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3695478; DUNS# 14-724-3096

By purchasing year 1 of the Cisco CX EA 5-Year, customer commits to the following schedule:

Year 1 payment of \$45,879.01 due Net30
Year 2 payment of \$45,879.01 due 7/1/2027
Year 3 payment of \$45,879.01 due 7/1/2028
Year 4 payment of \$45,879.01 due 7/1/2029
Year 5 payment of \$45,879.01 due 7/1/2030

Please note: this pricing assumes a 7/1/2026 EA start-date resulting in calculated residual value (credits) totaling \$21,544.20; if start-date changes, pricing is subject to change. Residual value is deducted from the total extended price at the per unit level. This pricing reflects annualized Cisco EA 3.0 payment terms. EA SKUs are shown at full-term price.

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

DIVIDER PAGE



Pricing Proposal
Quotation #: 27612246
Created On: 6/5/2026
Valid Until: 6/17/2026

TX-City of Stafford

Ryan Young

2610 SOUTH MAIN
STAFFORD CITY HALL
Stafford, TX 77477
United States
Phone: 2812613900
Email: RYoung@staffordtx.gov

Inside Sales Executive

Bryan Kicinski

Phone: 7325071359
Email: bryan_kicinski@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Secure Firewall 1250 Appliance, Threat Defense Cisco Systems - Part#: CSF1250-TD-K9 Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347	2	\$12,821.83	\$25,643.66
2 SOLN SUPP 24X7X4 Secure Firewall 1250 Appliance, Threat D Cisco Systems - Part#: CON-SSSNP-CSF1250T Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347	2	\$4,809.04	\$9,618.08
3 Cisco Firepower Management Center, (VMWare) for 10 devices Cisco Systems - Part#: SF-FMC-VMW-10-K9 Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347	1	\$1,997.33	\$1,997.33
4 ENH SW Cisco Firepower Mana Cisco Systems - Part#: CON-L1SW-SFFMCK9V Contract Name: TX DIR – Cisco Branded Products & Related Services Contract #: DIR-CPO-5347	1	\$3,973.91	\$3,973.91
Subtotal			\$41,232.98
Shipping			\$0.00
Total			\$41,232.98

Additional Comments

Cisco's Terms and Conditions apply to all hardware, software, cloud services, subscriptions, technical support and maintenance included in a Cisco offer.

Due to ongoing global component shortages affecting memory, storage, and other critical hardware, OEMs have implemented updated policies allowing for price adjustments up until the time of shipment. Accordingly, quoted prices and lead times are subject to change prior to shipment. We remain committed to keeping you informed of any changes and will communicate promptly as updates occur.

Thank you for choosing SHI-GS! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI Government Solutions, Inc. is 100% Minority Owned, Woman Owned Business.

TAX ID# 22-3695478; DUNS# 14-724-3096

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



City of Stafford

Budget Clearance Form

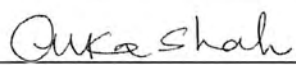
Description of Requested Item - (Please attach all supporting documentation)
Request for payment of \$3,217.50 to The Winstead House for Change Order of Installation of split casing for the Pond 1 Outfall Connection Improvements and Director's Drive Drainage Improvements.

Classification of Expenditure (check the one that applies)	
☐ Emergency	☒ Normal
☐ Critical	☐ Grant Funds - Paid in Advance
☐ Very Necessary	☐ Grant Funds - Reimbursement

Agenda Date: 7/1/2026	Requested By: Laura Morales
-----------------------	-----------------------------

Department: Development Services	Department Head Approval: 
----------------------------------	--

Budget	
Budget Line Item	621-512-564.00
Expenditure Required	\$3,218
Current Budget	\$5,666,840
Additional Funding	\$3,218
Funding Source	SEDC - CIP22002

Finance Approval: 	Date: 6/17/26
---	---------------

CFO's Comments

Mayor's Approval for Discussion Item		Mayor's Approval for Consent Agenda	
Date:	6/25/26	Date:	
Rejected by Mayor for Inclusion on Agenda		Date:	



Public Works

Memo

Date: June 15, 2026

To: Mayor Ken Mathew and Council

From: Laura Morales, Public Works Assistant Superintendent

Re: Pond 1 Outfall Connection Improvements and Director's
Drive Drainage Improvements Change Order No. 001

A Request for your consideration and approval of Change Order No. 001 for the Installation of 25' of split casing to protect unforeseen Comcast cables and extension of time.

Project Summary:

- **Original Contract Amount:** \$252,462.50
- **Change Order-Attached:** \$3,217.50 (Required to address unforeseen conditions/necessary modifications during the course of construction)
- **Revised Contract Amount:** \$255,680.00
- **Expected Completion Date:** July 3, 2026

Thank you

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STAFFORD, TEXAS, APPROVING CHANGE ORDER NO. 1 FOR THE “POND 1 OUTFALL CONNECTION IMPROVEMENTS AND DIRECTORS DRIVE DRAINAGE IMPROVEMENTS PROJECT” WITH THE WINSTEAD HOUSE, LLC.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STAFFORD, TEXAS:

Section 1. That the City Council hereby approves Change Order No. 1 for the “Pond 1 Outfall Connection Improvements and Directors Drive Drainage Improvements Project”, with The Winstead House, LLC, in accordance with the terms and conditions of the attached hereto as Exhibit “A” and incorporated herein for all purposes.

PASSED, APPROVED, and RESOLVED this the 1st day of July, 2026.

Ken Mathew
Mayor

ATTEST:

Roxanne Benitez
City Secretary

EXHIBIT A



11211 Katy Fwy, Suite 325, Houston, TX 77079
832-834-5496

Change Order No. 001

June 8, 2026

Project: Pond 1 Outfall Connection Improvements and Director's Drive Drainage Improvements SEDC

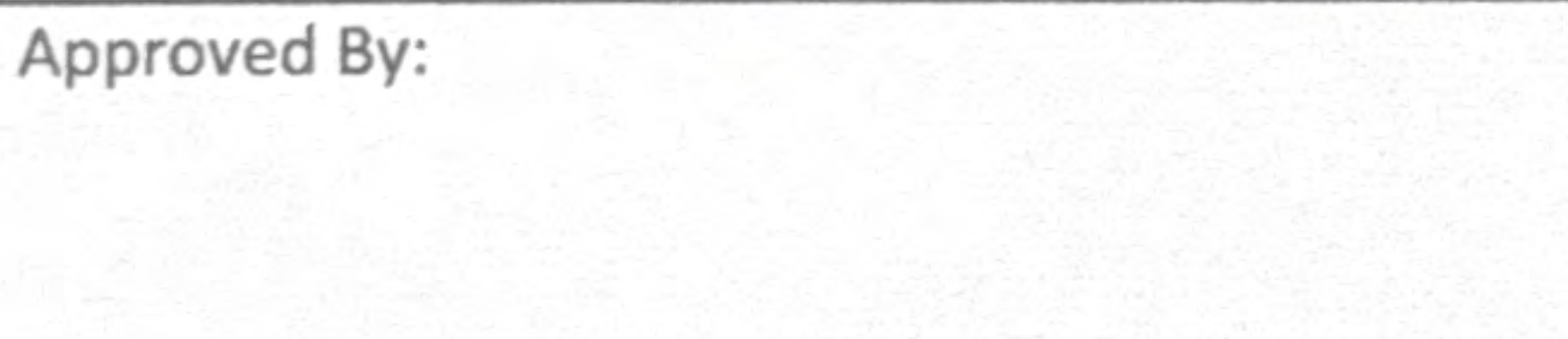
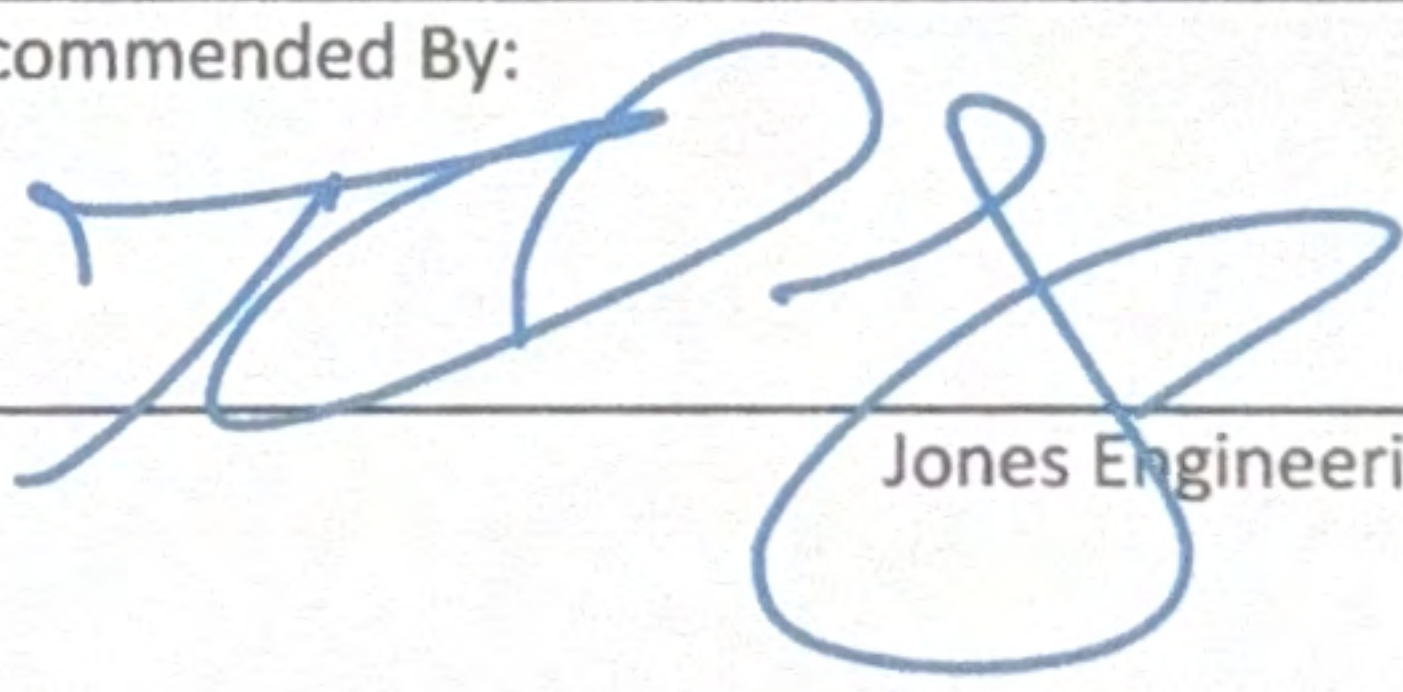
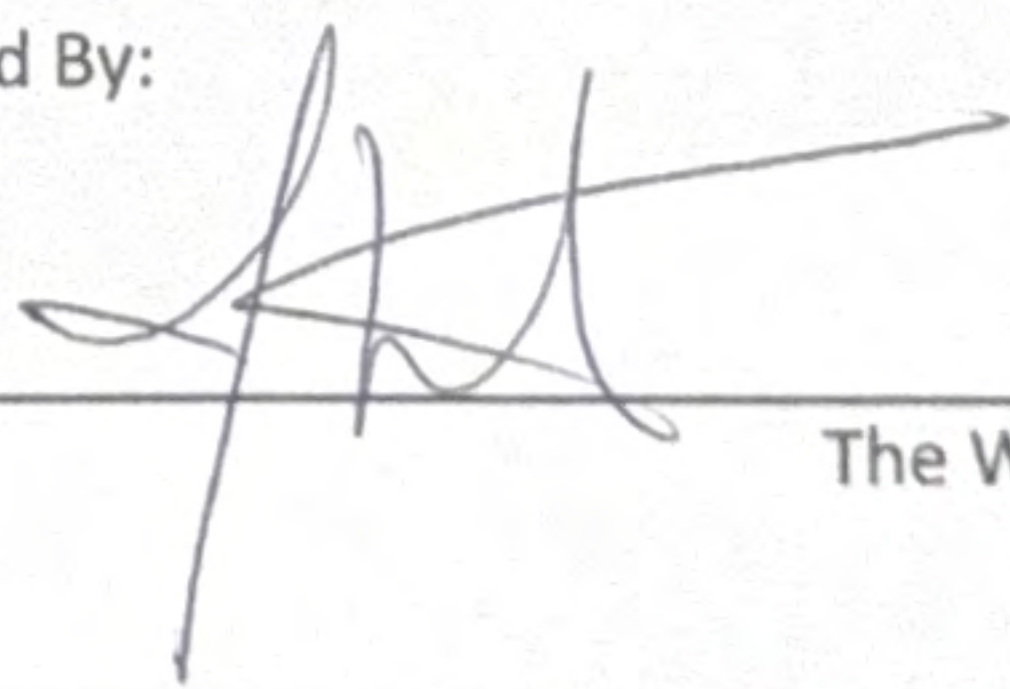
Owner: City of Stafford

Contractor: The Winstead House LLC

Description of Changes: Installation of 25' of split casing, and extension of time. Contract has been extended by thirty (30) calendar days.

Reasons for Changes: Installation of split casing to protect unforeseen Comcast cables.

Change in Contract Price and Time Summary:	COST	TIME	
Original Contract:	\$252,462.50	60	Calendar Days
Net Previous Changes:	\$0.00	0	
Contract Prior to This Change Order:	\$252,462.50	60	
Net Increase From this Change Order:	\$3,217.50	30	
Revised Contract Amount:	\$255,680.00	60	
Cumulative % Change in Contract:	1.27%	50%	
Project Completion Date:		July 3, 2026	

Approved By:	Recommended By:
	
City of Stafford	Jones Engineering Solutions
	06/08/2026
Date	Date
	Accepted By:
	
	The Winstead House LLC
	6/10/26
	Date

Enclosures: Attachment No. 1

Pond 1 Outfall Connection Improvements and Director's Drive Drainage Improvements SEDC

The Contractor is directed to furnish all materials, labor and equipment to excavate the proposed canal.

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Previous Unit Price</u>	<u>Previous Quantity</u>	<u>Revised Unit Price</u>	<u>Revised Quantity</u>	<u>Previous Amount</u>	<u>Revised Amount</u>	<u>Net Change</u>
CO 1.1	Install 3" Split Steel Casing at Comcast line with 2x posts	LF	\$0.00	0	\$128.70	25	\$0.00	\$3,217.50	\$3,217.50
Net Change in Contract Amount								\$3,217.50	

30 calendar days are added to the Contract Period of Performance.



CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477
(281) 261-3900 • WWW.STAFFORDTX.GOV

APPLICATION FOR CITY BOARDS, COMMISSIONS, & COMMITTEES

Thank you for your interest in serving and volunteering your time to the City of Stafford. Please fill out the application, in its entirety, including an updated resume, and submit to the Administration Department located at Stafford City Hall, 2610 S. Main Street Stafford, TX 77477 or email to citysecretary@staffordtx.gov. You will be contacted, before any action is taken by the City Council, to confirm your continued interest in serving. Appointments are made by the Mayor and/or City Council. A member who has several absences may be removed from service.

Please type or print clearly:

Name: Rosalyn Mason

Home Phone: _____

Address: 2103 Nashua Dr

Cell Phone: 832-453-5149

City, State, & Zip Code: Stafford, TX 77477

Occupation: _____

Email: [REDACTED]

I have lived in Stafford for 26 years.

Professional and/or Community Activities relating to your desired appointment(s): As Office Manager
at the Stafford Centre I will bring a unique combination of skills to the committee

It is an opportunity to use my professional skills and create lasting memories

Additional Pertinent Information & References: In addition to my professional background

I have been a proud resident of the City of Stafford for over

26 years. It is opportunity to use my professional background in serving the community.

If you are interested in serving on more than one Board, Commission, and/or Committee, please indicate order of preference (1,2,3, etc.).

Boards and Commissions

- ☐ Planning & Zoning Commission
- ☐ Economic Development Board
- ☐ Charter Review Commission

Committees

- ☐ Fourth of July Committee
- ☐ Parks Committee
- ☒ Juneteenth Committee
- ☐ Drainage, Flood Mitigation, and Subsidence Committee

My signature below confirms that I am interested in serving on the Boards, Commissions, and/or Committees indicated and the information listed is true and correct.

Rosalyn Mason
Signature of Applicant

6-11-2026
Date

Please note that, per state law, applications will be kept on file in the City Secretary's office for a period of two (2) years and are available to the public.

ROSALYN MASON

Stafford, TX 77477 / 832-453-5149 / [REDACTED]

Community & Civic Profile

Dedicated City of Stafford Resident (26+ Years) with a deep personal commitment to celebrating our community's history, diversity, and cultural milestones. Leverages a strong professional background working with the public in a front office setting.

Committee Experience:

Interested in the City of Stafford Juneteenth Committee 2027 - Ready to contribute in serving our community.

- **Public Service:** My day-to-day role involves managing front-of-house operations, security scheduling, and usher/door person reports. Additionally, my experience overseeing ticket sales ensures accessibility for all residents and non-residents.
- **Responsibility:** Brings proven experience managing day to day front office operations.

Professional Experience:

Office Manager | Stafford Centre – Stafford, TX

September 2021 – Present: Oversee daily administrative operations.

- **Public Safety:** Reports security scheduling, and usher/door person
- **Management:** Venue ticket sales, point-of-sale operations.
- **Interdepartmental Coordination:** Serve as a key administrative liaison to account executives and potential clients.

Education & Professional Strengths

- **Deep Local Knowledge:** Bachelors Science – Grambling State University - 26+ years of civic familiarity with Stafford's demographic growth, community needs, and cultural traditions.



CITY OF STAFFORD

2610 SOUTH MAIN STREET • STAFFORD, TEXAS 77477
(281) 261-3900 • WWW.STAFFORDTX.GOV

APPLICATION FOR CITY BOARDS, COMMISSIONS, & COMMITTEES

Thank you for your interest in serving and volunteering your time to the City of Stafford. Please fill out the application, in its entirety, including an updated resume, and submit to the Administration Department located at Stafford City Hall, 2610 S. Main Street Stafford, TX 77477 or email to citysecretary@staffordtx.gov. You will be contacted, before any action is taken by the City Council, to confirm your continued interest in serving. Appointments are made by the Mayor and/or City Council. A member who has several absences may be removed from service.

Please type or print clearly:

Name: Juan Delgado Home Phone: _____
Address: 407 Live Oak Dr Cell Phone: 3467932174
City, State, & Zip Code: Stafford, Tx, 77477 Occupation: Sales
Email: _____ I have lived in Stafford for 112 years.

Professional and/or Community Activities relating to your desired appointment(s): I have volunteered for
Community events and elections in my current position as a city council member
Projects for contractors and related to residential projects and development.

Additional Pertinent Information & References: Wen Gurnia

If you are interested in serving on more than one Board, Commission, and/or Committee, please indicate order of preference (1,2,3, etc.).

Boards and Commissions

- ☐ Planning & Zoning Commission
- ☐ Economic Development Board
- ☐ Charter Review Commission

Committees

- ☐ Fourth of July Committee
- ☐ Parks Committee
- ☐ Juneteenth Committee
- ☒ Drainage, Flood Mitigation,
and Subsidence Committee

My signature below confirms that I am interested in serving on the Boards, Commissions, and/or Committees indicated and the information listed is true and correct.


Signature of Applicant

06/09/2026
Date

Please note that, per state law, applications will be kept on file in the City Secretary's office for a period of two (2) years and are available to the public.

Juan Delgado

346-793-2174 | [REDACTED]

Professional Summary

Operations and retail professional with experience in millwork sales, logistics, and inventory leadership across large retail environments. Demonstrated ability to manage customer projects, coordinate vendor relationships, oversee inventory operations, and support cross-functional teams. Known for delivering high-quality customer solutions, improving operational efficiency, and maintaining strong communication with vendors, customers, and internal teams.

Work Experience

Millwork Specialist – Lowe's | Sugar Land, Texas | December 2025 – Present

- Consult with customers to design and configure customized door, window, and garage door solutions using brands including Pella and JELD-WEN
- Manage the full project lifecycle including product selection, order processing, payment coordination, and installation scheduling
- Coordinate measurement and installation appointments with service teams to ensure accurate project execution
- Develop product expertise through vendor conferences and manufacturer training programs
- Provide consultative guidance for residential improvement projects while aligning with customer budgets and timelines
- Maintain strong relationships with vendors and internal departments to support efficient order fulfillment

Stock Controller (Leadership Role) – HEB | July 2025 – January 2026

- Led overnight and high-volume stock operations to ensure consistent product availability and store readiness
- Managed inventory accuracy through auditing, stock rotation, and operational oversight
- Supervised and supported stocker teams to maintain productivity and operational efficiency
- Collaborated with store leadership to address inventory shortages and improve product flow
- Maintained merchandising standards and ensured departments remained customer-ready

Logistics Associate – Harbor Freight Tools | December 2024 – October 2025

- Supported high-volume retail logistics operations including receiving, stocking, and order fulfillment
- Conducted inventory audits to improve accuracy and reduce shrink
- Assisted other store locations during staffing shortages to maintain operational continuity
- Supported hiring and onboarding processes for logistics team members

Skills

Operations Management • Inventory Control • Vendor Coordination • Customer Project Management • Team Leadership • Logistics Operations • Microsoft Office (Certified)

Education & Certifications

Microsoft Office Certification – Houston Community College

Languages

English (Fluent) • Spanish (Intermediate)

From: [Roxanne Benitez](#)
To: [Wen Guerra](#)
Cc: [Roxanne Benitez](#)
Subject: Agenda Item Requests - July 1
Date: Wednesday, June 10, 2026 12:35:39 PM
Attachments: [goldbrownbar\(brownsnallbottom\)_9cad4eb9-d07e-4e6f-957c-9eaacf1b032c.png](#)
[facebook_32x32_973128e2-d025-4614-a63e-a0c3ea53f1f5.png](#)
[twitter_32x32_0bc38866-13c9-4513-bb95-16511c69daa9.png](#)
[instagram_32x32_c1f4ba21-ce1f-435c-a946-4751754580f1.png](#)
[linkedin_32x32_a27ecece-5467-437f-836e-54177903bef2.png](#)
[youtube_32x32_0579c1fe-92bc-4c2e-8744-d5ef258c0905.png](#)
[nextdoor-icon-50_a01260e8-be43-48a7-a10f-12e0c0f91e11.png](#)
[smallcityseallogo_f17b78e4-afe4-46da-a032-e21488664be5.png](#)

Good afternoon Council Member Guerra,

This is email confirmation that the following requests were received by text message:

I'd like to make a request to put these items on the July 1 council meeting 1 present, Mr. Jack Jebbia with a plaque, expressing and appreciation for founding the FFA program at SMSD. I hope to have a proclamation by July 1. 2. Would like to have the bathhouse at the swimming pool part of the renovation of the Stafford center. 3 make two important repairs on our main mobility arteries one being on Craven Road, which has a shoulder fit encompasses have the road with a 6 inch dip. There is hazardous for traffic. The other is a dip on Staffordshire Road that when it collects water, it is a very dangerous spot that causes small cars to veer when driving through a deep puddle of water 4 following up on contractors in our right ways, damaging sidewalks or city property and not following through to make the repairs endangered pedestrian and street traffic. 5. Following up on the speed humps in Missouri city Estates and progress on street repairs and drainage areas.

Regards,

ATTENTION PUBLIC OFFICIALS:

A "Reply to All" of this e-mail could lead to violations of the Texas Open Meetings Act.
Please reply only to the sender.

Roxanne Benitez, TRMC, CPM, CMCC

City Secretary
Stafford City Administration
rbenitez@staffordtx.gov

Office: (281) 261-3902
Cell: (346) 347-9927

www.staffordtx.gov

From: [Timothy Wood](#)
To: [Roxanne Benitez](#)
Subject: Re: Sidewalks Ordinance?
Date: Thursday, June 18, 2026 3:06:55 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image010.png](#)
[image011.png](#)
[image012.png](#)
[image013.png](#)
[image014.png](#)
[goldbrownbar\(brownsmlbottom\)_9cad4eb9-d07e-4e6f-957c-9eaacf1b032c.png](#)
[facebook_32x32_973128e2-d025-4614-a63e-a0c3ea53f1f5.png](#)
[twitter_32x32_0bc38866-13c9-4513-bb95-16511c69daa9.png](#)
[instagram_32x32_c1f4ba21-ce1f-435c-a946-4751754580f1.png](#)
[linkedin_32x32_a27ecece-5467-437f-836e-54177903bef2.png](#)
[youtube_32x32_0579c1fe-92bc-4c2e-8744-d5ef258c0905.png](#)
[nextdoor-icon-50_a01260e8-be43-48a7-a10f-12e0c0f91e11.png](#)
[smallcityseallogo_f17b78e4-afe4-46da-a032-e21488664be5.png](#)
[goldbrownbar\(brownsmlbottom\)_9cad4eb9-d07e-4e6f-957c-9eaacf1b032c.png](#)
[facebook_32x32_973128e2-d025-4614-a63e-a0c3ea53f1f5.png](#)
[twitter_32x32_0bc38866-13c9-4513-bb95-16511c69daa9.png](#)
[instagram_32x32_c1f4ba21-ce1f-435c-a946-4751754580f1.png](#)
[linkedin_32x32_a27ecece-5467-437f-836e-54177903bef2.png](#)
[youtube_32x32_0579c1fe-92bc-4c2e-8744-d5ef258c0905.png](#)
[nextdoor-icon-50_a01260e8-be43-48a7-a10f-12e0c0f91e11.png](#)
[smallcityseallogo_f17b78e4-afe4-46da-a032-e21488664be5.png](#)

Good afternoon Roxanne,

Please see the refined agenda item request I would like to be added to the next regular City Council Meeting:

- A. Discussion of existing city ordinances/state laws regarding vehicles, trash cans, tree limbs, vehicles, etc. blocking city sidewalks and enforcement of the same.
- B. Public comments on Item A.
- C. Consideration of possible action on Items A.

Thanks,

Tim Wood

Get [Outlook for iOS](#)

From: Timothy Wood <TWood@staffordtx.gov>

Sent: Thursday, June 18, 2026 2:17 PM

To: Ken Mathew <kmathew@staffordtx.gov>; Roxanne Benitez <RBenitez@staffordtx.gov>; Richard Ramirez <RRamirez@staffordtx.gov>

Sec. 102-152.3. - Screening. (d) Commercial refuse containers.

(1) For the purposes of this section, "commercial refuse container" shall mean any receptacle, including but not limited to, roll off containers and dumpsters, used for the collection and disposal of refuse, trash, or garbage which is located on premises that are used for income producing purposes, excluding single-family dwellings and duplexes. Except as provided by subsection (d)(1)a., all commercial refuse containers located in all districts shall comply with the following minimum standards:

- a. *Location.* No commercial refuse container shall be located within a required front yard. A commercial refuse container located within a required side yard or required rear yard that is adjacent to a street right-of-way shall be located a minimum distance of 20 feet from such street right-of-way. No commercial refuse container shall be located in the street or street right-of-way, nor on or blocking any sidewalk, alley, or driveway except as provided by subsection 102-152.3(d)(1)a.
- b. *Foundation.* All commercial refuse containers shall be placed on an impervious surface constructed of reinforced concrete not less than five and one-half inches thick.
- c. *Screening.* All commercial refuse containers that are visible from a public street or street right-of-way shall be screened from view with exterior wall finishes compatible in architecture, design, and color with the main building or structure located on the property, or a stockade fence constructed of cedar or redwood with capped galvanized iron posts, set in concrete. The commercial refuse container screening devices herein provided must be firmly fixed together on all sides and be accessible with doors and gates which shall remain closed.
- d. *Access driveways.* All access driveways to commercial refuse containers shall be constructed of reinforced concrete not less than seven inches thick or of equivalent materials and strength.
- e. *Disrepair.* A commercial refuse container's screening wall or fence shall not be open, damaged, or in a state of disrepair. Disrepair shall mean a condition which is found to exist as a result of decay, physical damage, destruction, abuse, or unsightliness.
- f. *Cleanliness.* Commercial refuse containers shall be kept in a clean, sanitary condition and in good mechanical repair. All lids, closure devices, and sleeves for lifting commercial refuse containers shall at all times be repaired and maintained in good order. In addition, the screened area where the commercial refuse container is used, maintained, or operated shall be kept free of debris and rubbish at all times.
- g. *Signage.* No signage of any kind shall be permitted on a commercial refuse container screening device.
- h. *Food service establishments.* A hot water supply shall be provided within 100 feet of a commercial refuse container located on the premises of a food service establishment.
- i. *Exemption.* Temporary placement of a commercial refuse container on a lot during construction on the lot shall be exempt from the requirements of this section upon receiving a permit from the building official. An application for a permit for a commercial refuse container on a lot during construction on the lot must be accompanied by a permit fee, the amount of which shall be as established by the city council. Temporary placement of a commercial refuse container on a lot adjacent to a road construction project shall be exempt from the requirements of this section so long as the road adjacent to such lot is

under construction. No permit or fee is required for the temporary placement of a commercial refuse container on a lot adjacent to a road construction project.

- j. *Affirmation.* It shall be a defense to prosecution under subsection (d)(1)b. if a commercial refuse container, existing on the date of adoption of this chapter, is placed on a concrete surface of any thickness on the lot to locate the commercial refuse container in any other area.

2. It shall be a defense to prosecution under subsection (d)(1)b. if a commercial refuse container, existing on the date of adoption of this chapter, is placed on a concrete surface of any thickness

















From: [Roxanne Benitez](#)
To: [Wen Guerra](#)
Cc: [Roxanne Benitez](#)
Subject: Agenda Item Requests - July 1
Date: Wednesday, June 10, 2026 12:35:39 PM
Attachments: [goldbrownbar\(brownsmallbottom\)_9cad4eb9-d07e-4e6f-957c-9eaacf1b032c.png](#)
[facebook_32x32_973128e2-d025-4614-a63e-a0c3ea53f1f5.png](#)
[twitter_32x32_0bc38866-13c9-4513-bb95-16511c69daa9.png](#)
[instagram_32x32_c1f4ba21-ce1f-435c-a946-4751754580f1.png](#)
[linkedin_32x32_a27ecece-5467-437f-836e-54177903bef2.png](#)
[youtube_32x32_0579c1fe-92bc-4c2e-8744-d5ef258c0905.png](#)
[nextdoor-icon-50_a01260e8-be43-48a7-a10f-12e0c0f91e11.png](#)
[smallcityseallogo_f17b78e4-afe4-46da-a032-e21488664be5.png](#)

Good afternoon Council Member Guerra,

This is email confirmation that the following requests were received by text message:

I'd like to make a request to put these items on the July 1 council meeting 1 present, Mr. Jack Jebbia with a plaque, expressing and appreciation for founding the FFA program at SMSD. I hope to have a proclamation by July 1. 2. Would like to have the bathhouse at the swimming pool part of the renovation of the Stafford center. 3 make two important repairs on our main mobility arteries one being on Craven Road, which has a shoulder fit encompasses have the road with a 6 inch dip. There is hazardous for traffic. The other is a dip on Staffordshire Road that when it collects water, it is a very dangerous spot that causes small cars to veer when driving through a deep puddle of water 4 following up on contractors in our right ways, damaging sidewalks or city property and not following through to make the repairs endangered pedestrian and street traffic. 5. Following up on the speed humps in Missouri city Estates and progress on street repairs and drainage areas.

Regards,

ATTENTION PUBLIC OFFICIALS:

A "Reply to All" of this e-mail could lead to violations of the Texas Open Meetings Act.
Please reply only to the sender.

Roxanne Benitez, TRMC, CPM, CMCC

City Secretary
Stafford City Administration
rbenitez@staffordtx.gov

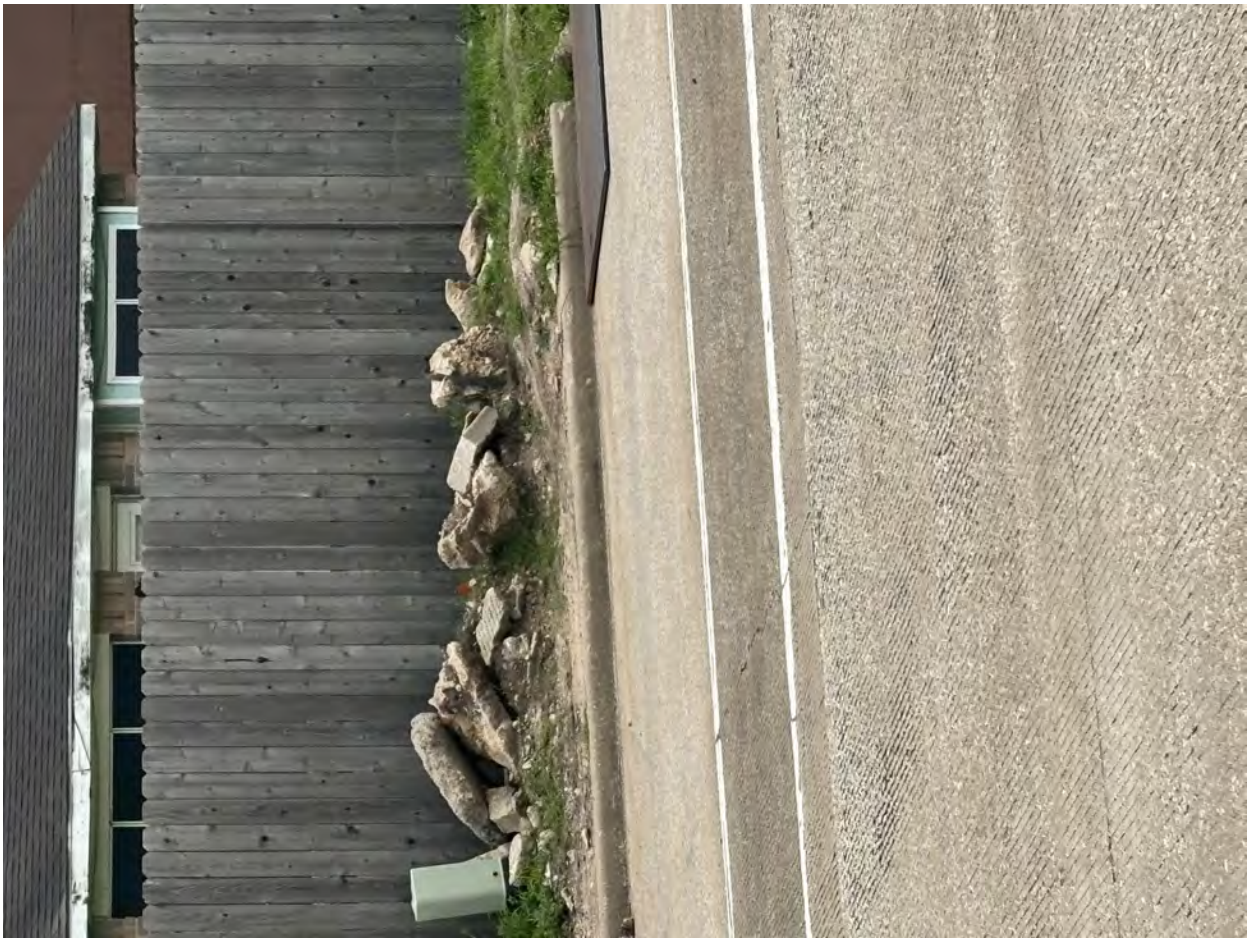
Office: (281) 261-3902
Cell: (346) 347-9927

www.staffordtx.gov

From:
To:
Subject:
Date:
Attachments:

See below





From: [Roxanne Benitez](#)
To: [Wen Guerra](#)
Cc: [Roxanne Benitez](#)
Subject: Agenda Item Requests - July 1
Date: Wednesday, June 10, 2026 12:35:39 PM
Attachments: [goldbrownbar\(brownsmallbottom\)_9cad4eb9-d07e-4e6f-957c-9eaac1b032c.png](#)
[facebook_32x32_973128e2-d025-4614-a63e-a0c3ea53f1f5.png](#)
[twitter_32x32_0bc38866-13c9-4513-bb95-16511c69daa9.png](#)
[instagram_32x32_c1f4ba21-ce1f-435c-a946-4751754580f1.png](#)
[linkedin_32x32_a27ecece-5467-437f-836e-54177903bef2.png](#)
[youtube_32x32_0579c1fe-92bc-4c2e-8744-d5ef258c0905.png](#)
[nextdoor-icon-50_a01260e8-be43-48a7-a10f-12e0c0f91e11.png](#)
[smallcityseallogo_f17b78e4-afe4-46da-a032-e21488664be5.png](#)

Good afternoon Council Member Guerra,

This is email confirmation that the following requests were received by text message:

I'd like to make a request to put these items on the July 1 council meeting 1 present, Mr. Jack Jebbia with a plaque, expressing and appreciation for founding the FFA program at SMSD. I hope to have a proclamation by July 1. 2. Would like to have the bathhouse at the swimming pool part of the renovation of the Stafford center. 3 make two important repairs on our main mobility arteries one being on Craven Road, which has a shoulder fit encompasses have the road with a 6 inch dip. There is hazardous for traffic. The other is a dip on Staffordshire Road that when it collects water, it is a very dangerous spot that causes small cars to veer when driving through a deep puddle of water 4 following up on contractors in our right ways, damaging sidewalks or city property and not following through to make the repairs endangered pedestrian and street traffic. 5. Following up on the speed humps in Missouri city Estates and progress on street repairs and drainage areas.

Regards,

ATTENTION PUBLIC OFFICIALS:

A "Reply to All" of this e-mail could lead to violations of the Texas Open Meetings Act.
Please reply only to the sender.

Roxanne Benitez, TRMC, CPM, CMCC

City Secretary
Stafford City Administration
rbenitez@staffordtx.gov

Office: (281) 261-3902
Cell: (346) 347-9927

www.staffordtx.gov

CITY COUNCIL MINUTES

MINUTES
SPECIAL CALLED CITY COUNCIL MEETING
CITY OF STAFFORD, TEXAS
WEDNESDAY, JUNE 10, 2026

On the 10th day of June, 2026, at 6:30 p.m., the City Council of Stafford, Texas met in the Council Chambers. The following members of the City Council were present: Mayor Ken Mathew, Mayor Pro Tem Tim Wood, and Council Members Alice Chen, William K. Bostic Jr., Xavier Herrera (arrived at 6:45 p.m.), Virginia Rosas, and Wen Guerra. Absent: None. The following City Staff were present: City Secretary Roxanne Benitez, Director of Human Resources Shanell Garcia, Fire Chief Jose Magana, Code Compliance Administrator Scott McElrath, Chief Financial Officer Alka Shah, Assistant Fire Chief Mark Vanberschot, Public Works Superintendent Ian Sergeant, Public Works Assistant Superintendent Laura Morales, Police Captain Joe Williams, Police Captain Nathan Cohn, Assistant Chief of Police Kelly Wright, Development Services Specialist Mariela Santana, Director of Recreation Susan Ricks, Battalion Chief of Training John Gutierrez, Fire Marshal Ramon Morales, Deputy Fire Marshal Steven Flagg, Battalion Chief Matt Cyrus, Fire Lieutenant Matt Bayes, Firefighter Evan Skisak, Administrative Coordinator Coromoto Gallegos, Battalion Chief Matt Ricks, Police Captain Anthony Garcia, Director of Information Technology Ryan Young, and Police Lieutenant Luciano Lopez.

1. Call to Order.

Mayor Mathew called the meeting to order at 6:30 p.m.

2. Pledges of Allegiance.

Mayor Pro Tem Wood led the pledges to the United States and Texas flags.

3. Public Comments.

Comments were received from the following:

- Cliff Cowperthwait, who lives at 111 Squires Bend, asked questions regarding the debt increase, negative revenue financials, capital expenses, equipment maintenance and warranties, new personnel requests, maintenance for City facilities, and requests for new facilities.

4. (a) Presentation and Discussion on Fiscal Year 2026-2027 Budget requests as follows:

- General Fund Analysis: Three-Year Review.
- Operating Line-Item Requests.
- Capital One-Time Requests.
- Compensation, Benefits, and Personnel Requests.

Chief Financial Officer Alka Shah provided a PowerPoint presentation on a fund analysis for that last three (3) fiscal years, operating budget line-item requests, and capital requests for Fiscal Year 2026-2027. City Staff answered questions from the Council Members.

Battalion Chief of Training John Gutierrez provided a presentation regarding the Fire Department training requests for Fiscal Year 2026-2027. City Staff answered questions from the Council Members.

Council Members and City Staff discussed operating line items for Fiscal Year 2027 as well as previous and current year's spending. City Staff to answer questions from the Council Members.

Director of Information Technology Ryan Young provided the capital requests for the Information Technology Department. He answered questions from the Council Members.

Council Member Bostic exited the meeting at 7:41 p.m.

Council Member Bostic entered the meeting at 7:42 p.m.

Mr. Young continued to answer questions from the Council Members.

Chief Financial Officer Alka Shah and Director of Human Resources Shanell Garcia provided the capital requests for the Development Services, Streets, and Code Enforcement Departments on behalf of Director of Public Works/Development Services Chris Riggs. Ms. Garcia answered questions from the Council Members.

Chief of Police Richard Ramirez provided the capital requests for the Police Department. He, Police Captain Nathan Cohn, and Police Lieutenant Luciano Lopez answered questions from the Council Members.

Mayor Pro Tem Wood exited the meeting at 8:49 p.m.

Chief Ramirez continued to answer questions from the Council Members.

Mayor Pro Tem Wood entered the meeting at 8:53 p.m.

Fire Chief Jose Magana provided the capital requests for the Fire Department and Fire Marshal's Office. He answered questions from the Council Members.

Director of Recreation Susan Ricks provided the capital requests for the Recreation Department. She answered questions from the Council Members.

Director of Human Resources Shanell Garcia provided a PowerPoint presentation on the compensation and personnel requests for Fiscal Year 2026-2027. She also provided employee salary increases for Fiscal Years 2023, 2024, 2025, and 2026. Ms. Garcia answered questions from the Council Members.

Council Member Bostic exited the meeting at 9:34 p.m.

Ms. Garcia continued to answer questions from the Council Members.

Council Member Bostic entered the meeting at 9:35 p.m.

Council Member Rosas exited the meeting at 9:36 p.m.

Ms. Garcia answered questions from the Council Members.

Chief Magana also answered questions from the Council Members.

Council Member Rosas entered the meeting at 9:37 p.m.

Chief Magana spoke regarding the personnel requests for the Fire Department and Fire Marshal's Office. He and Ms. Garcia answered questions from the Council Members.

Council Member Herrera exited the meeting at 9:48 p.m.

Chief Magana continued to answer questions from the Council Members.

Council Member Herrera entered the meeting at 9:55 p.m.

Chief Magana and Ms. Garcia answered questions from the Council Members.

Director of Human Resources Shanell Garcia and Chief of Police Richard Ramirez provided the personnel requests for the Police Department. They answered questions from the Council Members.

Ms. Garcia presented miscellaneous personnel budget requests. She answered questions from the Council Members.

Council Members and City Staff discussed the proposed budget requests.

(b) Public Comments on item (a).

None.

(c) Possible Consideration of appropriate action on item (a).

After a brief discussion, Council Member Rosas made a motion to hold another special called meeting, and Council Member Bostic seconded the motion. Mayor Mathew and Council Members Chen, Bostic, Herrera, Rosas, and Guerra voted "Aye". "Nay" – Mayor Pro Tem Wood. Motion carried 6-1.

After further discussion, Mayor Pro Tem Wood made a motion to hold a special called meeting on Wednesday, June 24, 2026 at 6:30 p.m., and Council Member Rosas seconded the motion. Mayor Mathew, Mayor Pro Tem Wood, and Council Members Rosas voted "Aye". "Nay" – Council Members Chen, Bostic, Herrera, and Guerra. Motion failed 3-4.

5. Adjournment.

Without objection, the meeting was adjourned at 10:39 p.m.

ATTEST:

Roxanne Benitez
City Secretary

Ken Mathew
Mayor